

Council Minutes September 24, 2019

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 24th day of September, 2019 with the following members present:

Jim Griffin	Mayor
Dan Cogan	Councilmembers
Ruth Culver	
Roger Fisher	
Amy Sabol	

constituting a quorum.

Councilmembers Sartor and Boyter were absent from the meeting.

Staff present included:

Brian Bosshardt	City Manager
Cliff Blackwell	Assistant City Manager
Michael Wells	City Secretary
Stan Lowry	City Attorney
Doug Crowell	Police Lieutenant
Sean Fay	Fire Chief
Natalie Foster	Public Information Officer
Russell Hines	Building Official
Meg Jakubik	Strategic Services Manager
Maria Joyner	Finance Director
Joey Lankford	Fire Marshal
Kenny Overstreet	Public Works Director
Emilio Sanchez	Planning Manager

WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Discuss issues related to the infrastructure of the Outdoor Warning Sirens (OWS) system, including the age and performance capabilities of the current system, alternatives to a sirens-only system, and the associated cost/benefit analysis.**

Fire Chief Sean Fay presented an overview of the City's Outdoor Warning Sirens (OWS) system, including its purpose, how it is utilized, and the coverage of the sirens. He discussed other public notification options, including public emergency notification systems, handheld weather radio devices, the Integrated Public Alert and Warning System (iPAWS), and a combination system. He presented the pros and cons of each option, as well as their costs. He presented information on what neighboring cities currently utilize and their future plans. He discussed the decision drivers for this issue, including costs, public expectations and perceptions, efficiency, and dependability. Chief Fay stated in his opinion, the OWS system is

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outdated and expensive, and there are more effective means to notify the public; however, most people expect the City to maintain an OWS system.

There was discussion on other public notification systems, including Everbridge, Code Red, and Blackboard Connect; consolidation of sirens; community expectations and desires; partnering with the Hurst-Euless-Bedford Independent School District to expand lightening detection City-wide; newer sirens that have audible messages; partnering with neighboring cities in contracting for mass notification systems; establishing a more robust system; utilizing the City's monument signs for emergency messages; strategically phasing out the sirens; and iPAWS and other types of alerts. In response to questions from Council, Chief Fay stated there would be no cost benefit to consolidating sirens. The City has backup generators in case the entire power grid was to go off line. It has yet to be determined what is causing the problem with the siren that is currently out of service. Chief Fay recommended maintaining a dual system for the next 15 to 20 years, and stated it is each individual municipality's responsibility to provide an early warning system.

Mayor Griffin adjourned the Work Session at 6:03 p.m.

EXECUTIVE SESSION

a) Pursuant to Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code - Donation Containers.

Council convened into Executive Session pursuant to Texas Government Code Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code - Donation Containers, at 6:05 p.m.

Council reconvened from Executive Session at 6:18 p.m. Any necessary action to be taken as a result of the Executive Session will be during the Regular Session.

REGULAR SESSION

The Regular Session began at 6:30 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order. He stated Councilmember Sartor was out of town on business so would not be in attendance.

INVOCATION (Pastor Wanderson Franco, DFW New Beginnings Church)

PLEDGE OF ALLEGIANCE

Pastor Wanderson Franco with DFW New Beginnings Church gave the invocation.

ANNOUNCEMENTS/UPCOMING EVENTS

Public Information Office Natalie Foster reported on upcoming events, including National Coffee with a Cop Day at Pennington Field on October 2, 2019; Goat Yoga at the Boys Ranch Park on October 5, 2019; the Paper Shred and E-Waste event at the Boys Ranch Park on October 12, 2019; and the Beers & Brats in the Pumpkin Patch event at the Library on October 12, 2019.

OPEN FORUM

Nobody signed up to speak under Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

City Manager Brian Bosshardt presented an overview of items on the consent agenda.

