

Council Minutes May 12, 2020

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Special Session at 5:30 p.m. and Regular Session at 7:30 p.m. via videoconference, on the 12th day of May, 2020 with the following members present:

Michael Boyter	Mayor
Tom Burnett	Councilmembers
Dan Cogan	
Ruth Culver	
Amy Sabol	
Rusty Sartor	

constituting a quorum.

Also present: Councilmember-Elect Rob Gagliardi

Staff present included:

Cliff Blackwell	Interim City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Sean Fay	Fire Chief
Jeff Gibson	Police Chief
Meg Jakubik	Strategic Services Manager
Kenny Overstreet	Public Works Director
David Yancy	Information Technology Manager

SPECIAL SESSION

Mayor Boyter called the Special Session to order at 5:30 p.m.

- **Administer Statement of Elected Officer and Oath of Office to newly elected Council Members Place 4 and Place 6.**

City Secretary Michael Wells administered the Statement of Elected Officials and Oath of Office to newly elected Council Member Tom Burnett, Place 4 and Rob Gagliardi, Place 6. Mayor Boyter presented the Certificates of Election to Council Members Burnett and Gagliardi.

Mayor Boyter adjourned the Special Session at 5:42 p.m.

EXECUTIVE SESSION

- a) Pursuant to Section 551.074, personnel matters - City Manager search.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property - Block 13, Lot 5R, Oakridge Estates (Bedford).

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Council convened into Executive Session via videoconference and teleconference pursuant to Texas Government Code Section 551.074, personnel matters - City Manager search and Section 551.072, to deliberate the purchase, exchange, lease or value of real property - Block 13, Lot 5R, Oakridge Estates (Bedford), at 5:37 p.m.

Council reconvened from Executive Session at 7:46 p.m. Any necessary action to be taken as a result of the Executive Session will be during the Regular Session.

REGULAR SESSION

The Regular Session began at approximately 8:10 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Boyter called the meeting to order.

INVOCATION

Councilmember Sartor gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledges of Allegiance to the flags of the United States and Texas were given.

ANNOUNCEMENTS/UPCOMING EVENTS

Interim City Manager Cliff Blackwell reported that a mobile COVID-19 testing site will be set up at 837 Brown Trail on Friday and Saturday of that week.

OPEN FORUM

Nobody signed up to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Interim City Manager Cliff Blackwell gave an overview of the items on the consent agenda.

Motioned by Councilmember Culver, seconded by Councilmember Cogan, to approve the following items by consent: 1, 2 and 3.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

- 1. Consider approval of the following City Council minutes:
a) April 28, 2020 regular meeting**

This item was approved by consent.

- 2. Consider a resolution authorizing the Interim City Manager to renew and upgrade the Office 365 email licenses to Microsoft Enterprise 365 user licenses, in the amount of \$146,236.64 per year for three years, through SHI Government Solutions, a**

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cooperative contract vendor with the Texas Department of Information Resources (DIR).

This item was approved by consent.

- 3. Consider a resolution of the City Council of Bedford, Texas authorizing the submission of a grant application to the FY20 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) administered by the Department of Homeland Security, Federal Emergency Management Agency's Grant Programs Directorate.**

This item was approved by consent.

COUNCIL RECOGNITION

- 4. Proclamation recognizing the week of May 10-16, 2020 as National Police Week and Friday, May 15, 2020, as Peace Officers Memorial Day in the City of Bedford.**

Mayor Boyter read a proclamation recognizing the week of May 10-16, 2020 as National Police Week and Friday, May 15, 2020, as Peace Officers Memorial Day in the City of Bedford.

- 5. Proclamation recognizing the week of May 17-23, 2020 as Emergency Medical Services Week in the City of Bedford.**

Mayor Boyter read a proclamation recognizing the week of May 17-23, 2020 as Emergency Medical Services Week in the City of Bedford.

- 6. Proclamation recognizing the week of May 17-23, 2020 as National Public Works Week in the City of Bedford.**

Mayor Boyter read a proclamation recognizing the week of May 17-23, 2020 as National Public Works Week in the City of Bedford.

NEW BUSINESS

- 7. Consider an ordinance approving a resolution authorizing the issuance, sale and delivery of Trinity River Authority of Texas (Tarrant County Water Project) improvement revenue bonds and approving and authorizing instruments and procedures.**

Patricia Cleveland with the Trinity River Authority (TRA) presented an overview of the Tarrant County Water Supply System, which supplies water to five customer cities, including Bedford. Bedford is averaging an estimated 6,200,000 gallons per day during the current fiscal year, or 21.4 percent of the total system usage. She stated the contract provisions with Bedford and Euless require the TRA to seek permission from those cities to sell the issuance of bonds for capital improvements. She presented an overview of the proposed Fiscal Year 2020 bond sale in an amount not to exceed \$8,000,000, including improvements to the treatment plant and the distribution system. She further discussed future improvements to the system. There was discussion regarding the water supply for the system, the impact of the bond sale on the amount Bedford pays for water, and the cost estimates of the future items.

