

Council Minutes March 12, 2019

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. in the Conference Room and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 12th day of March, 2019 with the following members present:

Jim Griffin	Mayor
Michael Boyter	Councilmembers
Dan Cogan	
Amy Sabol	
Rusty Sartor	
Roy Turner	

constituting a quorum.

Councilmember Fisher was absent from the meeting.

Staff present included:

Brian Bosshardt	City Manager
Cliff Blackwell	Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Chuck Carlisle	Facilities and Risk Manager
Natalie Foster	Public Information Officer
Emilio Sanchez	Planning Manager
Bill Syblon	Development Director

WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Interviews and discussion regarding appointments to Citizen Boards and Commissions.**

Council conducted interviews with applicants for appointment to Bedford's Citizen Boards and Commissions and generally discussed the appointment of members. Appointments will be made during the regular session.

Mayor Griffin adjourned the Work Session at approximately 7:15 p.m.

REGULAR SESSION

The Regular Session began at 7:22 p.m.

CALL TO ORDER/GENERAL COMMENTS

Council Minutes March 12, 2019

Mayor Griffin called the meeting to order. He stated Councilmember Fisher was unable to attend the meeting.

INVOCATION

Councilmember Turner gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledges of Allegiance to the flags of the United States and Texas were given.

ANNOUNCEMENTS/UPCOMING EVENTS

Public Information Officer Natalie Foster reported on upcoming events, including the City Expo and Pet Fair at the Boys Ranch Activity Center (BRAC) on March 23, 2019; a class on container gardening at the former library building on March 25, 2019; ArtsFest at the BRAC on March 30, 2019; and the Chunk Your Junk and Clean Up Bedford Day events on April 6, 2019.

OPEN FORUM

Tom Culbert, 1925 Charleston Drive, Bedford – Mr. Culbert stated the Senior Center only has a liaison position instead of a board. He discussed attendance at the Senior Center dances and felt the staff member who cut the number of dances made a mistake.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Sabol, seconded by Councilmember Turner to approve the following item by consent: 1

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

1. **Consider approval of the following City Council minutes:**
 - a) **February 22, 2019 work session**
 - b) **February 26, 2019 regular meeting**

This item was approved by consent.

NEW BUSINESS

2. **Public hearing and consider an ordinance to amend Ordinance Number 2275, City of Bedford Zoning Ordinance, specific to Chapter 3, Sections 3.1, Schedule of Permitted Uses and Section 3.2, Explanation of Uses and Specific Use Permit Requirements, to add a definition and use for a Permanent Cosmetics Salon, to the City of Bedford Zoning Ordinance; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. (PZ-Zoning Amend-2019-50005)**

Planning Manager Emilio Sanchez presented information regarding this item, which is a text amendment to the City's Zoning Ordinance to allow permanent cosmetics by right in the service, light and heavy commercial districts. He stated at the Council meeting on November 13, 2018, a specific use permit for a permanent cosmetics salon was presented to Council, and Councilmember Sabol asked staff to look at adding language to allow the use by right. Proposed language for "permanent cosmetics" was added to the Zoning Ordinance under the

Council Minutes March 12, 2019

category of “barbers, beauty shops and salons.” He stated the term “permanent cosmetics” would not include tattoo or body piercing shops. The Planning and Zoning Commission unanimously recommended approval of this item at their meeting on February 14, 2019. In response to questions from Council, Mr. Sanchez stated a permanent cosmetics salon is required to have a license from the state as a tattoo artist; however, the application for the license includes separate categories for permanent cosmetics and microblading. Part of the state licensing requires a zoning verification letter from the City. Mr. Sanchez stated staff verifies each license and if a person loses their license, they would no longer be allowed to operate. Further, the Fire Marshal would verify the certificate of occupancy during their annual inspection. Mr. Sanchez stated the proposed language on permanent cosmetics mirrors that of the state. The property owner where a permanent cosmetics salon is located is only required to sign the certificate of occupancy allowing the business to operate on their property.

Mayor Griffin opened the public hearing at 7:36 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:36 p.m.

Motioned by Councilmember Sabol, seconded by Councilmember Cogan, to approve an ordinance to amend Ordinance Number 2275, City of Bedford Zoning Ordinance, specific to Chapter 3, Sections 3.1, Schedule of Permitted Uses and Section 3.2, Explanation of Uses and Specific Use Permit Requirements, to add a definition and use for a Permanent Cosmetics Salon, to the City of Bedford Zoning Ordinance; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. (PZ-Zoning Amend-2019-50005)

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

3. Consider a resolution of the City Council of Bedford, Texas authorizing the submission of a HOME Investment Partnerships grant application to the HOME Homeowners Rehabilitation Program administered by the Community Development and Housing Division, Tarrant County; and agreeing to meet all match contribution requirements for the expenditures under the Tarrant County HOME investment partnerships program for program year 2019.

Development Director Bill Syblon presented information regarding this item. He stated the Council’s Strategic Plan makes revitalization and reinvestment in neighborhoods a top priority, and this item is a housing repair grant program administered by Tarrant County. The program offers various housing repairs for qualified residents. Funding for the program comes from a federal block grant and requires a 30 percent matching grant from the City. Staff proposes to request a \$100,000 grant and identified \$30,000 in the Economic Development Fund to serve as the City’s match. The new Neighborhood Services division would be the primary point of contact for the program and would help market it through its various outreach efforts. There was discussion on identifying additional grant opportunities and the reasons for pursuing this grant. Mr. Syblon stated the City’s demographics do not qualify for other redevelopment grants he has examined. Mr. Syblon confirmed the grant is funded annually and other cities of similar size participate in the program, and stated the County is responsible for the vetting of applicants. City Manager Brian Bosshardt stated the program is run out of the same division of Tarrant County that grants money for street repairs in income-eligible neighborhoods. There was discussion on the amount of grant funding the City is requesting, the processing of applications, and possible limitations on what can be spent per household.