Motioned by Councilmember Sabol, seconded by Councilmember Culver, to approve the following items by consent: 1, 2, 3, 4 and 5.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

- 1. Consider approval of the following City Council minutes:**
 - a) September 3, 2019 special session**
 - b) September 10, 2019 regular meeting**

This item was approved by consent.

- 2. Consider a resolution authorizing the City Manager to purchase library print and multimedia materials primarily using the State of Texas SmartBuy contract with various vendors in an amount not to exceed \$200,000.**

This item was approved by consent.

- 3. Consider a resolution removing a member from the Beautification Commission.**

This item was approved by consent.

- 4. Consider a resolution approving the City of Bedford Investment Policy.**

This item was approved by consent.

- 5. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of an application for a Selective Traffic Enforcement Program (STEP) grant from the Texas Department of Transportation.**

This item was approved by consent.

PERSONS TO BE HEARD

- 6. The following individuals have requested to speak to the Council tonight under Persons to be Heard:**
 - a) Tom Culbert, 1925 Charleston Drive, Bedford, Texas 76022 - Request to speak to Council regarding the lack of a liaison or board for the Senior Center.**

Tom Culbert, 1925 Charleston Drive, Bedford – Mr. Culbert stated the Senior Center does not have any representation before Council. He stated Councilmember Turner was not replaced as the Senior Center liaison when he retired, nor has the Senior Center manager who retired been replaced. He discussed decisions being made by City staff, including replacing one dance a month with bingo. He stated the dances average 78 attendees, while bingo averages 16 attendees. He asked Council whether the Senior Center would get a board or representation.

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There was discussion on meetings held with staff and seniors. Mr. Culbert asked that the Senior Center remain where it is instead of being moved to the multi-generational center as part of the Phase Next project.

b) Tom Burnett, 2253 Bedford Circle and Sal Caruso, 148 Ravenswood, Bedford, Texas - Request to speak to Council regarding a citizens' initiative for liquor store sales.

Tom Burnett, 2253 Bedford Circle, Bedford – Mr. Burnett presented information on a citizen initiative to place liquor sales on the May 2020 ballot. He stated \$158,000 was raised to hire Texas Petition Strategies, which specializes in citizen-driven initiatives, and the signature drive would begin in six weeks. He stated this issue is about economic development and finding a new source of sales tax revenue to provide for the residents' needs and to be less dependent on property taxes. He stated commitments were secured from two upmarket liquor retailers to build new stores in the City. He discussed bringing in customers from neighboring cities, keeping sales tax dollars within the City, and the potential impact on job creation, sales tax revenue and redevelopment. He thanked Council members who supported their efforts, as well as Economic Development Director Bill Syblon for his assistance, and stated a collaboration between citizens and the City can work in bringing new businesses to the City. He asked Council and the residents to support the initiative and sign the petition. He discussed the effect a rollback might have on City services and businesses considering coming to the City.

Sal Caruso, 148 Ravenswood, Bedford – Mr. Caruso thanked Mr. Burnett in joining in the effort to bring new businesses and sales tax revenue to the City. He thanked Council members who helped in this and previous efforts, as well as Mr. Syblon for representing the City, and several residents. He stated the companies funding the petition drive are both local, family-owned and operated, and would fit in nicely in Bedford. He stated more sales tax revenue will support future budgets and possibly hold the line on any future tax increases. He discussed funding the Police and Fire Departments, and other needed services. He stated a rollback would serve to move the City backwards and encouraged residents to resist a rollback. He welcomed changes on the City Council and stated it was time for the City to move forward, and that it could no longer be a bedroom community.

COUNCIL RECOGNITION

7. Employee Service Recognition

The following employee received recognition for dedicated service and commitment to the City of Bedford:

Cynthia Reid, Library - 10 years of service

8. Proclamation recognizing October 2019 as Fire Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2019 as Fire Prevention Month in the City of Bedford. Fire Chief Sean Fay accepted the proclamation.