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Motioned by Councilmember Cogan, seconded by Councilmember Burnett, to approve an ordinance approving a resolution authorizing the issuance, sale and delivery of Trinity River Authority of Texas (Tarrant County Water Project) improvement revenue bonds and approving and authorizing instruments and procedures relating thereto.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

- 8. Receive a report on the Trinity River Authority's Central Regional Wastewater System Infiltration/Inflow Assessment Phase VI, Part II findings for the City of Bedford's wastewater collection system and consider a resolution authorizing the Interim City Manager to enter into a professional services agreement with Freese and Nichols Inc., in the amount of \$370,000, for a wastewater modeling and infiltration/inflow reduction plan.**

Public Works Director Kenny Overstreet presented information on this item and stated the Trinity River Authority (TRA) recently completed an infiltration and inflow (I/I) assessment on the Central Regional Water System (CRWS). He presented an overview of the metered basins in the City and connections with the City of Hurst. He stated the monitored flows in 2016 show Bedford has approximately 6,000 gallons per acre per day at the peak I/I rate, ranking the City as the third highest contributor to I/I into the CRWS. He presented an overview of TRA's recommendations for reducing I/I in Bedford by 2030, with all but one basin reducing I/I by 23 percent. He stated a city built out like Bedford should have a wastewater modeling study done every ten years, and the last one in the City was completed in 2008.

Mr. Overstreet stated the next step for the City is to complete an updated capacity and I/I study, which is required by the Sanitary Sewer Overflow Outreach Initiative with the Texas Commission on Environmental Quality approved at the previous Council meeting. The overall goal is to reduce I/I overall by 23 percent by 2030. He stated for every 1,000 gallons of I/I reduction, the City would save \$2.994. He presented an overview of the proposed agreement with Freese and Nichols for a wastewater modeling and I/I reduction plan, as well as similar projects done by the company in other cities. In response to questions from Council, Mr. Overstreet stated the reduction in I/I would help with overloading of TRA's plant and how they project for sewer treatment in the future. There was discussion on the request for qualifications process and the reasons for choosing Freese and Nichols.

Motioned by Councilmember Burnett, seconded by Councilmember Sabol, to approve a resolution authorizing the Interim City Manager to enter into a professional services agreement with Freese and Nichols Inc., in the amount of \$370,000, for a wastewater modeling and infiltration/inflow reduction plan.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

- 9. Consider a resolution authorizing the Interim City Manager to purchase a Standard LX Diesel - Single Turner Valve Maintenance Skid (VMS), through E.H. Wachs, in the amount of \$72,895, utilizing the BuyBoard cooperative purchasing agreement.**

Mr. Overstreet presented information regarding this item, which is to replace valve equipment purchased in 2008 that has had several expensive failures and breakdowns. The new equipment was approved in the current budget and would be mounted to a new F-550 truck through the Enterprise lease agreement. The life expectancy of the equipment is approximately ten years. He stated the reason for choosing a diesel engine as opposed to a gasoline engine is

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longer life expectancy, better fuel efficiency, and cleaner burning. He presented an overview of the capabilities of the equipment.

Motioned by Councilmember Culver, seconded by Councilmember Burnett, to approve a resolution authorizing the Interim City Manager to purchase a Standard LX Diesel - Single Turner Valve Maintenance Skid (VMS), through E.H. Wachs, in the amount of \$72,895, utilizing the BuyBoard cooperative purchasing agreement.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

10. Consider a resolution authorizing the Interim City Manager to purchase firefighting personal protective equipment (PPE) from North American Fire Equipment Co. Inc. (NAFECO), through the cooperative purchasing program BuyBoard, in an amount not to exceed \$70,000.

Fire Chief Sean Fay presented information regarding this item. He stated the Department maintains two sets of personal protective equipment (PPE) for all fire suppression employees. The \$70,000 is a budgeted amount and this authorization would purchase gear for the maintenance of the overall fleet of PPE, as well as PPE for the three new firefighters approved in the current budget. He discussed the reasons for purchasing PPE annually, including damage and wear to equipment during incident responses and the requirement that all PPE over ten years of age be retired. In response to questions from Council, Chief Fay stated that boots have not worn out as extensively as other pieces of equipment. He stated older sets of PPE that are still in good condition would be reassigned to the Citizens Fire Academy or donated to volunteer agencies.

Motioned by Councilmember Culver, seconded by Councilmember Cogan, to approve a resolution authorizing the Interim City Manager to purchase firefighting personal protective equipment (PPE) from North American Fire Equipment Co. Inc. (NAFECO), through the cooperative purchasing program BuyBoard, in an amount not to exceed \$70,000.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

11. Mayor/Council Member Reports

Mayor Boyter thanked everybody in Bedford for their sacrifices and what they are doing to protect themselves and their loved ones. He further thanked staff for maintaining a high level of service and Council for adjusting to the new environment and finding ways to reengage and move projects forward.

Councilmember Sartor welcomed Councilmember Gagliardi to the Council and stated he looks forward to working with him.

12. City Manager/Staff Reports

a) Quarterly Financial Report

Strategic Services Manager Meg Jakubik gave a financial report on the second quarter of the City's fiscal year. She presented information on the General Fund, including a comparison of actual, budgeted and projected revenue and expenditures, and a comparison of revenues and expenditures from Fiscal Year 2019 and 2020. She presented information on the Water and

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Sewer Fund, including three-year histories of revenue and expenditures. She presented information on other funds, including Tourism, Stormwater, and the Street Improvement Economic Development Corporation (SIEDC). She stated with the current situation with COVID-19, staff is reviewing projection numbers weekly. Mr. Blackwell stated the sales tax figures for March show a decline; however, it did not impact the City to the degree as staff previously estimated. There was discussion on the fluidity of the situation and maintaining City services.

13. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Boyter adjourned the meeting at approximately 9:20 p.m.

Michael Boyter, Mayor

ATTEST:

Michael Wells, City Secretary