

# Community Affairs Commission Minutes January 16, 2020

## STATE OF TEXAS

## COUNTY OF TARRANT

## CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 pm at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, Texas, Thursday, the 16th of January 2020 with the following members present:

Sal Caruso  
Robert Gagliardi  
Tracy Madewell  
Terry Sullivan  
Paola Mariscal

Nichelle Dawkins  
Josh Ulupano  
Joshua Renken  
Kimela Ledbetter

Constituting a quorum.

### **Others Present:**

Meg Jakubik – City Staff Representative  
Ruth Culver– City Council Liaison  
Michael Boyter – Mayor

### **Absent:**

Storm Finley  
Maritza Riley

Margaret Hall

## **CALL TO ORDER**

Chairman Caruso called the meeting to order at 5:30 p.m.

## **OPENING REMARKS AND WELCOME**

Chairman Caruso welcomed everyone.

## **APPROVAL OF MINUTES**

1. **Review/revise and approve minutes of the following Community Affairs Commission meetings:**
  - a) **August 15, 2019**

Ms. Madewell moved to approve the minutes, Vice Chairman Gagliardi seconded the motion. It was passed unanimously by the commission.

## **NEW BUSINESS**

1. **Discussion and update on Phase Next Project.**

This item was moved to after the staff liaison report. Mayor Boyter introduced Cissy Sylo, Capital Projects Director, who gave a presentation on the Bedford Boys Ranch Next Phase.

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### 2. Review and possible action regarding Subcommittee Director Reports:

#### a. Residential Outreach

Margaret Hall is working on the agenda for the next one. The date will be March 30. The marketing deadline prior to this event is February 28.

#### b. Business Outreach

Mayor Boyter has proposed replacing the Business Outreach Meet and Greet event with a Business Town Hall with a goal of generating new energy and connection between Bedford's businesses and the City. The commission agreed to his proposal.

There was discussion on the possible date, location and invitees. The tentative date chosen was Monday, February 24 at 6:00pm. Ms. Jakubik will confirm the date with staff and the availability of the meeting room at the former Library. The Commission discussed the list of businesses to invite and Mayor Boyter will create an agenda.

#### c. Block Party

This report was given before the Business Outreach report. The date has been confirmed for April 30 and Chairman Caruso will meet with Ms. Madewell and Mr. Ulupano later. The location will be a school as it typically results in greater attendance at a school versus a neighborhood because flyers are handed out to students to take home to their parents at schools.

Ms. Jakubik discussed new deadlines for events to ensure adequate marketing. All materials must be complete and submitted to the Communications Division at least one month prior to the event or events will need to be rescheduled.

#### d. Awards Program

No report was given.

### 3. Council Liaison Report

Councilwoman Culver announced that Tuesday evening the City Manager and the City parted ways by mutual agreement. Bill Syblon will act as the Acting City Manager until Clifford Blackwell, Assistant City Manager returns. Bedford is now looking for a new City Manager, but the City has great staff and operations are continuing as usual.

### 4. Staff Liaison Report.

No report was given.

### ADJOURNMENT

Ms. Madewell moved to adjourn the meeting. The motion was seconded by Mr. Renken. It was passed unanimously.

The meeting was adjourned at 6:54 p.m.

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Sal Caruso, Chairman