9. Proclamation recognizing October 2019 as Crime Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2019 as Crime Prevention Month in the City of Bedford. Lieutenant Doug Crowell accepted the proclamation.

10. Proclamation recognizing October 1, 2019 as the official day for National Night Out in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 1, 2019 as the official day for National Night Out in the City of Bedford. Lieutenant Doug Crowell accepted the proclamation.

OLD BUSINESS

11. Public hearing and consider a resolution approving a site plan for Lot 14, Block 4, Loma Verde Addition located at 2105 El Campo Street, Bedford, Texas, allowing Lynette Baptiste with Sylvan Meadows HCS LLC to operate a community home specific to Section 3.2.C.1.n of the City of Bedford Zoning Ordinance. The property is zoned Planned Unit Development (PUD). The subject property is generally located south of El Campo Street and west of Loma Verde Drive. This item was pulled from the August 13, 2019 regular Council meeting agenda. (PZ-SP-2019-50021).

Planning Manager Emilio Sanchez presented information regarding this item, which is a request for a site plan approval for 2105 El Campo Street to allow Lynette Baptiste with Sylvan Meadows HCS LLC to continue operating a community home. A community home is a use allowed by right in residential districts but requires site plan approval. The approval requires the necessary certifications from the state, that no changes be made to the exterior of the home to make it look like anything other than a single-family residence, and a limit of six individuals at the home. The applicant indicated they are registered with the state to look after no more than three high-functioning disabled individuals. Further, those individuals do not drive and therefore, there would be no violation of the ordinance regarding there being no more vehicles parked at the property than the number of rooms in the home. The applicant would be required to register annually with the Fire Marshal, and the home is not within half mile of another community or group home.

Mayor Griffin opened the public hearing at 7:11 p.m.

Dave Gebhart, 625 Merrill Drive, Bedford – Mr. Gebhart asked if the home was being operated illegally. Mr. Sanchez stated the home was brought to the City's attention when the Fire Department responded to an emergency at the home. The Neighborhood Services division did an investigation and staff reached out to the applicant to start the site plan approval process. There was discussion on punitive measures and abiding by the City's ordinances. Mr. Sanchez stated Neighborhood Services can write a citation to an owner if they were not responsive to notices; however, staff felt the applicant was doing what was asked once they understood the requirement for a site plan. He discussed issues related to the timing in getting the item before Council, including issues with signage. Mr. Gebhart discussed taking steps to ensure the problem does not happen again. Mr. Sanchez confirmed the site plan approval was the only thing the applicant was lacking, and they had everything necessary from the state.

Mayor Griffin closed the public hearing at 7:18 p.m.

There was discussion the photos and surveys submitted for the site plan approval being from November 2017. In response to questions from Council, Mr. Sanchez stated staff verified that no changes were made to the front of the home; however, staff did not enter the rear of the property. There was discussion on verifying the number of bedrooms in the home; showing dimensions on the floor plan and including it as part of the site plan approval; the impact of state legislation on enforcing materials on a residential home; and regulations regarding square

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footage. There was further discussion on tabling the item to a future meeting for the applicant to submit more up-to-date building elevations and a floor plan with dimensions.

The applicant, Lynette Baptiste, stated it would be costly to draw up another plan. She stated she has made no changes to the home except for upgrades. There was discussion on staff working with Ms. Baptiste on getting updated materials.

Motioned by Councilmember Fisher, seconded by Councilmember Sabol, to table a resolution approving a site plan for Lot 14, Block 4, Loma Verde Addition located at 2105 El Campo Street, Bedford, Texas, allowing Lynette Baptiste with Sylvan Meadows HCS LLC to operate a community home specific to Section 3.2.C.1.n of the City of Bedford Zoning Ordinance, until October 22, 2019 with the stipulations discussed earlier.