Council Minutes March 12, 2019

Motioned by Councilmember Turner, seconded by Councilmember Sartor, to approve a resolution of the City Council of Bedford, Texas authorizing the submission of a HOME Investment Partnerships grant application to the HOME Homeowners Rehabilitation Program administered by the Community Development and Housing Division, Tarrant County; and agreeing to meet all match contribution requirements for the expenditures under the Tarrant County HOME investment partnerships program for program year 2019.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

4. Consider a resolution authorizing the City Manager to enter into an agreement with Sawyers Construction, Inc. in the amount of \$255,055.17 for the restoration of the Old Bedford School due to extensive water damage.

Facilities and Risk Manager Chuck Carlisle presented information regarding this item, which is the issuance of payment for the water damage at the Old Bedford School (OBS). He stated Council approved the replacement of the roof and truss system of the OBS at their meeting on August 7, 2017. The tarp system protecting the building failed during a storm on August 6, 2018, causing the entire building to flood and necessitated the replacement of the ceiling and flooring. Sawyers Construction took responsibility for the damage, and a claim was filed with their insurance company. Damages to the OBS totaled \$291,209; the insurance company covered \$255,055.17 of the amount and Sawyers covered the rest. He stated several upgrades were made to the OBS, including new LED lighting and tiles. Normally, insurance companies issue payments directly to contractors; however, in this case, the contractor was the insurer, so the payment was made to the City, which would then pay Sawyers. In response to questions from Council, Mr. Carlisle stated the nature of the storm system caused the tarp system to fail, and Sawyers was obligated to take responsibility for the damages.

Motioned by Councilmember Cogan, seconded by Councilmember Sabol, to approve a resolution authorizing the City Manager to enter into an agreement with Sawyers Construction, Inc. in the amount of \$255,055.17 for the restoration of the Old Bedford School due to extensive water damage.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

5. Consider a resolution appointing members to Bedford's Citizen Boards and Commissions.

Council directed staff to work on an ordinance change to allow the representatives of active Bedford arts organizations on the Cultural Commission to live outside the City.

Motioned by Mayor Griffin, seconded by Councilmember Boyter, to approve a resolution appointing the following members to Bedford's Citizen Boards and Commissions:

Planning and Zoning Commission

Michael Davis, Place 3 - Term Expires September 30, 2019

Bryan Henderson, Place 7 - Term Expires September 30, 2020

Dixie Bell-Cawthorne, Place 8 - Alternate - Term Expires September 30, 2019

Linda Moye, Place 9 - Alternate - Term Expires September 30, 2020

Zoning Board of Adjustment

Renee Chappell, Place 1 - Term Expires December 31, 2019

Charles Baetz, Place 3 – Term Expires December 31, 2020

Kim Killough, Place 7 – Alternate – Term Expires December 31, 2020

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

6. Consider a resolution authorizing the City Manager to cancel regular Council meetings in 2019.

City Manager Brian Bosshardt presented information regarding this item, which is to cancel the Council meetings scheduled for November 26, 2019 and December 24, 2019 as they fall during the Thanksgiving and Christmas holidays respectively. There was discussion on cancelling the regularly scheduled meetings in July, but Council was of the consensus not to cancel those meetings.

Motioned by Councilmember Sabol, seconded by Councilmember Sartor, to approve a resolution authorizing the City Manager to cancel regular Council meetings in 2019.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

7. Mayor/Council Member Reports

Mayor Griffin reported he spent two days in Austin with the Tarrant County delegation, and there was discussion on potential revenue caps, funding for education, red light cameras, and transportation.

Councilmember Cogan announced the birth of his daughter Jiya.

8. Report on most recent meeting of the following Boards and Commissions:

✓ **Animal Shelter Advisory Board**

No report was given.

✓ **Beautification Commission**

Councilmember Turner reported the Commission discussed the Chunk Your Junk and Clean Up Bedford Day events scheduled for April 6, 2019. An event for discarding household junk was held the previous Saturday.

✓ **Community Affairs Commission**

Councilmember Boyter acknowledged Chairperson Sal Caruso, who was in attendance. He reminded residents of the City Expo and Pet Fair scheduled for March 23, 2019 at the Boys Ranch Activity Center.

✓ **Cultural Commission**

Councilmember Sabol reported the Commission is planning to hire a chalk artist for the chalk walk at the upcoming HEB Reads! event. They will be presenting a proposal to Council in April for public art, and they have decided to go in an historical direction with their literature and emphasis.

✓ **Library Advisory Board**

No report was given.

✓ **Parks and Recreation Board**

Councilmember Sartor reported Camp Gladiator will host a 5k race at the Boys Ranch Park. He stated the City is hiring aquatics staff for summer jobs. He further reported the Miracle Park is continuing to come along, and there is a meeting being scheduled with staff to review plans and legal language.

✓ **Teen Court Advisory Board**

No report was given.

✓ **Senior Citizen Liaison**

No report was given.

9. City Manager/Staff Reports

Mr. Bosshardt reported signage for Phase Next of the Boys Ranch Park improvements has been installed at the intersection of Harwood Road and Forest Ridge Drive, and the request for qualifications for the construction manager-at risk has been issued.

EXECUTIVE SESSION

a) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property - Bedford Commons, and adjacent to the Bedford Boys Ranch Park.

Council convened into Executive Session pursuant to Texas Government Code Section 551.072, to deliberate the purchase, exchange, lease or value of real property - Bedford Commons, and adjacent to the Bedford Boys Ranch Park, at 8:17 p.m.

Council reconvened from Executive Session at 8:38 p.m. Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session.

10. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 8:40 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary