

Approved

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 3rd day of May 2023 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Joy Donovan Brandon
Molly Bujanda
Margaret Carroll
Teri Clifford
Rachel Feltenberger
Susan Hampton
Lori Irvin
Janet Key

Also Present:

Maria Redburn, Library Director
Andrea Roy, Assistant City Manager
Brandi West, Assistant to the City Manager

(The following items were considered in accordance with the official agenda posted on the 28th day of May 2023.)

CALL TO ORDER

Board Chair Janet Key called the meeting to order at 7:00 p.m.

ROLL CALL/INTRODUCTIONS

PUBLIC COMMENTS

No public comments were given.

APPROVAL OF MINUTES

**1. Consider approval of the following Library Board minutes:
March 15 regular session.**

Board Member Irvin made a motion to approve the minutes as read. Motion was seconded by Board Member Hampton. Motion passed unanimously.

OLD BUSINESS

2. Update on Meeting Room Guidelines.

Library Director Redburn reported that the Fee Ordinance was passed by City Council and the new administrative guidelines for the Meeting Room are in effect.

Approved

3. Overview and discussion of the Annual Library Satisfaction Survey.

The Library Advisory Board reviewed the Annual Library Satisfaction results and discussed overall impressions on areas that the Library can improve, opportunities to expand impact, and how to incorporate the results into the three year Library Business Plan. The Strengths, Weaknesses, Opportunities, and Threat analysis of the comments are attached.

NEW BUSINESS

4. Overview and discussion about the Strengths, Opportunities, Aspirations, and Results (S.O.A.R) analysis for the Library.

Brandi West, Assistant to the City Manager, facilitated a discussion on the Strengths, Opportunities, Aspirations, and Results of the Library with the Board. The results from the S.O.A.R discussion will be used to help formulate the Library Business Plan for 2024 – 2027. The S.O.A.R. discussion results are attached.

Reports

5. Discussion and distribution of Library Director's Report.

The Friends Big Book Sale will be held August 10 – 12. Board report attached.

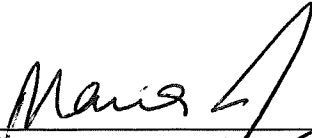
NEXT MEETING

6. The next meeting of the Library Advisory Board is Wednesday, May 17, 2023.

ADJOURNMENT

Motion to adjourn was made by Board Member Brandon and seconded by Board Member Hampton.

The meeting was adjourned at 8:30 p.m. by Board Chair Janet Key.



Maria Redburn, Acting as Secretary
Bedford Public Library Advisory Board