Motion approved 4-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Cogan, Councilmember Sabol, Councilmember Culver and Councilmember Fisher

Voting in opposition to the motion: Mayor Griffin

12. Consider an ordinance to amend the City of Bedford Zoning Ordinance Number 2275, specific to Section 5.13.A., Clothing Donation Containers; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. This item was tabled at the August 13, 2019 regular Council meeting. (PZ-ZONING AMEND-2019-50044)

Mr. Sanchez presented information regarding this item, which is an amendment to the Zoning Ordinance for clothing donation containers. He stated Council adopted an amendment disallowing clothing donation containers within the City in April 2018. Staff was then notified by an attorney representing the owner of one of the containers about a court case where it was ruled the containers were protected by the First Amendment speech and could not be prohibited in certain instances. Staff and the City Attorney worked with the other attorney along to draft this ordinance, which requires the property owner to sign the application and an affidavit saying they would take responsibility for the containers. Further, there are requirements for a \$1,000,000 insurance policy and a \$100 annual permit, as well as a limit of one container per property. Mr. Sanchez requested that if Council approves this item, the following stipulations be included: in Section 1, Definitions - the dimensions not exceed six feet and the height not exceed seven feet, and in Section 4, Physical Container Requirements - the width and depth of the containers be no larger than six feet. The Planning and Zoning Commission recommended approval of this item. In response to questions from Council, Mr. Sanchez stated if the ordinance is approved, letters would be sent to all property owners that they have 90 days to come into compliance.

Motioned by Councilmember Fisher, seconded by Councilmember Culver, to approve an ordinance to amend the City of Bedford Zoning Ordinance Number 2275, specific to Section 5.13.A., Clothing Donation Containers; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. This item was tabled at the August 13, 2019 regular Council meeting. (PZ-ZONING AMEND-2019-50044), with the changes in Section 1 and Section 4, with the height being seven feet and the width and depth each being six feet and not to exceed 36 square feet.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

NEW BUSINESS

- 13. Consider an ordinance amending Chapter 22, "Buildings and Building Regulations," Article II "Buildings and Standards Commission" and Article X "Minimum Housing Code" of the City of Bedford, Texas Code of Ordinances, by replacing it with a new Article II "Building and Standards Commission" and Article X "Minimum Housing Code"; making amendments to each of the articles; providing a penalty of up to \$2,000 per day for violations; providing a severability clause; providing a savings clause; and providing an effective date.**

Building Official Russell Hines presented information regarding this item, which amends Chapter 22 as it relates to the Building and Standards Commission and the multi-family inspection program. One change is that the appeals process for a multi-family inspection score would no longer go to the City Manager, but the Commission. All enforcement procedures are still in place, but the processes have been changed to match the new fee schedule. He believes the changes make the program more efficient, and that the new the fee structure will adequately fund the program. There was discussion on the impact of the program, and the role of, and vacancies on, the Building and Standards Commission.

Motioned by Councilmember Cogan, seconded by Councilmember Fisher, to approve an ordinance amending Chapter 22, "Buildings and Building Regulations," Article II "Buildings and Standards Commission" and Article X "Minimum Housing Code" of the City of Bedford, Texas Code of Ordinances, by replacing it with a new Article II "Building and Standards Commission" and Article X "Minimum Housing Code"; making amendments to each of the articles; providing a penalty of up to \$2,000 per day for violations; providing a severability clause; providing a savings clause; and providing an effective date.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

- 14. Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A - Schedule of Fees, by updating fees imposed by the City; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.**

Strategic Services Manager Meg Jakubik presented information regarding this item. She stated there are changes reflective of the ordinance amending Chapter 22 of the Code of Ordinances just approved by Council, including that charges to apartments will solely be related to the inspection program. In addition, departments reviewed their fee structures to ensure fees are commiserate with costs and still make administrative sense with how the City is operating, as well as provide any updates and changes to coincide with the budget process. She presented an overview of the most significant updates.

Motioned by Councilmember Fisher, seconded by Councilmember Sabol, to approve an ordinance amending the City of Bedford Code of Ordinances Appendix A - Schedule of Fees, by updating fees imposed by the City; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

- 15. Consider a resolution authorizing the City Manager to amend the contract for Architectural Services Agreement with Oxley Williams Tharp Architects, PLLC for the Architectural Services, and Related Structural/MEP Engineering, Aquatic Engineering, Branding, and Other Professional Services for Boys Ranch Park - Phase Next at an adjusted compensation amount not to exceed \$362,500 for the design of an**

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approximately 10,000 square foot community performing arts theater on the site of Old Bedford School.

City Manager Brian Bosshardt presented information regarding this item and Item #16. He stated a request for qualifications (RFQ) for architectural services related to Phase Next was issued in July 2018. At Council's direction, the RFQ also sought suggestions, concepts and ideas for addressing the needs of the arts and culture community, via the use of the Old Bedford School (OBS). The contract was awarded to Oxley Williams Tharp Architects (OWT) in November 2018. Council explored options to address the needs of the arts and culture community at a work session in June 2019 and directed staff to pursue a plan for creating a performance and visual arts facility on the grounds of the OBS, in an amount not to exceed \$5,500,000 for design and construction. Item #15 amends the agreement with OWT to include the design of an approximately 10,000 square foot community performing arts facility on the site of the OBS, in an amount not to exceed \$362,500. Services include architecture, structural mechanical and electrical engineering, acoustical and audio/visual design, cost estimating, and theater consulting.

Mr. Bosshardt stated Item #16 amends the agreement with Half Associates, which was also part of the RFQ for Phase Next, in the amount of \$129,900 for survey, engineering and landscape services associated with development of the performing arts facility.

Council and Jim Tharp with OWT discussed the budget for the project, the cost and size of other similar facilities in the area; the size of the facility, including the number of seats; who OWT would consult regarding the facility; the flexibility of the space; and the timeframe for design and construction. Mr. Tharp stated at this point, he would not want the facility being physically connected to the OBS other than with a covered path due to the costs.

Motioned by Councilmember Fisher, seconded by Councilmember Culver, to approve a resolution authorizing the City Manager to amend the contract for Architectural Services Agreement with Oxley Williams Tharp Architects, PLLC for the Architectural Services, and Related Structural/MEP Engineering, Aquatic Engineering, Branding, and Other Professional Services for Boys Ranch Park - Phase Next at an adjusted compensation amount not to exceed \$362,500 for the design of an approximately 10,000 square foot community performing arts theater on the site of Old Bedford School.

Motion approved 4-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Cogan, Councilmember Sabol, Councilmember Culver and Councilmember Fisher

Voting in opposition to the motion: Mayor Griffin

16. Consider a resolution authorizing the City Manager to amend the agreement for Landscape Architecture, Civil Engineering and Other Professional Services for Boys Ranch Park - Phase Next with Half Associates, Inc. at an adjusted compensation amount of \$129,900 for the survey, engineering, and landscape services for the preparation of construction documents of an approximately 10,000 square foot community performing arts theater on the site of Old Bedford School.

In response to questions from Council, Dennis Haar with Half Associates stated their plan is to incorporate the new building into the existing landscape and architecture of the OBS to give a seamless transition. They want to protect the site line of the OBS from the street. There was

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discussion on placement of the new building, including the impact of parking and Fire Department requirements.

Motioned by Councilmember Cogan, seconded by Councilmember Sabol, to approve a resolution authorizing the City Manager to amend the agreement for Landscape Architecture, Civil Engineering and Other Professional Services for Boys Ranch Park - Phase Next with Halff Associates, Inc. at an adjusted compensation amount of \$129,900 for the survey, engineering, and landscape services for the preparation of construction documents of an approximately 10,000 square foot community performing arts theater on the site of Old Bedford School.

