

**Council Minutes April 14, 2020**

**STATE OF TEXAS §**

**COUNTY OF TARRANT §**

**CITY OF BEDFORD §**

**The City Council of the City of Bedford, Texas, met in Executive Session via teleconference and Special Session via videoconference at 1:00 p.m. on the 14th day of April, 2020 with the following members present:**

Michael Boyter	Mayor
Tom Burnett	Councilmembers
Dan Cogan	
Ruth Culver	
Roger Fisher	
Amy Sabol	

constituting a quorum.

Councilmember Sartor was absent from the meeting.

Staff present included:

Cliff Blackwell	Interim City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Bill Syblon	Development Director

**EXECUTIVE SESSION**

- **Pursuant to Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – City occupancy tax waiver for the hotels.**

Council convened into Executive Session via teleconference pursuant to Texas Government Code Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – City occupancy tax waiver for the hotels, at 1:07 p.m.

Council came out of Executive Session at 1:13 p.m. Any necessary action to be taken as a result of the Executive Session will be during the Special Session.

**SPECIAL SESSION**

The Special Session began at 1:20 p.m.

**CALL TO ORDER**

Mayor Boyter called the Special Session to order.

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### **OPEN FORUM**

Nobody signed up to speak under Open Forum.

### **NEW BUSINESS**

- 1. Consider a resolution authorizing the Interim City Manager to enter into a contract with Strategic Government Resources, securing the services of an Interim Capital Projects Manager for the Phase Next Park Improvement Project, and other capital project needs, at a rate of \$62.50 per hour, including, but not limited to, housing related expenses.**

Interim City Manager Cliff Blackwell presented information regarding this item. Phase Next is at 100 percent design development and 60 percent site plan development, both of which are under review. He stated Council expressed their expectation to move forward on Phase Next at their meeting on March 25, 2020, so staff reached out to Strategic Government Resources (SGR) to provide candidates for the interim capital projects manager position. Two candidates were interviewed by a panel consisting of staff and the Phase Next consultants, and the panel felt Kelly Snook was the best candidate to continue the project.

In response to questions from Council, Mr. Blackwell stated Ms. Snook would be an employee of SGR and the contract has a 14-day notice of termination. He stated staff is recommending a housing stipend of \$2,000. There was discussion on mileage for travel in the contract; the housing stipend; other projects on which Ms. Snook is involved; regulating Ms. Snook's time on Phase Next; the possibility of Ms. Snook becoming a City employee; the reasons for utilizing SGR, including timing for the project and their ability to source candidates; and Ms. Snook's familiarity with engineering. Mr. Blackwell stated the previous contract with SGR was \$145 an hour and the buyout to SGR for the City hiring Ms. Snook would be \$10,000.

Motioned by Councilmember Fisher, seconded by Councilmember Sabol, to approve a resolution authorizing the Interim City Manager to enter into a contract with Strategic Government Resources, securing the services of an Interim Capital Projects Manager for the Phase Next Park Improvement Project, and other capital project needs, at a rate of \$62.50 per hour, including, but not limited to, housing related expenses.

Motion approved 6-0-0. Mayor Boyter declared the motion carried.

- 2. Take any action necessary as a result of the Executive Session.**

No action was necessary as a result of the Executive Session.

### **ADJOURNMENT**

Mayor Boyter adjourned the special session at 1:33 p.m.

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Michael Boyter, Mayor

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ATTEST:

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Michael Wells, City Secretary