Motion approved 4-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Cogan, Councilmember Sabol, Councilmember Culver and Councilmember Fisher

Voting in opposition to the motion: Mayor Griffin

17. Consider a resolution designating approximately 0.87 acres located at 1308 Harwood Road as municipal park land; authorizing the City Manager to execute any and all documents for such dedication; and declaring an effective date.

Planning Manager Emilio Sanchez presented information regarding this item and Item #18, which are to designate 0.87 acres at 1308 Harwood Road and 5.2 acres located at 2400 School Lane, as dedicated park land. In order to utilize park funds as part of the Phase Next and performance art theater projects, those properties would need to be dedicated as park land. In response to questions from Council, Mr. Sanchez stated the 1308 Harwood Road property is currently the Clubhouse for Special Needs. The dedication at 2400 School Lane is the OBS property, but does not encompass approximately an acre along the frontage of Bedford Road. Mr. Bosshardt stated with the park designation, any alcohol sales on the OBS property would require approval by Council. Mr. Sanchez stated properties would be dedicated park land in perpetuity and would require a referendum of the voters to use the property as anything other than a park.

Motioned by Councilmember Sabol, seconded by Councilmember Cogan, to approve a resolution designating approximately 0.87 acres located at 1308 Harwood Road as municipal park land; authorizing the City Manager to execute any and all documents for such dedication; and declaring an effective date.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

18. Consider a resolution designating approximately 5.2 acres located at 2400 School Lane as municipal park land; authorizing the City Manager to execute any and all documents for such dedication; and declaring an effective date.

There was discussion on the property being designated as park land. In response to questions from Council, Mr. Sanchez stated there are no requirements from the Secretary of the Interior regarding the site being designated as historic.

Motioned by Councilmember Fisher, seconded by Councilmember Culver, to approve a resolution designating approximately 5.2 acres located at 2400 School Lane as municipal park land; authorizing the City Manager to execute any and all documents for such dedication; and declaring an effective date.

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Motion approved 5-0-0. Mayor Griffin declared the motion carried.

19. Consider a resolution appointing members to Bedford's Citizen Boards and Commissions.

Motioned by Councilmember Cogan, seconded by Councilmember Sabol, to approve a resolution appointing the following members to Bedford's Citizen Boards and Commissions:

Animal Shelter Advisory Board

Michelle Watson, Place 4 – Term Expires September 30, 2021

Beautification Commission

Yvonne Garcia, Place 1 – Term Expires September 30, 2021

Karen Jacobsen, Place 2 – Term Expires September 30, 2021

Patty Sinclair, Place 4 – Term Expires September 30, 2021

Bonnie Cooper, Place 5 – Term Expires September 30, 2021

Building and Standards Commission

Tom Bresnahan, Place 5 – Term Expires December 31, 2021

Community Affairs Commission

Josh Ulupano, Place 2 Business – Term Expires September 30, 2021

Maritza Riley, Place 4 Business – Term Expires September 30, 2021

Robert Gagliardi, Place 8 – Term Expires September 30, 2021

Kimela Ledbetter, Place 10 – Term Expires September 30, 2021

Margaret Hall, Place 11 – Term Expires September 30, 2021

Sal Caruso, Place 12 – Term Expires September 30, 2021

Cultural Commission

Kim Brown, Place 1 – Term Expires September 30, 2021

Donna Lively, Place 3 – Term Expires September 30, 2021

Summer Finley, Place 7 – Term Expires September 30, 2021

Alexis Longoria, Place 8 – Term Expires September 30, 2021

Ethics Commission

Tena Pitts, Place 7 – Term Expires September 30, 2021

Library Advisory Board

Stacy Herron, Place 1 – Term Expires September 30, 2021

Margaret Carroll, Place 2 – Term Expires September 30, 2021

Janet Key, Place 3 – Term Expires September 30, 2021

Lester Davis, Place 4 – Term Expires September 30, 2021

Gayle Roland, Place 8 – Term Expires September 30, 2021

Kameron Lewellen, Place 9 – Term Expires September 30, 2021

Parks and Recreation Board

Nick Dell, Place 1 – Term Expires September 30, 2021

Laron Street, Place 2 – Term Expires September 30, 2021

Richard Steves, Place 3 – Term Expires September 30, 2021

Douglas Allbach, Place 4 – Term Expires September 30, 2021

Megan Girard, Place 8 – Term Expires September 30, 2021

Marguerite Jones, Place 9 – Term Expires September 30, 2021

Sam Fairchild, Place 10 – Term Expires September 30, 2021

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Randy Newby, Place 11 – Term Expires September 30, 2021

Planning and Zoning Commission

Keith Quigley, Place 2 – Term Expires September 30, 2021

Michael Davis, Place 3 – Term Expires September 30, 2021

Todd Carlson, Place 4 – Term Expires September 30, 2021

Lisa McMillan, Place 5 – Term Expires September 30, 2021

Dixie Bell-Cawthorne, Place 8 Alternate – Term Expires September 30, 2021

Street Improvement Economic Development (4B)

Tina Penney, Place 1 – Term Expires September 30, 2021

Douglas Murphy, Place 2 – Term Expires September 30, 2021

Teen Court Advisory Board

Glen Morrison, Place 1 – Term Expires December 31, 2021

Lucy Snearley, Alternate 2 – Term Expires December 31, 2020

Zoning Board of Adjustment

Renee Chappell, Place 1 – Term Expires December 31, 2021

Gina Day, Place 4 – Term Expires December 31, 2021

Jung Kim, Place 5 – Term Expires December 31, 2021

Kate Barlow, Place 6 Alternate – Term Expires December 31, 2021

Chairpersons

Animal Shelter Advisory Board: Susan Read

Beautification Commission: Marty Geer

Community Affairs Commission: Sal Caruso

Cultural Commission: Tom Jacobsen

Library Advisory Board: Margaret Carroll

Parks and Recreation Board: Randy Newby

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

20. Consider the appointment of a Senior Citizen liaison. **This item requested by Councilmember Cogan.

Councilmember Cogan stated in communications with members of the Senior Center, they feel underrepresented on the Council and do not have somebody to go to and represent their interests. He stated this item is not to create a board nor a liaison who would meet with staff, but for a voice on the Council and a go-to person for the seniors. He recommended electing a member of Council to fill such position who can meet with members of the Senior Center one-on-one. He felt this was especially pertinent with the transition period related to Phase Next. He asked for Council's blessing to be the Senior Center liaison. There was discussion on Council's representation of senior citizens, the dissolution of the Senior Center Board in 2014, and the role of the proposed liaison.

Motioned by Councilmember Sabol, seconded by Councilmember Culver, to make Councilmember Cogan the Senior Center representative.

Motion approved 3-2-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Cogan, Councilmember Sabol and Councilmember Culver

Voting in opposition to the motion: Mayor Griffin and Councilmember Fisher

21. Mayor/Council Member Reports

Councilmember Cogan reported he will hold a meet-and-greet at Holy Boba and Donuts the following Saturday.

22. Report on most recent meeting of the following Boards and Commissions:

✓ **Animal Shelter Advisory Board**

No report was given.

✓ **Beautification Commission**

No report was given.

✓ **Community Affairs Commission**

No report was given.

✓ **Cultural Commission**

No report was given.

✓ **Library Advisory Board**

Councilmember Cogan reported the Board met the previous Wednesday and discussed changes to the annual survey, and their annual report to Council scheduled for October 22, 2019. He discussed the recent Medieval Faire and Market held at the Library.

✓ **Parks and Recreation Board**

No report was given.

✓ **Teen Court Advisory Board**

No report was given.

23. City Manager/Staff Reports

No report was given.

24. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 8:51 p.m.

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Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary