



A G E N D A

Regular Meeting of the Bedford City Council
Tuesday, June 23, 2020
Bedford City Hall Building A
2000 Forest Ridge Drive
Bedford, Texas 76021

Council Chamber Work Session 5:30 p.m.
Council Chamber Regular Session 7:30 p.m.

COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>

In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19), there will be no public access to the location described above. Residents interested in the meeting can watch it live on the City’s website at <https://bedfordtx.gov/250/City-Council-Meetings-Online> or tune in to channels 16 (Spectrum) or 99 (AT&T).

The agenda packet and meeting information are posted online at <https://bedfordtx.gov/AgendaCenter/City-Council-2>. You may provide written comments on specific agenda items prior to the meeting by filling out the Comment Form at <https://bedfordtx.gov/FormCenter/City-Council-11/City-Council-Meeting-Sign-Up-Form-51>, emailing citysecretary@bedfordtx.gov or calling 817-952-2104. You may also use the Comment Form to sign up to speak on specific agenda items during the meeting by phone. You must provide a valid phone number and you will be called during the meeting at the appropriate time. All comments and requests to speak need to be received by 3:00 p.m. the day of the meeting.

WORK SESSION

- Presentation and discussion on a business assistance task force.
- Provide information to Council on performing an overall efficiency assessment.
- Update on the Phase Next project, including revised branding concepts for Generations Park and CNTR and incorporating the City’s history into the project.
- Review options for re-opening the Bedford Public Library.

EXECUTIVE SESSION

To convene in closed session in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.074, personnel matters – City Manager search.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 2, Lot 1, Bedford Baptist Temple Sub.
- c) Pursuant to Section 551.0087, deliberation regarding economic development negotiations relative to Plaza Center Addition Lot AR1A and Bedford Plz Addition 1989H Blk A Lot 4B1.

REGULAR SESSION

CALL TO ORDER/GENERAL COMMENTS

INVOCATION

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/UPCOMING EVENTS

OPEN FORUM *(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum, a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)*

CONSIDER APPROVAL OF ITEMS BY CONSENT *(Consent items are deemed to need little Council deliberation and will be acted upon as on business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Manager, or a designee, to implement each item in accordance with staff recommendation.)*

1. Consider approval of the following City Council minutes:
 - a) June 2, 2020 work session
 - b) June 9, 2020 regular session

COUNCIL RECOGNITION

2. Presentation of Texas Municipal Library Directors Association Excellence in Libraries Award.

PERSONS TO BE HEARD

3. The following individual has requested to speak to the Council tonight under Persons to be Heard:
 - a. Stacey MacDonald, 2608 Willow Bend, Bedford, Texas 76021 – Request to speak to Council to request code change to an existing code.

NEW BUSINESS

4. Consider a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Fire Department through CDW-G/VAR Technology Finance, a cooperative contract vendor with the Texas Department of Information Resources (DIR).
5. Consider a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Police Department and Neighborhood Services Division through Dell Financial Services, a cooperative contract vendor with the Texas Department of Information Resources (DIR).
6. Consider a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with Chick-fil-A, Inc.
7. Mayor/Council Member Reports
8. City Manager/Staff Reports
 - a. COVID-19 update to discuss the progress of the City as it works to achieve its goals of Life Safety, Continuance of Services, and Fiscal Sustainability.
9. Take any action necessary as a result of the Executive Session.

(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Friday, June 19, 2020 at 5:00 p.m.**, and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations must be requested in writing to the City Secretary's Office a minimum of seventy-two hours (72) hours prior to the scheduled starting time of the posted meeting. Requests can be delivered in person or mailed to the City Secretary's Office at 2000 Forest Ridge Drive, Bedford, TX 76021, or emailed to citysecretary@bedfordtx.gov. Some requests may take longer due to the nature, extent and/or availability of such auxiliary aids, services or accommodations.)



Council Agenda Background

PRESENTER: Sal Caruso, Community Affairs Commission
Chairperson

DATE: 06/23/20

Work Session

ITEM:

Presentation and discussion on a business assistance task force.

City Attorney Review: N/A

DISCUSSION:

Community Affairs Commission Chairperson Sal Caruso will present information on a business assistance task force.

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: David Eisenlohr, Bakertilly

DATE: 06/23/20

Work Session

ITEM:

Provide information to Council on performing an overall efficiency assessment.

City Attorney Review: N/A

DISCUSSION:

David Eisenlohr with Bakertilly will provide a presentation to review Bakertilly's background as well as the process, timeline and cost of performing the assessment. The assessment would determine the departments within the City that need process improvements to run more efficiently. This would be a tool for Council to give the new City Manager to provide some insight on the City and how it is currently functioning.

ATTACHMENTS:

PowerPoint

CITY COUNCIL BRIEFING
Organizational Efficiency Study
for the
City of Bedford, Texas



June 23, 2020



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Today's Presenter



David W Eisenlohr

Managing Director
Public Sector Performance Optimization
Dallas, Texas
214.577.6525
David.Eisenlohr@BakerTilly.com



Discussion Agenda

- I. About Baker Tilly
- II. Performance
Optimization Practice
- III. Methodology &
Approach
- IV. Project Timeline
- V. Representative Clients
- VI. Questions & Answers

About Baker Tilly



One of the 12 largest accounting and advisory firms in the U.S. according to *Accounting Today*



50+ offices throughout the U.S., strong DFW presence



4,000+ employees firmwide
400+ partners
1,100+ CPAs



Members of the world's 10th largest network of accounting and business advisory firms



\$755
Million in revenue



50+
U.S. Offices



88
Years of industry specialization

National Footprint/Local Presence

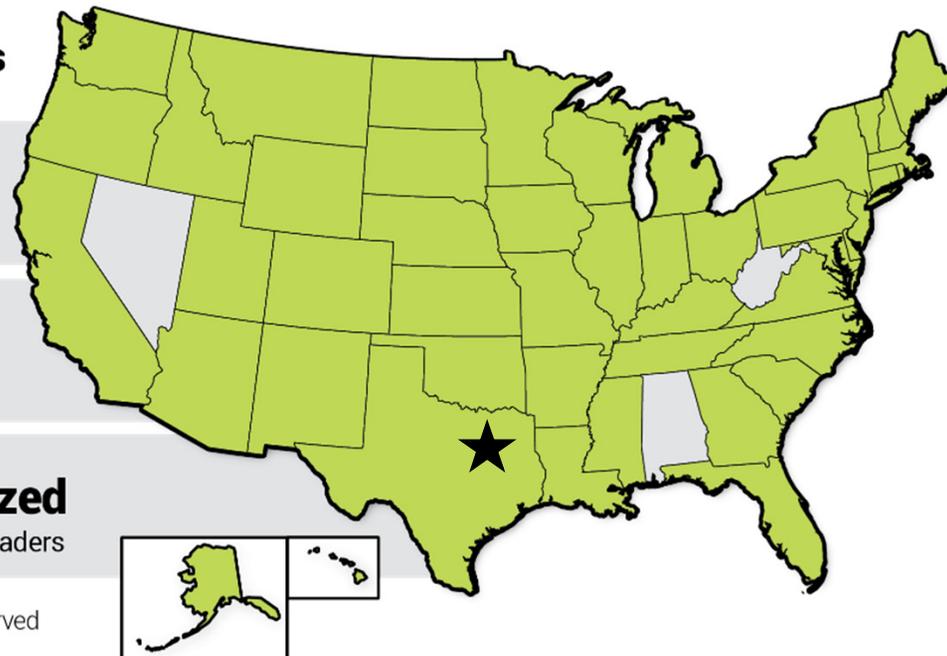
Public sector:
experience that matters

1,000+
public sector clients

85+ years
industry experience

Nationally recognized
industry trainers and thought leaders

 States where Baker Tilly has served public sector clients



1,000+

Public sector clients

including municipalities, utilities,
transit entities, counties and schools

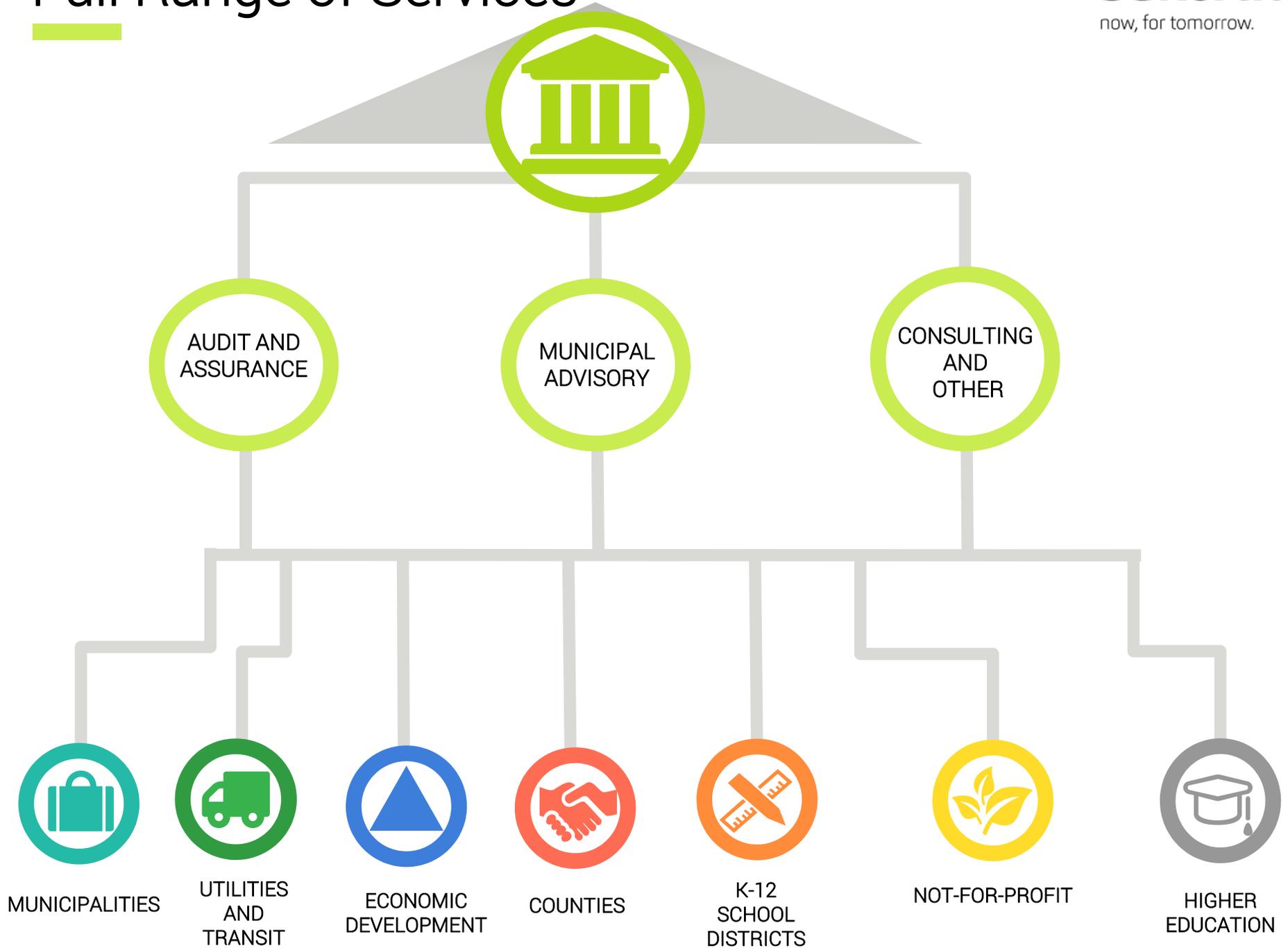


420+

Public sector professionals

including government, utility and
municipal advisory specialists

Full Range of Services



Performance Optimization Practice

Public sector performance optimization services

Strategy and performance management



- Strategic planning
- Stakeholder engagement
- Performance metrics and monitoring
- Data analytics and business intelligence

Organization and operations assessment



- Organizational design
- Staffing requirements analysis
- Operational assessment
- Workforce planning and succession management
- Culture and change management

Business process improvement



- Process review and redesign
- Best practices diagnostics
- Human capital and financial management
- Planning, permitting and inspections

Enterprise technology solutions



- Information technology strategy
- IT organization and systems assessment
- Software selection support
- Implementation project management

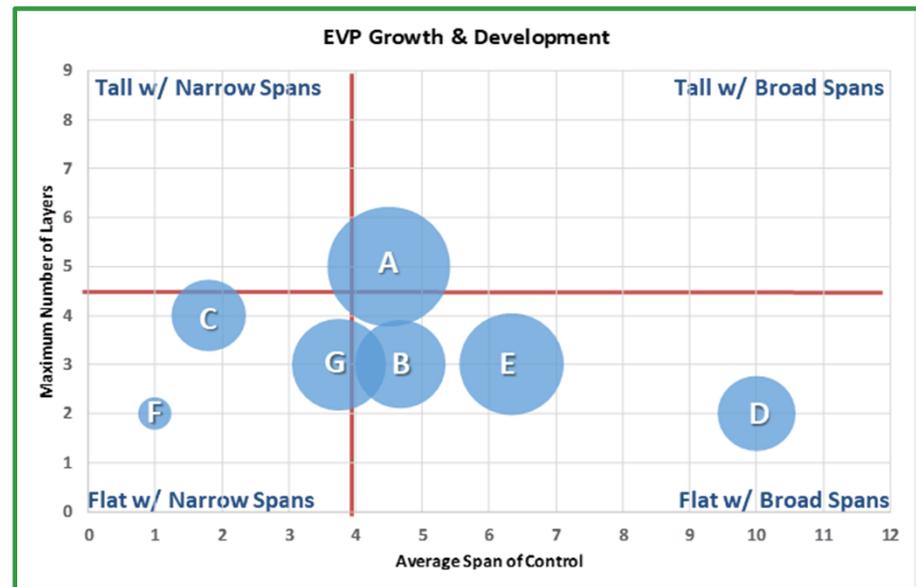
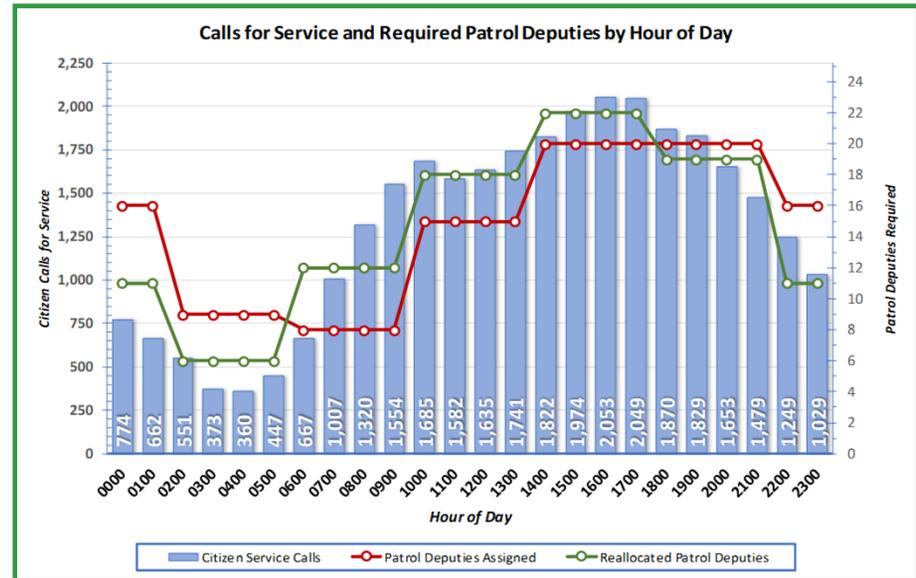
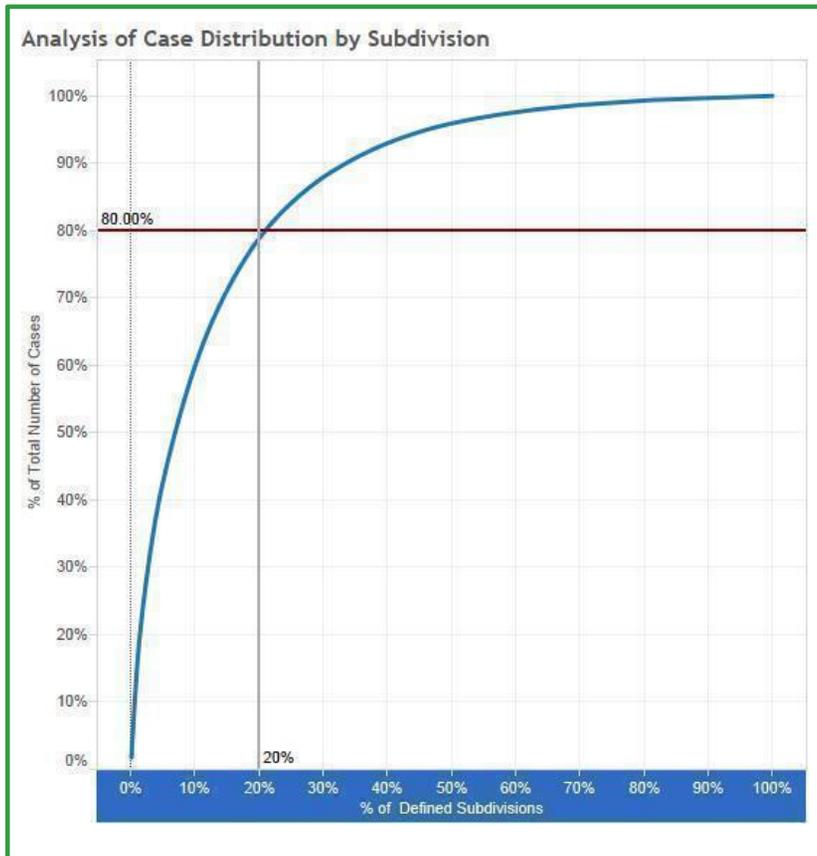
Methodology & Approach



	Project Management				
Purpose	Secure commitment, mobilize the team, commence data collection	Understand current organizational purpose, structure, processes and technology	Identify critical issues, opportunities and constraints to success.	Design, review and refine the future state organizational model	Adopt and implement recommended improvements
Procedure	<ul style="list-style-type: none"> Assemble and orient the team. Conduct project kickoff. Initiate data collection Prepare a project communication plan. Finalize project plan. 	<ul style="list-style-type: none"> Review the current strategy and performance Engage internal and external stakeholders Collect benchmark data Document existing organizational, process and technical architecture. 	<ul style="list-style-type: none"> Analyze current processes and performance. Evaluate structure and staffing. Assess technology capabilities Identify improvement opportunities. 	<ul style="list-style-type: none"> Define the "to-be" organization, process, and technology . Complete a gap analysis. Document findings and recommend improvements. Prepare and review reports. 	<ul style="list-style-type: none"> Communicate and manage change. Establish and orient accountable implementation teams. Provide technical support as needed. Monitor, measure, and report.
Product	<ul style="list-style-type: none"> Mobilized team Initial project plan Data request checklist. Project communication plan. Final project plan. 	<ul style="list-style-type: none"> Factual profile of the "as-is" state of the organization and its business practices. 	<ul style="list-style-type: none"> Prioritized improvement opportunities. Preliminary recommendations. 	<ul style="list-style-type: none"> Draft Report of Findings & Recommendations Final Report of Findings & Recommendations Proposed Implementation Plan 	<ul style="list-style-type: none"> Change Management Plan. Regular progress updates. Follow-on projects as requested.



Data-Driven Analysis



Comparative Staffing Analysis

City	NCTCOG 2018 Population Estimate	Total Square Miles Served	Streets & Drainage	Water Distribution	Wastewater Collection	Meter Reading	Environmental Services	Transportation/Traffic Ops	Facilities Maintenance	Construction Inspection	PW Ops Admin	Total	PW Ops Staff / 10,000 Residents	PW Ops Staff/ Square Mile
Client City	29,580	22.5	12	14	9	2	2	3	7	4	4	57	19.3	2.5
City A	96,870	27.1	21	30	27	8	2.5	7	13	2	3	113.5	11.7	4.2
City B	55,750	41	12	11.5	7.5	-	1	2	7	2	1	44	7.9	1.1
City C	25,010	13.1	12	5	5	3	1	-	2	2	3	33	13.2	2.5
City D	41,100	14.7	11	7	7.5	2	1	7	5	2	1	43.5	10.6	3.0
City E	31,590	12	16	11	11	4	-	2	5.5	2	-	51.5	16.3	4.3
City F	49,240	35.9	19	9	9	2	4	9	10	2	3	67	13.6	1.9
City G	73,130	43.4	20	14	11	5	1	13	9	5	5.5	83.5	11.4	1.9
City H	172,940	62.4	46	47	28	21	2	21	23	2	4	194	11.2	3.1
City I	38,410	9.9	12.5	17	7	4	2	3.5	4	2	1	53	13.8	5.4
City J	44,940	18.4	16	12.5	10.5	4	2	1	3	3	-	51.5	11.5	2.8
City K	67,530	18.3	19	16	16	4	1	4	12	4	4	80	11.8	4.4
City L	281,390	71.6	64	44	44	27	11	28	30	15	12	275	9.8	3.8
Mean	81,492	30.7	22.4	18.7	15.3	7.0	2.3	8.1	10.3	3.6	3.4	90.8	11.9	3.2
Median	52,495	22.8	17.5	13.3	10.8	4.0	1.3	5.5	8.0	2.0	3.0	60.0	11.6	3.0

Project Timeline (illustrative)

PRELIMINARY PROJECT SCHEDULE																				
Project Phases and Tasks	Project Week																			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Stage 1 - Initiate and mobilize																				
Task 1.1 – Complete Preliminary Project Planning	█	█																		
Task 1.2 – Formally Initiate the Project		█																		
Task 1.3 – Mobilize the AGI Project Team			█																	
Task 1.4 – Facilitate a Full Day Planning Workshop			█	█																
Task 1.5 - Finalize the Project Scope, Project Plan and Budget				█																
Stage 2 - Probe																				
Task 2.1 – Document Current Services, Resources and Results					█	█	█													
Task 2.2 – Assess Organizational Structure and Efficiency							█	█	█											
Task 2.3 – Conduct Best Practices Analysis							█	█	█											
Task 2.4 – Identify Potential Quick Wins as they Arise							▨	▨	▨	▨	▨	▨	▨	▨	▨	▨	▨	▨	▨	▨
Task 2.5 – Prepare and Present an Opportunity Assessment									█											
Stage 3 - Analyze																				
Task 3.1 - Analyze Operations Management Functions										█	█	█								
Task 3.2 - Design and Assess Alternative Organizational Models										█		█	█	█						
Task 3.3 - Analyze Employee Compensation and Benefits										█	█	█	█	█						
Task 3.4 - Prepare and Review a Draft Report															█					
Stage 4 - Clarify																				
Task 4.1 - Complete Additional Data Collection and Analysis																█	█			
Task 4.2 - Prepare an Implementation Roadmap																	█			
Task 4.3 - Prepare and Present a Final Report																		█		
Stage 5 - Transform																				
Task 5.1 - Create Staff Implementation Teams																			█	█
Task 5.2 - Facilitate an Implementation Planning Workshop																			█	█
Task 5.3 - OPTIONAL Implementation Progress Monitoring																				TBD

Representative Clients

Texas State & Local Government Clients

- Brazos River Authority
- City of Abilene
- City of Allen
- City of Angleton
- City of Arlington
- City of Austin (Austin Energy/Water)
- City of Baytown
- City of Bryan
- City of Carrollton
- City of Cedar Park
- City of College Station
- City of Colleyville
- City of Corpus Christi
- City of Dallas
- City of Denton
- City of Duncanville
- City of Forney
- City of Fort Worth
- City of Fredericksburg
- City of Friendswood
- City of Frisco
- City of Galveston
- City of Hurst
- City of Irving
- City of Keller
- City of Kennedale
- City of Lancaster
- City of Longview
- City of Marshall
- City of Mesquite
- City of Midlothian
- City of Mineral Wells
- City of Missouri City
- City of New Braunfels
- City of Plano
- City of Richardson
- City of Round Rock
- City of Rowlett
- City of Sachse
- City of San Antonio
- City of San Marcos
- City of Southlake
- City of Sugar Land
- City of Temple
- City of University Park
- City of Waco
- City of West University Place
- City of Wichita Falls
- Dallas Area Rapid Transit Authority
- Dallas County El Paso County
- Fort Worth Transportation Authority
- Lower Colorado River Authority
- North Central TX Council of Governments
- North Texas Municipal Water District
- North Texas Tollway Authority
- San Jacinto River Authority
- Tarrant County 9-1-1 District
- Texas Department of Motor Vehicles
- Town of Addison
- Town of Highland Park
- Trinity River Authority
- VIA Metropolitan Transit Authority

Other National Clients

- City of Ankeny, IA
- City of Burbank, CA
- City of Carlsbad, CA
- City of Chicago, IL
- City of Dearborn, MN
- City of Eagan, MN
- City of Elgin, IL
- City of Evanston, IL
- City of Fond du Lac, WI
- City of Fort Smith, AR
- City of Goleta, CA
- City of Green Bay, WI
- City of Highpoint, NC
- City of Madison, WI
- City of Milwaukee, WI
- City of Minneapolis, MN
- City of Modesto, CA
- City of Oklahoma City, OK
- City of Racine, WI
- City of Rochester, NY
- City of Rockford, IL
- City of Saint Paul, MN
- City of Tallahassee, FL
- City of Tulsa, OK
- City of Valdez, AK
- City of Westminster, CO
- City of Wauwatosa, WI
- City of Wilmington, DE
- Guam Water Utilities
- Chippewa County, WI
- Colorado Springs Utilities, CO
- Dane County, WI
- Delaware River Port Authority, PA&NY
- Detroit Water and Sewerage Department, MI
- Hennepin County, MN
- Lake County, IL
- Milwaukee County, WI
- Polk County, IA
- Portage County, WI
- Ramsey County, MN
- Scott County, IA
- Sheboygan County, WI
- Waseca County, MN
- Washington County, MN
- Will County, IL
- Wright County, MN



Questions & Answers



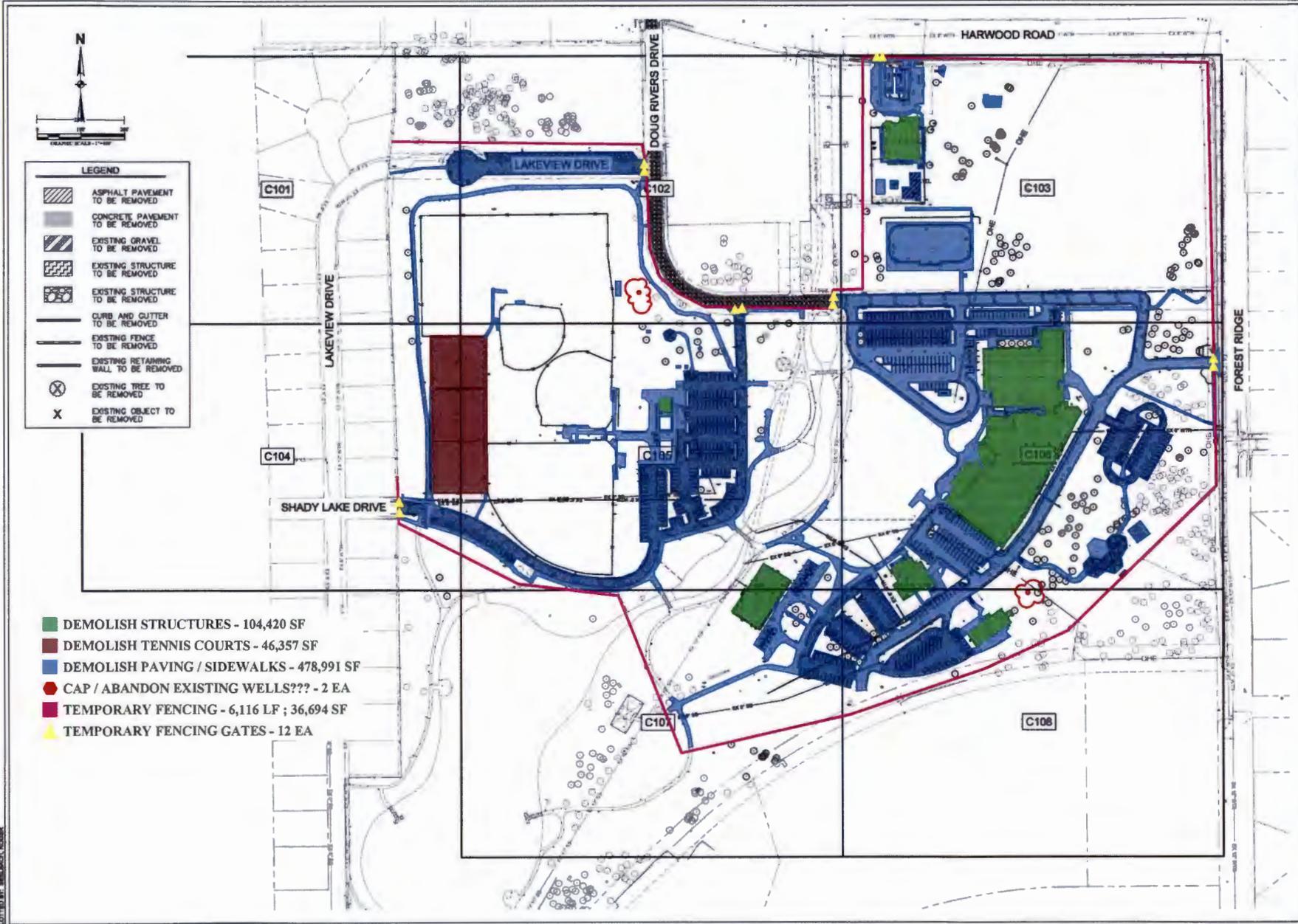
THANK YOU!





Council Agenda Background

<u>PRESENTER:</u> Kelly Snook, Capital Projects Director Brad Bishop and Mike Thurman, Torch Creative	<u>DATE:</u> 06/23/20
Work Session	
<u>ITEM:</u> Update on the Phase Next project, including revised branding concepts for Generations Park and CNTR and incorporating the City's history into the project. City Attorney Review: N/A	
<u>DISCUSSION:</u> <u>Generation Park/CNTR:</u> Finishes Selection: The architect has assembled selections for wall paint, wall coverings, flooring materials including tile and carpet, and specialty tiles. The options are in final selection, to be reviewed in an open house setting by Council and staff on Friday, June 26, 2020. Park Closure for Construction: The park is slated to be closed during construction and staff will begin a messaging and signage program to inform the public. Construction fencing plan is attached. Heritage Items: Included currently in plans, the Boys Ranch Monument sign will remain in its current location and will be the landmark for the pedestrian entrance off Forest Ridge Drive. The center court Bedford logo from the Boys Ranch Activity Center is incorporated into the lobby floor. Optional suggestions: In the main entrance vestibule a dedication plaque can be placed on one wall, and the other wall can host a large single panel interpretive sign discussing the history of the park from Boys Ranch up to and including the vote and delivery of the bond program for the new Center at Generations Park. Also, a large bookcase element is suggested for the pre-function area which could host the Bedford Bell. Branding: Brad Bishop and Mike Thurman with Torch Creative presented branding concepts for Generations Park and CNTR at the City Council Special Session on June 2, 2020. They will present updated branding concepts based on feedback from the City Council at that meeting. Current Status: Staff is reviewing the 60% Construction Documents.	
<u>ATTACHMENTS:</u> Fencing Plan 60% Site Plan 100% Design Floor Plan – First Floor 100% Design Floor Plan – Mezzanine 100% Design Floor Plan – Upper Floor	



- DEMOLISH STRUCTURES - 104,420 SF
- DEMOLISH TENNIS COURTS - 46,357 SF
- DEMOLISH PAVING / SIDEWALKS - 478,991 SF
- CAP / ABANDON EXISTING WELLS??? - 2 EA
- TEMPORARY FENCING - 6,116 LF ; 36,694 SF
- ▲ TEMPORARY FENCING GATES - 12 EA

BOYS RANCH PARK
PHASENEXT



HALFF
 4505 FORDS CREEK BLVD
 FORT WORTH, TEXAS 76134-2720
 TEL: 817.847.1422
 TXPELS ENGINEERING FIRM #F-312

REVISIONS		
NO.	DATE	DESCRIPTION

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SHEET TITLE
OVERALL DEMOLITION LAYOUT

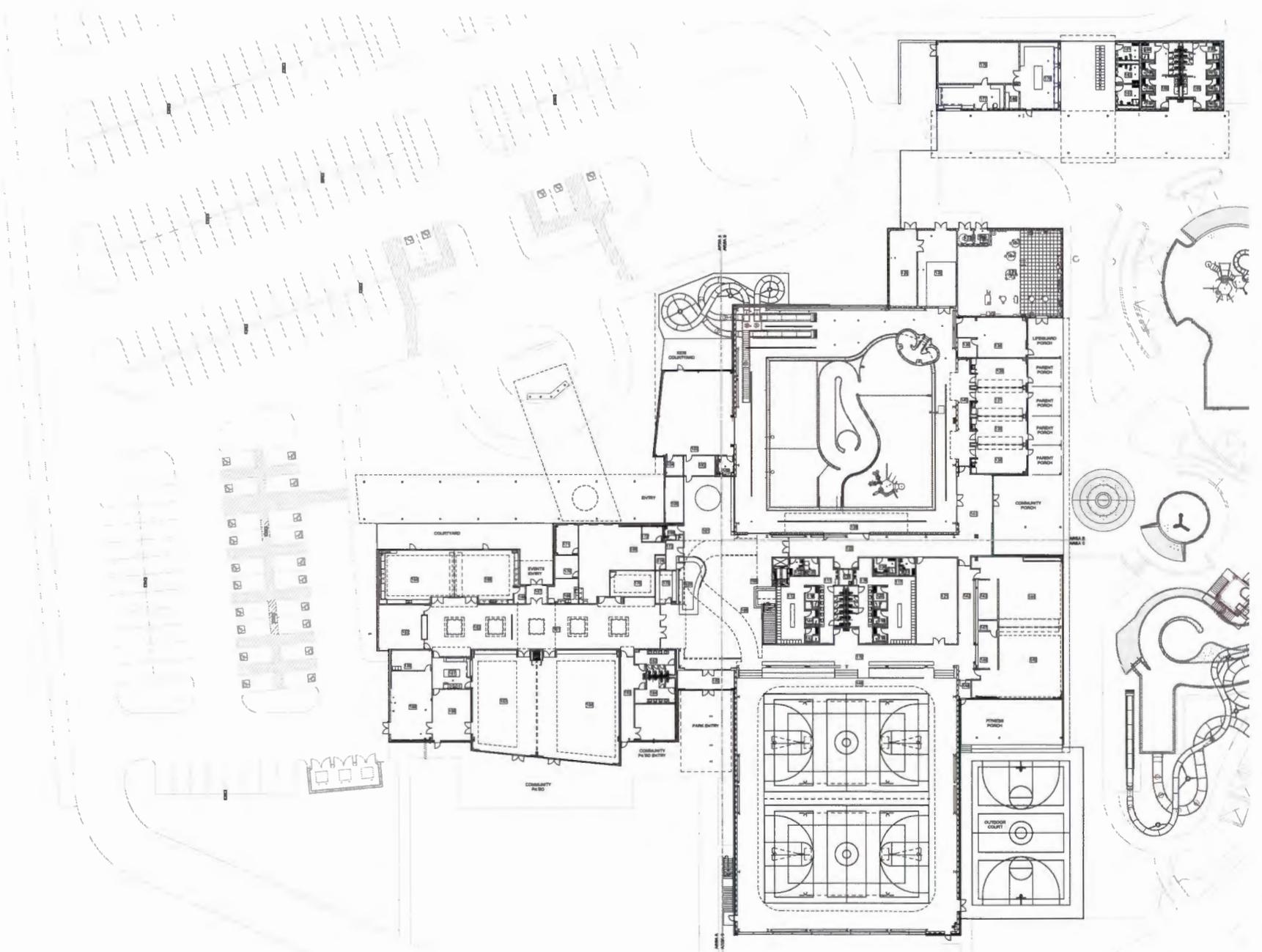
PROJ. NO.	3449	SHEET NO.	
DRAWN BY	BC	CHECKED BY	C100
DATE	3/28/20		

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JULY 2017
23 NOVEMBER 2017

Revision Schedule

Rev. #	Revision Description	Revision Date



NORTH

OWT ARCHITECTS
505 PEGASUS STREET
PERRY GOVERNMENT CENTER
1000 WEST 10TH STREET
DALLAS, TEXAS 75201
WWW.OWTARCHITECTS.COM

BEDFORD MULTI
GENERATIONAL
FACILITY

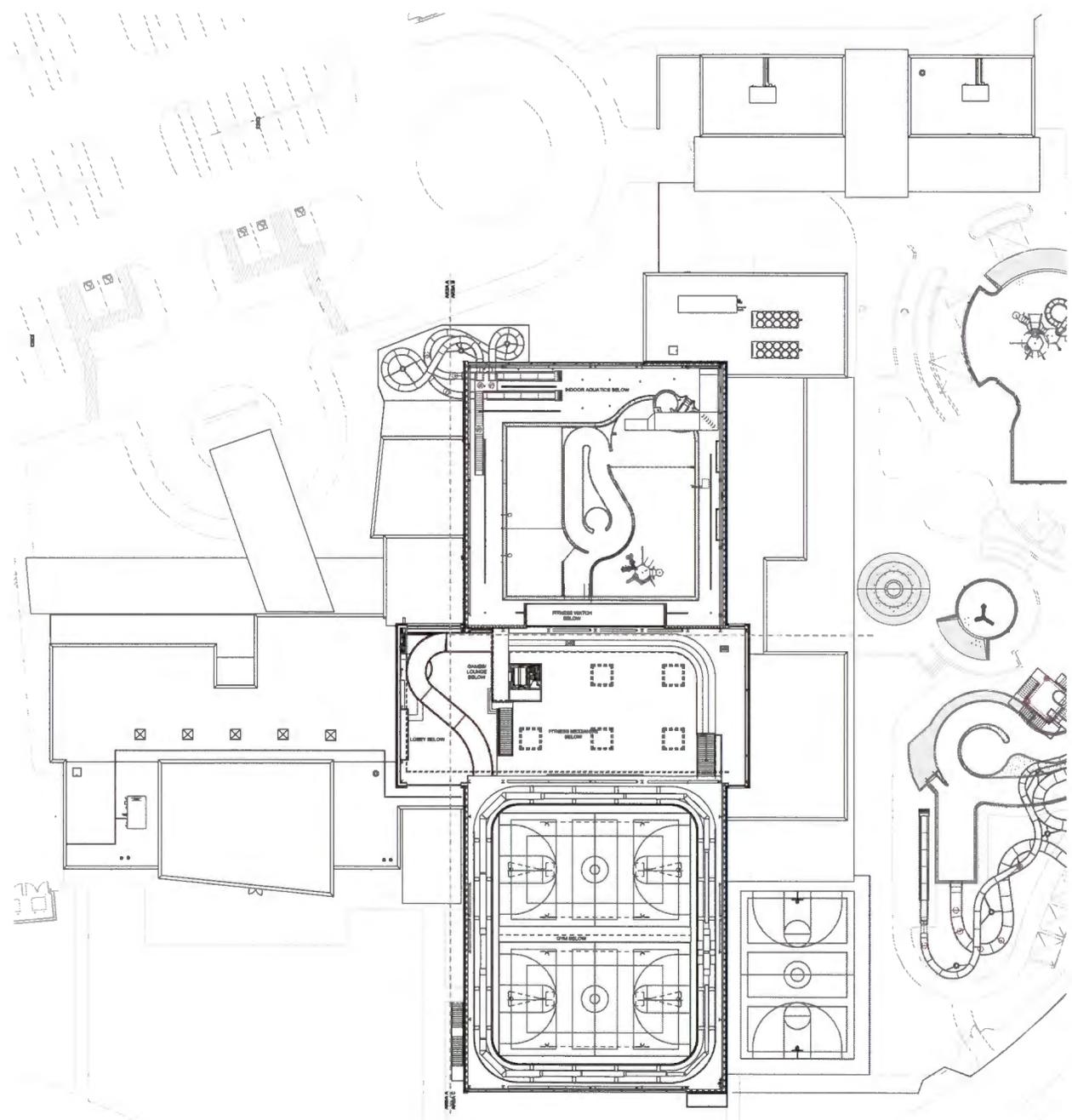
2801 FOREST RIDGE DRIVE
BEDFORD, TEXAS 76011

PROJECT NO.
170401-00
REVISION 18.00

OVERALL FIRST
FLOOR PLAN

OVERALL FIRST FLOOR PLAN | 1
SCALE: 1/8" = 1'-0" A18

A2.00



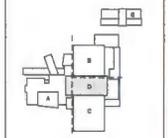
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Jim Hepler
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Revision Schedule

Rev #	Revision Description	Revision Date



OWT ARCHITECTS
400 PINEHURST STREET
PORT WORTH, TEXAS 76130
817.303.3333
www.owtarchitects.com

BEDFORD MULTI-GENERATIONAL FACILITY

2801 FOREST RIDGE DRIVE
BEDFORD, TEXAS 76021

309-845-00
MARCH 20, 2020

OVERALL UPPER TRACK PLAN

OVERALL UPPER TRACK PLAN | 1
SCALE: 1/8" = 1'-0" | ASB

A2.02



Council Agenda Background

PRESENTER: Maria Redburn, Library Director

DATE: 06/23/20

Work Session

ITEM:

Review options for re-opening the Bedford Public Library.

City Attorney Review: N/A

DISCUSSION:

A report on the following topics will be presented:

- COVID-19 Mitigation Procedures
- Staffing Levels
- Hours of Operation

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Michael Wells, City Secretary

DATE: 06/23/20

Minutes

ITEM:

Consider approval of the following City Council minutes:

- a) June 2, 2020 special session
- b) June 9, 2020 regular session

DISCUSSION:

N/A

ATTACHMENTS:

June 2, 2020 work session
June 9, 2020 regular session

Council Minutes June 2, 2020

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 4:30 p.m. in the Bedford Public Library Meeting Room, 2424 Forest Ridge Drive, on the 2nd day of June, 2020 with the following members present:

Michael Boyter
Tom Burnett
Dan Cogan
Ruth Culver
Rob Gagliardi
Amy Sabol

Mayor
Councilmembers

constituting a quorum.

Councilmember Sartor arrived at 6:20 p.m.

Staff present included:

Cliff Blackwell
Michael Wells
Sean Fay
Maria Redburn
Kelly Snook
Bill Syblon

Interim City Manager
City Secretary
Fire Chief
Library Director
Interim Capital Projects Director
Development Director

WORK SESSION

The Work Session began at 4:30 p.m.

CALL TO ORDER

Mayor Boyter called the Work Session to order.

1. Follow-up discussion on reopening City facilities and conducting future Council meetings.

Interim City Manager Cliff Blackwell stated the purpose of this item is to gauge Council's comfort level on reopening City facilities. Each Department developed a reopening plan, which generally mirror each other. He discussed elements of these plans, including visible signage to remind visitors of best hygiene practices; maximum occupancy of foyer and lobby areas following Centers for Disease Control (CDC) guidelines; social distancing requirements, including floor markers, issuing masks to all employees for interacting with the public; sneeze guards and glass between staff and the public; making hand sanitizer available to staff and the public; making disinfectant wipes available to keep common areas sterile; encouraging virtual meetings; and temperature checks for employees prior to starting their shift.

Council Minutes June 2, 2020

Library Director Maria Redburn presented an overview of the Library's phased approach to reopening. In Phase One, the drive-thru window would continue to be operated and patrons would be able make appointments to use the computers. In Phase Two, the books stacks would be reopened but all rooms would remain closed. Two custodians would be assigned to the Library to keep the bathrooms clean and disinfected. There would be social distancing markers and sneeze guards; on-hold materials would continue to be picked up at the drive-thru window; and there would be no seating except for the six computer stations. Phase Three would be a full reopening of the Library. Ms. Redburn recommended some part-time staff be allowed to return in order to operate the drive-thru window. She discussed cleaning protocols for the Library, including sanitizing frequently touched spaces and computers between users; sanitizing stations throughout the Library; sanitizing materials; quarantining materials for 72 hours after they are returned; giving patrons the ability to wipe off materials after checking out; and not circulating book club or STEM kits. There was discussion on the adequacy of the sneeze guards; Library hours and staffing; Library usage statistics; budgetary issues; cleaning protocols; calculating the buildings maximum occupancy; what other cities are doing, closing the children's section or regulating the number of people in that area; blocking the hallway off the foyer area; the effect of the Library being an early voting site; the process for reserving computers during Phase Two and sanitizing computers; sanitation procedures; when to implement Phase Two, including mirroring the timeline of other cities and taking into account COVID-19 statistics; and whether to require masks or offer them.

There was discussion on other facilities, including overflow areas; renovations to Building C and plans to move Customer Service staff into that building; keeping City Hall Building B closed and having a Customer Service staff member in the Municipal Court area in Building A; Roy Savage Pool; parks, playgrounds, bathrooms, and pavilions, including the use of the fields by athletic clubs for practices and games; the ballfields at Meadow Park operated by a third party; meals served at the Library as part of a program with the YMCA; the Old Bedford School; senior programming; the impact of budgetary issues to reopening facilities; the demolition of the buildings at Generations Park, as well as the timeframe to cut off access to the park for construction and the possibility of allowing people to access the lake during construction; ONSTAGE moving into the Old Bedford School and continue to work towards future use; arranging for the organizations at the Boys Ranch to access the facilities and remove their belongings; and the City's supply of masks.

After further discussion, Council was of the consensus to reopen the following facilities: City Hall Buildings A and C; the Parks Service Center; the Public Works Service Center; the Law Enforcement Center; the Central Fire Station lobby; and the Animal Shelter. Council was of the consensus for the Roy Savage Pool to remain closed. Council was of the consensus to close the Old Bedford School for everything until further notice but continue working to anticipate future use. Council was of the consensus to keep the status of the parks the same, including the closure of the playgrounds; to close the Meadow Park soccer fields; and to continue the YMCA lunch program at the Library. Council was of the consensus for the Library to move to Phase One of their reopening plan. There was discussion on whether to require masks or to just provide them and/or encourage their use. Council was of the consensus to require masks for Phase One of the Library reopening and to provide surgical masks for patrons. There was discussion on the reopening plans and sneeze guards. Council was of the consensus for the facilities reopen on Monday, June 8, 2020. There was discussion on Council meetings moving forward and recording all types of meetings. Council was of the consensus for Council meetings to be held in person at the Library for the time being.

2. Presentation of branding concepts for Generations Park and CNTR by Torch Creative.

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Brad Bishop and Mike Thurman with Torch Creative presented branding concept options for Generations Park and CNTR. There was discussion on incorporating “BR” for Boys Ranch, the Bedford logo, and blue into the branding. There was further discussion on spelling out the word “Center”. Mr. Bishop and Mr. Thurman stated they would take the suggestions from Council and bring back additional options at a future date.

EXECUTIVE SESSION

- a) Pursuant to Section 551.074, personnel matters – City Manager search.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford).

Council convened into Executive Session pursuant to Section 551.074, personnel matters – City Manager search and Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford), at 7:30 p.m.

Council reconvened from Executive Session at 8:58 p.m. Any necessary action to be taken as a result of the Executive Session will be during a future regular Council meeting.

3. Follow-up discussion on ideas to support local Bedford businesses.

Development Director Bill Syblon presented an overview of what the Department has done to support local businesses since March 16, including posting restaurant services and business resources on the City’s website; the continuation of Development services while their building was closed; distributing the Governor’s Open Texas report to businesses through Neighborhood Services officers; distributing masks to businesses; coupons in the digital Bedford Connection; the creation of the “Support Bedford Business” Facebook page; a social media campaign on reopening; leveraging the City’s Facebook page; using Special Events staff to reinforce staff; and relaxation on enforcement of the Sign Ordinance. He discussed future programs, including the promotion of Tarrant County small business grants; a business help center; a “Shop Bedford” t-shirt promotion; spotlights on business on the City’s website and Facebook page; adding a QR code on the back of the water bill for the “Support Bedford Business” Facebook page; adding coupons as an insert to the water bill; providing social media training for businesses; a Bedford business bingo promotion; and a promoting local businesses through the Hurst-Euless-Bedford Economic Development Foundation.

There was discussion on doing more to engage with and be supportive of businesses; providing grants and rent assistance to businesses; the frequency of staff contacting businesses; keeping up with the ever changing business climate; leveraging technology; the Tarrant County small business grant program; repurposing employees to assist with businesses; distributing printed copies of coupons; the usage of the digital Bedford Connection; producing a hard copy of the Bedford Connection; broadening the reach of the Support Bedford Business Facebook page; a Bedford bingo card; the t-shirt promotion; consumer confidence; removing restrictions on businesses, including on grand reopening signage and extending patios; qualifications under the Coronavirus Aid, Relief, and Economic Security (CARES) Act; filling the gap for businesses regarding resources; a coupon pack for Bedford businesses; and connecting with businesses on a coupon mailer campaign. Council was of the consensus to instruct to staff to look at better utilizing resources through the CARES Act, including repurposing personnel and purchasing supplies for businesses, and connecting with businesses on their interest in the City creating a coupon mailer and/or handout; review the legalities of the CARES Act; There was discussion on

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getting data on business needs, utilizing the City's Boards and Commissions, developing best practices for businesses.

ADJOURNMENT

Mayor Boyter adjourned the Work Session at 9:47 p.m.

Michael Boyter, Mayor

ATTEST:

Michael Wells, City Secretary

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STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 7:30 p.m. in the Meeting Room of the Bedford Public Library, 2424 Forest Ridge Drive, on the 9th day of June, 2020 with the following members present:

Michael Boyter	Mayor
Tom Burnett	Councilmembers
Dan Cogan	
Ruth Culver	
Rob Gagliardi	
Amy Sabol	
Rusty Sartor	

constituting a quorum.

Staff present included:

Cliff Blackwell	Interim City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Wendy Hartnett	Special Events Manager
Don Henderson	Parks Superintendent
Maria Joyner	Finance Director
Paula McPartlin	Assistant Finance Director
Kenny Overstreet	Public Works Director
Maria Redburn	Library Director
Kelly Snook	Interim Capital Projects Director
Bill Syblon	Development Director
Brian TenEyck	Recreation Manager

WORK SESSION

Mayor Boyter called the Work Session to order at 5:30 p.m.

• **Discussion on the Quarterly Investment Report for the Quarter ending March 31, 2020.**

Tom Ross with Valley View Consulting, the City's investment advisors, presented an overview of the Quarterly Investment Report. He stated the portfolio ended the quarter at \$150,700,000. There was approximately \$117,000,000 in City funds, with a year-to-date average yield of 1.73 percent and a yield for the quarter of 1.74 percent. Interest earnings ended the quarter at \$521,083, with the year-to-date \$1,107,013. The balance on the Texas Water Development Board funds is approximately \$32,000,000, with a year-to-date average yield of 1.04 percent. He presented an overview of the City's investment holdings, the composition of the portfolio, a comparison to the previous quarter, and the allocation of the investments across various City funds. He presented a market outlook, which showed that approximately 2,500,000 jobs were added in May, and a

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decrease in the unemployment rate to 13.3 percent. He stated the interest rates on the City's portfolio will decrease; however, with staff's laddering of investments over time, there should not be a big decrease in the portfolio. He confirmed the City has a conservative investment policy, with a majority of funds in money market accounts and the rest in certificates of deposit.

- **Discussion on performing an efficiency study/survey of the City of Bedford organization.** *Requested by Councilmember Sabol

Councilmember Sabol requested this item be placed on the agenda for discussion. She stated an efficiency study can be a tool for the new city manager to give them a head start on what staff is doing and their efficiency. She presented an overview of the possible expectations and scope of the study. Mr. Blackwell stated in his experience with performance audits, firms that do these types of studies identify those areas of the City that have the direst issues and develop recommendations to improve deficiencies. Their intent is not to make personnel decisions but to look for specific measures in terms of output and to develop best practices. There was discussion on products catering to cities of different sizes and bringing a representative from these types of firms to speak to the Council. There was discussion on the process for such a study, including an internal survey, interviews with department heads, and picking areas most beneficial to the City to make improvements. Human Resources Director Stephanie Ayers stated it takes approximately 20 weeks to complete such a study. There was discussion on what other cities do, the potential impact to staff in conducting a survey, and possible recommendations from the survey. Council was of the consensus to move forward with inviting a firm to speak to Council.

- **Presentation and discussion of Recreation Department activity plans and staff needs for the balance of 2020.** *Requested by Councilmember Burnett

Recreation Manager Brian TenEyck presented information on recreation programs for the 2020 season. He stated staff as being proactive as possible and dealing with issues related to the Phase Next process and COVID-19. They are currently preparing for a move to the Old Bedford School (OBS), including clearing out items currently at the OBS. He hopes to move there in early July and begin recreation programming. Staff has made wellness check calls to seniors and calling Boys Ranch Activity Center (BRAC) members regarding the process for programming. He presented an overview of classes, events, the possibility of a storefront, and using school facilities for activities such as basketball and volleyball. He stated they are looking at possibly refunding BRAC memberships and discounts offered by the YMCA. He presented an overview of their staffing.

There was discussion on whether Council had directed that the OBS to be closed in its entirety or only for senior programming at the previous Council work session. There was discussion on the costs for keeping the OBS open, including utilities; cost recovery for programs; budgetary issues; the potential store front location; planning and programming for Phase Next; reevaluating the Pros Consulting pro forma plan; surveying seniors regarding their opinion on returning; moving equipment out of the BRAC and holding an auction; potential programs and special events at other parks; Recreation staffing; the current number of BRAC members; collecting data from seniors; and presenting a financial report with the latest sales tax figures as part of a COVID-19 update at the Council meeting on June 23, 2020.

A majority of the Council agreed to have no programming at the OBS for the remainder of the budget period or until further notice. Councilmember Sartor stated for the record that had there been a formal vote on rebuilding the upstairs restrooms at the OBS, he would have voted no.

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- **Update on Generation Park/CNTR: 100% Design Documents.**

This item was moved to the end of the Regular Session.

EXECUTIVE SESSION

- a) Pursuant to Section 551.074, personnel matters – City Manager search.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford).
- c) Pursuant to Section 551.0087, deliberation regarding economic development negotiations relative to Plaza Center Addition Lot AR1A and Bedford Plz Addition 1989H Blk A Lot 4B1
- d) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – ALLEN, ALEXANDER SURVEY Abstract 11 Tract 1C02

Council convened into Executive Session pursuant to Texas Government Code Section 551.074, personnel matters – City Manager search; Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford); Section 551.0087, deliberation regarding economic development negotiations relative to Plaza Center Addition Lot AR1A and Bedford Plz Addition 1989H Blk A Lot 4B1; and Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – ALLEN, ALEXANDER SURVEY Abstract 11 Tract 1C02, at 7:34 p.m.

Council reconvened from Executive Session at 7:45 p.m. Council was unable to finish the Executive Session and will convene again at the end of the Regular Session.

REGULAR SESSION

The Regular Session began at 8:00 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Boyter called the meeting to order.

INVOCATION

Councilmember Sartor gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledges of Allegiance to the flags of the United States and Texas were given.

ANNOUNCEMENTS/UPCOMING EVENTS

No announcements were made.

OPEN FORUM

City Secretary Michael Wells read the following emails:

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Christina Hutchens, 3832 Misty Glen Court, Bedford – Ms. Hutchens asked what the Bedford Police Department and the City are doing to ensure racial equality among its citizens. She further asked if the City would adopt the entire “8 Can’t Wait” plan. She stated Bedford is a diverse city and she thinks it is appropriate to make sure everyone feels safe and valued in the community.

Marisa Burbidge, 3328 Meadow Wood Lane, Bedford – Ms. Burbidge stated she was horrified by the murder of George Floyd in Minneapolis and was aware that it was just the latest of many injustices in the United States, including Texas. She stated the community is diverse, which is one of its strengths, and that it was a great opportunity to be proactive and ensure the community continues to be one where people of all races, ethnic backgrounds and sexual orientations feel safe. She presented an overview of eight steps communities can take to lower the incidences of police violence by 72 percent, three of which she stated Bedford already has in place. She urged Council to study the other five proposed polices and enact them as soon as possible. She believes this will be better for the community, the government, and law enforcement.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Interim City Manager Cliff Blackwell presented an overview of the items on the consent agenda.

Motioned by Councilmember Burnett, seconded by Councilmember Sabol, to approve the following item by consent: 1

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

- 1. Consider approval of the following City Council minutes:**
 - a) May 5, 2020 work session**
 - b) May 12, 2020 regular meeting**
 - c) May 19, 2020 special session**
 - d) May 26, 2020 executive session**

This item was approved by consent.

COUNCIL RECOGNITION

- 2. Proclamation declaring June and July as Summer Reading Club Season.**

Mayor Boyter read a proclamation declaring June and July as Summer Reading Club Season. Teen Librarian Sarah Featherstone and Children’s Librarian Grace Garrigan accepted the proclamation.

NEW BUSINESS

- 3. Public hearing and consider an ordinance to rezone Tracts 3 & 3D, Abstract 12, Allen, W R Survey, located at 1525 Bedford Road, Bedford, Texas from Residential 7,500 SF Detached (R75) to Residential 7,500 SF Detached/Specific Use Permit/Primary and Secondary Schools (R75/SUP), specific to 3.2.C(3)a of the City of Bedford Zoning Ordinance, allowing for The Clubhouse for Special Needs to operate a school. The property is generally located north of Bedford Road and east of Airport Freeway. (PZ-SUP-2020-50009)**

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Development Director Bill Syblon presented information regarding this item, which is a request for a specific use permit (SUP) to allow the Clubhouse for Special Needs to operate a school at a former church building. He stated the Clubhouse is a long-term Bedford business and an educational facility that offers on-site learning and afterschool care for children and adults. He stated the applicant plans to operate the facility as is with a longer-term goal of expansion, including a driveway at the front of the property. The Planning and Zoning Commission unanimously recommended approval of this item at their meeting on May 28, 2020. There was discussion on clarifying that the property the Clubhouse is moving from was put up for sale and the City did not force the Clubhouse to leave.

Mayor Boyter opened the public hearing at 8:13 p.m.

Kent Hopkins, 605 Johns Drive, Euless, representing the Clubhouse for Special Needs, discussed the operations of the Clubhouse. He stated they plan on building a facility behind the location, and that it would take approximately four to six months to move in and then to raise money to build a new building.

Mayor Boyter closed the public hearing at 8:15 p.m.

There was discussion regarding the future building.

Motioned by Councilmember Sartor, seconded by Councilmember Culver, to approve an ordinance to rezone Tracts 3 & 3D, Abstract 12, Allen, W R Survey, located at 1525 Bedford Road, Bedford, Texas from Residential 7,500 SF Detached (R75) to Residential 7,500 SF Detached/Specific Use Permit/Primary and Secondary Schools (R75/SUP), specific to 3.2.C(3)a of the City of Bedford Zoning Ordinance, allowing for The Clubhouse for Special Needs to operate a school. The property is generally located north of Bedford Road and east of Airport Freeway.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

- 4. Consider a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with Chick-fil-A, Inc.**

No discussion or action took place on this item in the Regular Session.

- 5. Consider a resolution authorizing the Interim City Manager to enter into a professional services agreement with CP&Y, in the amount of \$402,544, for the design of water improvements on Brown Trail, Bedford Road, Oakhurst Drive, Robindale Drive and Robindale Court, and sewer improvements on Brown Trail, Chattanooga Drive, Bedford Road, Robindale Drive and Robindale Court.**

Public Works Director Kenny Overstreet presented information regarding this item. He stated CP&Y submitted a Request for Qualification and was selected to design water and sewer projects in the City in 2019. The scope of work includes water and sewer line improvements on Brown Trail, Bedford Road, Robindale Drive and Robindale Court; sewer line improvements on Chattanooga Drive and water line improvements on SH 183 from Oakhurst Drive to Tennis Drive. There was discussion on performing the project in-house and adding a completion date to future contracts. Mr. Overstreet stated the estimated completion timeline will be 120 days, and that he will meet with CP&Y to keep them on track and add a completion date to the agreement.

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Motioned by Councilmember Culver, seconded by Councilmember Sabol, to approve a resolution authorizing the Interim City Manager to enter into a professional services agreement with CP&Y, in the amount of \$402,544, for the design of water improvements on Brown Trail, Bedford Road, Oakhurst Drive, Robindale Drive and Robindale Court, and sewer improvements on Brown Trail, Chattanooga Drive, Bedford Road, Robindale Drive and Robindale Court.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

6. Discussion and action regarding the appointment of Board and Commission Liaisons.

Existing liaisons remained appointed to Boards and Commissions as listed below without notation and newly appointed positions and liaisons are underlined.

Animal Shelter Advisory Board: Councilmember Culver

Beautification Commission: Mayor Boyter

Community Affairs Commission: Councilmember Sabol

Cultural Commission: Councilmember Gagliardi

Library Board: Councilmember Cogan

Parks and Recreation Board: Councilmember Sartor

Teen Court Advisory Board: Councilmember Culver

Trinity River Authority: Councilmember Culver

Audit Committee: Mayor Boyter, Councilmember Burnett, Councilmember Sabol

Industrial Development Authority: Councilmember Culver, Councilmember Cogan, Councilmember Sabol

Economic Development Foundation: Councilmember Burnett

Street Improvement Economic Development Corporation: Councilmember Gagliardi, Councilmember Culver, Councilmember Boyter, Councilmember Sartor

Investment Committee: Mayor Boyter

Health Facilities Development Corporation: Councilmember Cogan, Councilmember Sabol, Councilmember Gagliardi

Motioned by Councilmember Gagliardi, seconded by Councilmember Sartor, to approve the Council liaisons as presented.

Motion approved 7-0-0. Mayor Boyter declared the motion carried.

7. Discussion and possible action regarding City of Bedford Police Department policies and procedures including, but not limited to, use of force, internal investigations, and De-escalation practices. *Requested by Councilmember Cogan

Police Chief Jeff Gibson discussed recent incidents of civil unrest and gave an overview of emailed questions he received regarding the use of force by the Bedford Police Department and the policies, orders, procedures and laws that govern the use of force. These include the following: that officers are trained to deescalate altercations by using peaceful conflict resolution strategies; that officers are prohibited from using chokeholds and strangleholds unless a situation requires deadly force and is necessary to bring the situation under control, and are prohibited from using hogtying methods; that officers are forbidden from transporting prisoners in uncomfortable positions, including face down; that officers are required to intervene if they witness another officer using excessive force and would be reprimanded for not doing so; that officers are prohibited from shooting at moving vehicles except in extreme or exigent circumstances; that there is a clear and

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enforced use-of-force continuum that details what weapon and force are acceptable in a variety of police and civilian interactions; that officers are required to exhaust every option prior to using deadly force; that in all practicable circumstances, officers are required to give a verbal warning prior to drawing a weapon; that officers are required to report each time they use force or display a weapon to gain lawful compliance; that a comprehensive background check is performed for all officers, to include a medical evaluation, a polygraph, and a psychological evaluation; that officers are trained to perform and seek medical attention after force is used; that each use of force report are reviewed, evaluated and tracked; that there are not a set number of complaints before an officer is terminated as each situation is evaluated for reasonableness; that if an officer is non-compliant with a policy, there would be an investigation; that the Department is required to collect data on civilian deaths that occur in custody due to the use of force; and that the Department has an armored rescue vehicle obtained through a military program and approved by Council as part of the regional SWAT team. Chief Gibson gave examples of when the vehicle has been used, including criminal barricades and active shooters, and stated all drivers must be trained prior to operating the vehicle.

Chief Gibson discussed the "8 Can't Wait" plan, which includes bans on chokeholds and strangleholds, requires de-escalation, requires warnings before shooting, requires the exhaustion of all alternatives before shooting, a duty to intervene, bans shooting at moving vehicles, requires a use-of-force continuum, and requires comprehensive reporting. He stated the City already does seven of the eight items in that plan and the one that is not done is giving warnings prior to the use of deadly force, which cannot reasonably be done during an ambush or active shooter situation. He discussed that there are several areas in the Department's policies and procedures where excessive force is prohibited.

There was discussion on the policy for the use of tasers and the requirement that officers monitor persons for signs of respiratory distress; how often Department policies are reviewed and the Lexipol policy manual software program; if there is a way in policy for officers to bypass verbal warnings under certain circumstances; the Department's general orders requiring intervention and the possibility of including it in the use of force policy as well; less lethal weapon system alternatives and training available to officers; flexibility in policies; the definition of a fleeing felon, including an active shooter; circumstances when shooting at a vehicle would be deployed, including if an officer is trapped and the vehicle is being used as a deadly weapon; the procedures for reporting on the use of force; the policy about body cameras; and the timeframe for updating the policies. There was discussion on the recent protests in the City; the Citizen's Police Academy and Police Department open houses; the morale of the Department; support from the City Council and citizens; and mutual aid from neighboring cities during the protests.

EXECUTIVE SESSION

- a) Pursuant to Section 551.074, personnel matters – City Manager search.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford).
- c) Pursuant to Section 551.0087, deliberation regarding economic development negotiations relative to Plaza Center Addition Lot AR1A and Bedford Plz Addition 1989H Blk A Lot 4B1
- d) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – ALLEN, ALEXANDER SURVEY Abstract 11 Tract 1C02

Council convened into Executive Session pursuant to Texas Government Code Section 551.074, personnel matters – City Manager search; Section 551.072, to deliberate the purchase,

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exchange, lease or value of real property – Block 13, Lot 5R, Oakridge Estates (Bedford); Section 551.0087, deliberation regarding economic development negotiations relative to Plaza Center Addition Lot AR1A and Bedford Plz Addition 1989H Blk A Lot 4B1; and Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – ALLEN, ALEXANDER SURVEY Abstract 11 Tract 1C02, at 10:31 p.m.

Council reconvened from Executive Session at 10:37 p.m. Any necessary action to be taken as a result of the Executive Session will be during the Regular Session.

- **Update on Generation Park/CNTR: 100% Design Documents.**

Interim Capital Projects Director Kelly Snook and Jim Tharp with Oxley Williams Tharp Architects (OWT) presented an update on the Generations Park/CNTR 100 percent design documents. They showed a flyover video of the Park and CNTR. Mr. Tharp stated that the 50 percent construction documents will be submitted to staff the following Friday for review. He discussed the design process, including input from staff. He stated the next set of drawings would go to the construction manager-at risk to refine the costs.

There was discussion on recommended changes from staff to the site plan, including the removal of a pavilion for a concrete pad for the Special Events stage and adjusting the ballfields to have foul lines of 275 feet instead of 235 feet to allow for more levels of league play. The larger ballfields would require the loss of the driveway to Harwood Road and the parking on either side of the driveway. Ms. Snook stated there would be no cost impact for the change to the ballfields. There was discussion on the impact on the parking for the site, and Ms. Snook stated there would be enough shared parking. Ms. Snook stated the monument sign will remain where it is, and there would be a pedestrian sidewalk and entrance by the sign.

There was discussion on the ballfield foul lines; holding select baseball tournaments at the ballfields; revenue from baseball tournaments versus other events at the Park; retaining walls and grading in the area of the ballfields; and the amount of shared parking throughout the Park. There was discussion regarding the storage shed, including it being added back to the design documents, its location south of the Post Office; and it being purchased through the BuyBoard as opposed to being part of the OWT contract. There was discussion regarding the costs for shutting down the entire Park; the pavilions and the request to remove one for the mobile stage; staff input into the design documents; increasing communication between the Interim Capital Projects Director and the City Council; the operating costs for the Park and CNTR; whether there would be any cost recovery for making the changes to the ballfields; the costs for maintaining the three ballfields after construction; the decline in tournament revenue in the cities of Hurst and Euless; Council's decision the previous year to spend no money on a retaining wall; the impact to parking for events and with traffic congestion with the removal of the driveway; the return on investment and cost recovery for the Park and CNTR; programming the Park for multiple events at the same time; the storage building and discussions with the previous project manager about the building; an additional programming space in the west wing of the building; storage in the CNTR; possible use of the gym as a large meeting area; seating and audio/visual equipment in the gym and community room; the seating capacity for the community room and the three activity rooms; how to pay the year-after-year costs of the Park and CNTR; and installing plugs for electric vehicles in the Park.

There was further discussion regarding the storage center, including square footage; that the footprint and square footage of the CNTR has not changed; the additional programming space at the end of the west wing; programming the spaces at the CNTR; the return on investment for the

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Park and CNTR and when to discuss the costs to maintain them on a daily basis; membership for the Boys Ranch Activity Center versus the new CNTR; membership fees; incorporating history into the park, the return on investment for senior programming; senior programming that can be done at the CNTR, including at the pools; the decision to eliminate a separate senior facility; and what was promised during the bond election.

There was discussion on the next steps in the process. There was direction from Council to follow up on charging stations for electric vehicles in the Park and to not eliminate the pavilion. There was discussion on holding a work session on June 30, 2020 about incorporating the history of the Bedford and the Boys Ranch into the Park, having updates on the project at the regular Council meetings, and holding an open house for the Council to look over aesthetic selections for the CNTR. A majority of Council was in favor of keeping the ballfield foul lines at 235 feet.

ADJOURNMENT

Mayor Boyter adjourned the meeting at 12:31 a.m.

Michael Boyter, Mayor

ATTEST:

Michael Wells, City Secretary



Council Agenda Background

PRESENTER: Jana Prock, TML Board Representative and
Keller Public Library Director

DATE: 06/23/20

Council Recognition

ITEM:

Presentation of Texas Municipal Library Directors Association Excellence in Libraries Award.

City Attorney Review: N/A

DISCUSSION:

Library Director Maria Redburn and Administrative/Volunteer Coordinator Cynthia Reid will accept the 2019 Achievement in Excellence in Libraries Award from the Texas Municipal Library Directors Association. Out of a possible 571 public libraries in Texas, only 53 libraries received this award. Cynthia Reid prepared, compiled and submitted the award application on behalf of the Bedford Public Library. To successfully receive the Achievement of Library Excellence Award, the applicant must provide documentation in the following 10 categories:

- Conduct a Summer Reading Program.
- Provide services to underserved populations either through outreach, special programs, collaborations with other libraries or organizations, special classes, special collections, etc.
- Provide enhanced service to the public during the past year either through an increase in service or a change in type of services.
- Provide current marketing materials highlighting basic services and publicity about specific programs the library offers.
- Develop a set of policies and procedures for the library which have been reviewed and updated within the past five years. Include samples of recently revised policies and/or procedures.
- Provide cultural, topical and educational programming for adults and families.
- Provide literacy support for all ages.
- Invest in collaborative efforts.
- Establish professional staff training to include opportunities for staff at all levels.
- Provide a library web presence either through the City's or the Library's own website.

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: See below

DATE: 06/23/20

Persons to be Heard

ITEM:

- a) Stacey MacDonald, 2608 Willow Bend, Bedford, Texas 76021 – Request to speak to Council to request code change to an existing code.

DISCUSSION:

N/A

ATTACHMENTS:

Letter of Request

From: Stacey Macdonald
To: [Michael Wells](#)
Subject: Request to Speak on June 23 City Council
Date: Thursday, June 4, 2020 10:47:04 AM

EXTERNAL SENDER

Mike,

I hope you are doing great.

This is an official request to speak at the net city council meeting ... on June 23, 2020 the subject is :
Request code change to an existing code.

My cell is 817-366-4954

Thank you

Stacey MacDonald
817-366-4954

UT Southwestern
Medical Center
The future of medicine, today.



Council Agenda Background

PRESENTER: David Yancey, IT Manager

DATE: 06/23/20

Council Mission Area: Demonstrate excellent customer service in an efficient manner.

ITEM:

Consider a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Fire Department through CDW-G/VAR Technology Finance, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

City Attorney Review: Yes

SUMMARY:

This item is to approve the replacement of 21 laptop and mobile docking stations for the Fire Department, through CDW-G/VAR Technology Finance, in the amount of \$17,904.46 per year for a five-year term.

BACKGROUND:

The current public safety laptops are approximately seven years old. Due to their age and amount of wear and tear they receive in the field, the computers are in need of replacement.

The public safety laptop computers are utilized by the Fire Department for field reporting and information. The costs associated with the replacement will include new laptop docking stations and external antennas for Fire vehicles/apparatus.

CDW-G/VAR Technology Finance is providing lease financing for a 60-month term at \$17,904.46 per year of the agreement with a \$1 purchase option at the end of the term. The total cost at agreement term is \$89,522.30 for 21 laptops.

Funding for this item was included in the FY 2019-20 Budget and will be included in future budgets.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Fire Department through CDW-G/VAR Technology Finance, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

FISCAL IMPACT:

General Fund annual budgeted payments of \$17,904.46 for five years.

ATTACHMENTS:

Resolution Agreement

RESOLUTION NO. 2020-

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO LEASE REPLACEMENT PUBLIC SAFETY LAPTOP COMPUTERS AND RELATED ACCESSORIES FOR THE FIRE DEPARTMENT THROUGH CDW-G/VAR TECHNOLOGY FINANCE, A COOPERATIVE CONTRACT VENDOR WITH THE TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR).

WHEREAS, the City Council of Bedford, Texas has determined the necessity to replace public safety laptop computers, docking stations, and external antennas; and,

WHEREAS, the City Council of Bedford, Texas has determined that to remain responsive to the needs of public safety and in order to be in compliance with state and federal policies, the current computers and related accessories must be replaced due to age of hardware and cost of repair and maintenance; and,

WHEREAS, the City Council of Bedford, Texas acknowledges that in order to obtain best pricing and be in compliance with the City's purchasing policy, the laptop computers and related accessories should be leased through CDW-G/VAR Technology Finance, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct and are incorporated herein.

SECTION 2. That the City Council authorizes the Interim City Manager to lease replacement public safety laptop computers and related accessories in accordance with the lease agreement for the first year in the amount of \$17,904.46, and a five year total of \$89,522.30, through CDW-G/VAR Technology Finance, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

SECTION 3. That funding shall come from the General Fund.

PRESENTED AND PASSED this 23rd day of June 2020, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Michael Boyter, Mayor

ATTEST:

Michael Wells, City Secretary

VAR Technology Finance Proposal

(This is not a contract; executable contracts to follow)

VAR Technology Finance is pleased to offer this financing proposal for the technology solution that **City of Bedford** wishes to acquire from CDW. For over 25 years, we have provided simple, fast and cost-effective acquisition options to more than 50,000 customers ranging from small entrepreneurial organizations to large Fortune 500 corporations. We hope to be your high performance partner in acquiring your technology.

Equipment/Software Cost \$78,813.00 (Not including tax)

Equipment/Software Description Panasonic Solution

Payment Options Please choose the desired option from the list below by checking the appropriate box:

Term	Period	Purchase Option	Payment
<input type="checkbox"/> 60 Months	Annually	FMV	\$16,989.22
<input type="checkbox"/> 60 Months	Annually	\$1	\$17,904.46

Structure First payment due one month after contract commencement.

Asset Assumptions The payment options above assume 82.4% of tier 1 hardware and 17.6% of services. If these percentages change, the payment may be adjusted up or down. Up to 60 month finance term available based on the length of the software term.

Equipment Location Please provide the address where the equipment will be located.

Address: _____

City, State & Zip: _____

Is this a hosting site, data center or co-location facility? YES NO

Proposal Expiration Date This proposal and payment options within are valid through 07/04/20

This proposal is based on certain underwriting and pricing assumptions and the execution of mutually acceptable documentation. Rates provided herein are subject to change based on any increase in published swap rates. If the configuration changes at any time prior to commencement, the payment may be adjusted up or down. The information herein is confidential, valid through 07/04/20, and may be withdrawn or amended at any time prior to contract commencement. The payments quoted do not include sales use, rental or property tax.

Please email this page along with required documentation (if any) by 07/04/20 to indicate your desire to enter into a financing agreement with VAR Technology Finance.

Regards,

Robyn Canard
Direct Line: (972) 755-8280
rcanard@vartechologyfinance.com

QUOTE CONFIRMATION



DEAR DAVID YANCEY,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LLKC153	6/1/2020	PANASONIC X21	9588897	\$78,813.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic Toughbook CF-33 12" Core i5-7300U 8GB RAM 256GB Win 10 Pro Mfg. Part#: CF-33AFHACVM Contract: NIPA ESCR4 Tech & IWB Solutions Products/Services (R160201)	21	5650705	\$2,269.00	\$47,649.00
LIND - car power adapter - 120 Watt Mfg. Part#: CF-LNDDC120HW UNSPSC: 39121006 Contract: Texas Panasonic DIR TSO 4025 (DIR-TSO-4025)	21	2974934	\$117.00	\$2,457.00
Panasonic Toughbook Protection Plus - insurance - 5 years Mfg. Part#: CF-SVCLTNF5Y UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: NIPA ESCR4 Tech & IWB Solutions Products/Services (R160201)	21	488805	\$606.00	\$12,726.00
Gamber-Johnson Laptop Vehicle Dock GJ-33-LVD2 - docking station - VGA, HDMI Mfg. Part#: GJ-33-LVD2 UNSPSC: 43211602 Contract: Texas Panasonic DIR TSO 4025 (DIR-TSO-4025)	21	4615185	\$761.00	\$15,981.00

PURCHASER BILLING INFO	SUBTOTAL	\$78,813.00
Billing Address: CITY OF BEDFORD ACCOUNTS PAYABLE 2000 FOREST RIDGE DR BEDFORD, TX 76021-1895 Phone: (817) 952-2113 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$78,813.00
	DELIVER TO Shipping Address: CITY OF BEDFORD DAVID YANCEY 2000 FOREST RIDGE DR BEDFORD, TX 76021-1895 Phone: (817) 952-2113 Shipping Method: CEVA Deferred, 3-5 Days	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Lena Pekaj

(866) 567-1653

lenapek@cdwg.com



Prepared For: **City of Bedford, Texas**

June 4, 2020

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term	60
Option	TELP
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	None

Dell Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	5 Payments
3000062433806.1	Dell Latitude 5420	\$1,835.66	48	\$88,111.68	0.22127	\$19,496.47
3000062433806.1	Docks	\$707.77	35	\$24,771.95	0.22127	\$5,481.29
TOTALS				\$112,883.63		\$24,977.76

Proposal Expiration Date:
July 4, 2020

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change

End of Term Options:
Tax Exempt Lease Purchase (TELP):
 • Exercise the option to purchase the products for \$1.00.
 • Return all products to lessor at the lessee's expense.

Caren Wright
FSR
Dell | Financial Services
512-728-6628
caren_wright@dell.com

Additional Information:
LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, **Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.**
PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.
INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.
APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.
DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.
PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.
INDEXING LANGUAGE: Upon expiration, lease rates may be changed in the event that market rates change.



Council Agenda Background

PRESENTER: David Yancey, IT Manager

DATE: 06/23/20

Council Mission Area: Demonstrate excellent customer service in an efficient manner.

ITEM:

Consider a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Police Department and Neighborhood Services Division through Dell Financial Services, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

City Attorney Review: Yes

SUMMARY:

This item is to approve the replacement of 48 laptops and 35 mobile docking stations for the Police Department and Neighborhood Service Division, through Dell Financial Services, in the amount of \$24,977.76 per year for five years.

BACKGROUND:

The public safety laptops are approximately seven years old. Due to their age and amount of wear and tear they receive in the field, the computers are in need of replacement.

The public safety laptop computers are utilized by the Police Department and Neighborhood Services for field reporting and information. The costs associated with the replacement will include new laptop docking stations and external antennas. The 48 laptops will be utilized by Police Department and Neighborhood Services personnel and the 35 docking stations will be installed in vehicles.

Dell Finance is providing lease financing for a 60-month term at \$24,977.76 per year of the agreement with a \$1 purchase option at the end of the term. Total amount for the hardware is \$112,883.63. Total cost at agreement term is \$124,888.80 for 48 laptops.

Funding for this item was included in the FY 2019-20 Budget and will be included in future budgets.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Police Department and Neighborhood Services Division through Dell Financial Services, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

FISCAL IMPACT:

General Fund annual budgeted payments of \$24,977.76 for five years.

ATTACHMENTS:

Resolution Agreement

RESOLUTION NO. 2020-

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO LEASE REPLACEMENT PUBLIC SAFETY LAPTOP COMPUTERS AND RELATED ACCESSORIES FOR THE POLICE DEPARTMENT AND NEIGHBORHOOD SERVICES DIVISION THROUGH DELL FINANCAL SERVICES, A COOPERATIVE CONTRACT VENDOR WITH THE TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR).

WHEREAS, the City Council of Bedford, Texas has determined the necessity to replace public safety laptop computers, docking stations, and external antennas; and,

WHEREAS, the City Council of Bedford, Texas has determined that to remain responsive to the needs of public safety and in order to be in compliance with state and federal policies, the current computers and related accessories must be replaced due to age of hardware and cost of repair and maintenance; and,

WHEREAS, the City Council of Bedford, Texas acknowledges that in order to obtain best pricing and be in compliance with the City's purchasing policy, the laptop computers and related accessories should be leased through Dell Financial Services, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct and are incorporated herein.

SECTION 2. That the City Council authorizes the Interim City Manager to lease replacement public safety laptop computers and related accessories for the Police Department and Neighborhood Services Division in accordance with the lease agreement for the first years amount of \$24,977.76 of the five year total of \$124,888.80 through Dell Financial Services, a cooperative contract vendor with the Texas Department of Information Resources (DIR).

SECTION 3. That funding shall come from the General Fund.

PRESENTED AND PASSED this 23rd day of June 2020, by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Michael Boyter, Mayor

ATTEST:

Michael Wells, City Secretary



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000062433806.1	Sales Rep	Jonny LaComb
Total	\$112,883.63	Phone	(800) 456-3355, 7250598
Customer #	114065296	Email	Jonathan_LaComb@Dell.com
Quoted On	Jun. 03, 2020	Billing To	CURTIS CRAWFORD
Expires by	Jul. 03, 2020		TX-L CITY OF BEDFORD
Deal ID	19870604		2000 FOREST RIDGE DR
			BEDFORD, TX 76021-1895

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Jonny LaComb

Shipping Group

Shipping To	Shipping Method
DAVID YANCEY BEDFORD, TEXAS 2000 FOREST RIDGE DR HURST, TX 76053 (817) 952-2113	Standard Delivery

Product	Unit Price	Qty	Subtotal
Dell Latitude 5420	\$1,835.66	48	\$88,111.68
Gamber-Johnson Docking Station with Lind 90W Power Supply (Tri RF) - docking station - VGA	\$707.77	35	\$24,771.95

Subtotal:	\$112,883.63
Shipping:	\$0.00
Non-Taxable Amount:	\$112,883.63
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$112,883.63
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Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To

DAVID YANCEY
BEDFORD, TEXAS
2000 FOREST RIDGE DR
HURST, TX 76053
(817) 952-2113

Shipping Method

Standard Delivery

Dell Latitude 5420	\$1,835.66	Qty 48	Subtotal \$88,111.68
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Estimated delivery if purchased today:
Jun. 22, 2020
Contract # C000000006841
Customer Agreement # DIR-TSO-3763

Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 5420 Rugged, CTO	210-AQPT	-	48	-
8th Gen Intel Core i5-8350U Processor (Quad Core, 6M Cache, 1.7GHz, 15W, vPro)	379-BDHC	-	48	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	48	-
No AutoPilot	340-CKSZ	-	48	-
Microsoft(R) Office 30 Days Trial	658-BCSB	-	48	-
Dell Data Protection Encryption Personal Digital Delivery	421-9984	-	48	-
Dell ProSupport for Software, Dell Data Protection Encryption Personal, 1 Year	954-3455	-	48	-
Intel Core i5-8350U Processor Base with Integrated Intel UHD 620 Graphics	338-BPTK	-	48	-
No Out-of-Band Systems Management - vPro Disabled	631-ABWH	-	48	-
8GB, 2x4GB, 2666MHz DDR4 Non-ECC	370-AEVI	-	48	-
M.2 128GB PCIe NVMe Class 35 Solid State Drive	400-BBII	-	48	-
14" FHD WVA (1920 x 1080) Embedded Touch, Outdoor-Readable Screen	391-BDVP	-	48	-
Full Security – FPR, Contacted SC, Contactless SC	346-BEVD	-	48	-
RFID Module Label	389-DOOP	-	48	-
RFID Module Label	389-DOQY	-	48	-
Dell USB,USB,AUDIO,Smart Card left I/O module	590-TEXZ	-	48	-
SYSTEM RATING LABEL	389-DOPP	-	48	-
Sealed Internal RGB Backlit English Keyboard	580-ABYR	-	48	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2 (No BT) Driver (Later upgrade not possible for the system)	555-BEPC	-	48	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2	555-BDGD	-	48	-
WLAN Bracket	575-BBYW	-	48	-
Qualcomm Snapdragon X20 (DW5821e) Vr3	556-BBZJ	-	48	-
WWAN Bracket	575-BBYX	-	48	-
3 Cell 51Whr 3-Year Limited Hardware Warranty ExpressCharge Capable Primary Battery	451-BCOQ	-	48	-
90 Watt AC Adapter	492-BCNQ	-	48	-
No Anti-Virus Software	650-AAAM	-	48	-

OS-Windows Media Not Included	620-AALW	-	48	-
E5 US Power Cord	537-BBBD	-	48	-
Quick Referene Guide	340-CHGB	-	48	-
Factory Installed Rigid handle tied sku	540-BCIH	-	48	-
US Order	332-1286	-	48	-
Dummy Airbay Cover	325-BDEH	-	48	-
Safety/Environment and Regulatory Guide (English/Spanish)	340-AGIN	-	48	-
Regulatory Label included	389-BEYY	-	48	-
TPM Enabled	340-AJPV	-	48	-
System Driver, Dell Latitude 5420	640-BBRG	-	48	-
Dell Developed Recovery Environment	658-BCUV	-	48	-
Shuttle SHIP Material	328-BCXL	-	48	-
Directship Info Mod	340-CKTD	-	48	-
Intel Core(TM) i5 Processor Label	389-CGBB	-	48	-
No Option Included	340-ACQQ	-	48	-
No Resource DVD / USB	430-XXYG	-	48	-
ENERGY STAR Qualified	387-BBNJ	-	48	-
BTO Standard shipment Air	800-BBGF	-	48	-
No UPC Label	389-BDCE	-	48	-
No Additional IO Ports	590-TEYC	-	48	-
No Option Included	340-ACQQ	-	48	-
RGB Camera	319-BBFN	-	48	-
ProSupport Plus: Next Business Day Onsite, 2 Years Extended	808-6796	-	48	-
ProSupport Plus: Next Business Day Onsite, 3 Years	808-6797	-	48	-
Dell Limited Hardware Warranty Initial Year	808-6805	-	48	-
ProSupport Plus: Accidental Damage Service, 5 Years	808-6826	-	48	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	808-6827	-	48	-
ProSupport Plus: 7X24 Technical Support, 5 Years	808-6845	-	48	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	48	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	48	-

Qty **Subtotal**

Gamber-Johnson Docking Station with Lind 90W Power Supply **\$707.77** **35** **\$24,771.95**

(Tri RF) - docking station - VGA

Estimated delivery if purchased today:

Jun. 30, 2020

Contract # C000000006841

Customer Agreement # DIR-TSO-3763

Description	SKU	Unit Price	Qty	Subtotal
Gamber-Johnson Docking Station with Lind 90W Power Supply (Tri RF) - docking station - VGA	A9777897	-	35	-

Subtotal: \$112,883.63
Shipping: \$0.00
Estimated Tax: \$0.00

Total: \$112,883.63

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

ITEM #6 IS TO BE DISCUSSED BY COUNCIL IN EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.087. THE MATERIALS FOR THESE ITEMS WILL BECOME PUBLIC INFORMATION UPON COUNCIL APPROVAL. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT 817.952.2104 IF YOU HAVE ANY QUESTIONS.



Council Agenda Background

<u>PRESENTER:</u>	Sean Fay, Fire Chief Maria Joyner, CPA, Director of Finance Meg Jakubik, C.G.F.O., Strategic Services Manager	<u>DATE:</u> 06/23/20
Work Session		
<u>ITEM:</u> COVID-19 update to discuss the progress of the City as it works to achieve its goals of Life Safety, Continuation of Services, and Fiscal Sustainability. City Attorney Review: N/A		
<u>DISCUSSION:</u> As the threat of Covid-19 became imminent, the Office of Emergency Management (OEM) and the Fire Department produced and executed contingency plans that achieved life safety, continuation of operations and fiscal stability. Council received the first Covid-19 response briefing on April 28, 2020. Since the inception of the COVID-19 pandemic, communities across the country are experiencing significant negative impacts within local economies. Therefore, the City of Bedford is monitoring all revenues and expenditures, paying special attention to Sale Tax, in order to make the necessary adjustments needed to remain fiscally stable. Based on current revenue and expenditure trends, the City is projecting to end Fiscal Year 2020 with a surplus of approximately \$932,767. If realized, this surplus will increase the City's Fund Balance to a projected year-end balance of \$9,189,832 (26.41%). This update will highlight the steps taken to mitigate the effects of the spread of Covid-19 beginning in March 2020, the CARES Act funding, and the ongoing fiscal impact of COVID 19.		
<u>ATTACHMENTS:</u> Projection Summary PowerPoint Presentation		

City of Bedford

FY 2020 - Projection Summary

AS OF JUNE 17, 2020

	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	BUDGET vs ESTIMATE	% VARIANCE
Fund: 101 GENERAL FUND						
Revenue						
PROPERTY TAXES	\$ 14,367,521	\$ 17,094,240	\$ 15,797,642	\$ 16,589,688	(\$504,552)	-2.95%
SALES TAXES	\$ 8,573,872	\$ 8,505,000	\$ 5,885,768	\$ 7,913,499	(\$591,501)	-6.95%
FRANCHISE TAXES	\$ 3,095,987	\$ 2,843,000	\$ 2,192,355	\$ 2,914,992	\$71,992	2.53%
MIXED BEVERAGE TAXES	\$ 231,100	\$ 235,000	\$ 160,106	\$ 213,317	(\$21,683)	-9.23%
3400 - CHARGES FOR SERVICES	\$ 3,065,469	\$ 2,878,950	\$ 1,565,611	\$ 2,389,894	(\$489,056)	-16.99%
3500 - LICENSES AND PERMITS	\$ 993,418	\$ 843,750	\$ 775,769	\$ 1,069,211	\$225,461	26.72%
3600 - INTEREST INCOME	\$ 226,039	\$ 175,000	\$ 111,934	\$ 131,934	(\$43,066)	-24.61%
3700 - FINES & FORFEITURES	\$ 1,306,122	\$ 1,542,500	\$ 692,890	\$ 909,915	(\$632,585)	-41.01%
3800 - OTHER GOVERNMENTAL	\$ 333,309	\$ 349,577	\$ 170,616	\$ 341,925	(\$7,652)	-2.19%
3900 - SALE OF CAPITAL ASSETS	\$ 14,063	\$ 5,000	\$ 21,513	\$ 21,513	\$16,513	330.26%
4000 - MISCELLANEOUS INCOME	\$ 106,226	\$ 82,400	\$ 81,089	\$ 80,252	(\$2,148)	-2.61%
5830 - OTHER TRANSFERS IN	\$ 2,974,878	\$ 3,153,177	\$ 2,099,127	\$ 3,153,177		
REVENUE TOTAL	\$ 35,288,002	\$ 37,707,594	\$ 29,554,420	\$ 35,729,317	(\$1,978,277)	-5.25%
Expenditures						
Division Total: 08 - CITY COUNCIL	\$ 134,581	\$ 218,300	\$ 120,357	\$ 155,690	\$62,610	28.68%
Division Total: 10 - CITY MANAGER	\$ 754,646	\$ 747,373	\$ 557,163	\$ 856,520	(\$109,147)	-14.60%
Division Total: 12 - CITY SECRETARY	\$ 287,927	\$ 307,923	\$ 183,151	\$ 253,130	\$54,793	17.79%
Division Total: 42 - COMMUNICATIONS	\$ -	\$ 167,597	\$ 115,407	\$ 167,240	\$357	0.21%
Division Total: 14 - INFORMATION SYSTEMS	\$ 855,083	\$ 1,223,414	\$ 631,206	\$ 1,161,625	\$61,789	5.05%
Division Total: 22 - HUMAN RESOURCES	\$ 457,291	\$ 518,141	\$ 355,369	\$ 514,128	\$4,013	0.77%
Division Total: 28 - FLEET SERVICES	\$ (39)	\$ -	\$ -	\$ -		
Division Total: 39 - FACILITIES MAINTENANCE	\$ 733,866	\$ 927,757	\$ 460,596	\$ 832,897	\$94,860	10.22%
Division Total: 02 - ADMINISTRATION	\$ 138,262	\$ 284,901	\$ 190,499	\$ 302,071	(\$17,170)	-6.03%
Division Total: 24 - CODE ENFORCEMENT/INSPECTIONS	\$ -	\$ -	\$ -	\$ -		
Division Total: 25 - CODE COMPLIANCE	\$ -	\$ 554,626	\$ 328,288	\$ 496,340	\$58,286	10.51%
Division Total: 33 - INSPECTIONS	\$ 548,409	\$ 570,040	\$ 358,662	\$ 515,817	\$54,223	9.51%
Division Total: 38 - PLANNING AND ZONING	\$ 398,810	\$ 277,877	\$ 109,712	\$ 160,994	\$116,883	42.06%
Division Total: 28 - FLEET SERVICES	\$ 950,774	\$ 1,000,722	\$ 677,215	\$ 1,027,665	(\$26,943)	-2.69%
Division Total: 29 - ENGINEERING SERVICES	\$ 35	\$ -	\$ 5,804	\$ -		
Division Total: 48 - STREETS	\$ 860,312	\$ 939,248	\$ 484,071	\$ 831,696	\$107,552	11.45%
Division Total: 16 - FINANCE	\$ 634,609	\$ 696,832	\$ 493,690	\$ 623,542	\$73,290	10.52%
Division Total: 20 - NON DEPARTMENTAL	\$ 1,399,543	\$ 1,529,144	\$ 956,199	\$ 1,433,701	\$95,443	6.24%
Division Total: 30 - MUNICIPAL COURT	\$ 655,143	\$ 544,908	\$ 360,931	\$ 524,368	\$20,540	3.77%
Division Total: 54 - TEEN COURT	\$ 127,264	\$ 141,101	\$ 87,564	\$ 128,930	\$12,171	8.63%
Division Total: 02 - ADMINISTRATION	\$ 860,218	\$ 1,094,447	\$ 641,554	\$ 1,004,498	\$89,949	8.22%
Division Total: 04 - ANIMAL CONTROL	\$ 372,788	\$ 429,826	\$ 281,629	\$ 423,098	\$6,728	1.57%
Division Total: 05 - PSO COMMUNITY SERVICES	\$ 1,066,886	\$ 1,137,169	\$ 700,631	\$ 981,643	\$155,526	13.68%
Division Total: 06 - C.I.D.	\$ 1,839,083	\$ 2,074,814	\$ 1,300,913	\$ 2,029,364	\$45,450	2.19%
Division Total: 25 - CODE COMPLIANCE	\$ 346,355	\$ -	\$ -	\$ -		
Division Total: 36 - PATROL	\$ 5,036,369	\$ 5,453,381	\$ 3,742,716	\$ 5,546,408	(\$93,027)	-1.71%
Division Total: 37 - TRAFFIC	\$ 724,509	\$ 798,579	\$ 350,393	\$ 690,361	\$108,218	13.55%
Division Total: 51 - DISPATCH	\$ 835,310	\$ 881,682	\$ 597,968	\$ 881,020	\$662	0.08%
Division Total: 53 - JAIL	\$ 867,097	\$ 914,241	\$ 590,966	\$ 860,453	\$53,788	5.88%
Division Total: 55 - RECORDS	\$ 383,001	\$ 404,793	\$ 248,494	\$ 356,060	\$48,733	12.04%
Division Total: 56 - BEHAVIORAL INTERVENTION UNIT	\$ 325,625	\$ 340,178	\$ 173,815	\$ 258,765	\$81,413	23.93%
Division Total: 02 - ADMINISTRATION	\$ 718,379	\$ 750,451	\$ 515,835	\$ 740,331	\$10,120	1.35%
Division Total: 32 - EMERGENCY OPERATIONS	\$ 7,423,983	\$ 7,555,327	\$ 4,933,864	\$ 7,477,153	\$78,174	1.03%
Division Total: 26 - LIBRARY	\$ 1,511,748	\$ 1,568,820	\$ 994,499	\$ 1,431,604	\$137,216	8.75%
Division Total: 34 - PARKS	\$ 1,434,856	\$ 1,719,618	\$ 969,987	\$ 1,534,919	\$184,699	10.74%
Division Total: 44 - RECREATION	\$ 684,131	\$ 691,267	\$ 277,709	\$ 406,474	\$284,793	41.20%
Division Total: 45 - AQUATIC OPERATIONS	\$ 400,243	\$ 415,255	\$ 20,009	\$ 34,085	\$381,170	91.79%
Division Total: 46 - SENIOR CITIZENS CENTER	\$ 249,064	\$ 261,074	\$ 105,413	\$ 153,960	\$107,114	41.03%
Division Total: 82 - JULY 4 FESTIVAL						
EXPENDITURE TOTAL	\$ 34,016,164	\$ 37,140,826	\$ 22,922,277	\$ 34,796,550	\$2,344,276	6.31%
SURPLUS/(DEFICIT)	\$1,271,838	\$566,768		\$932,767		
BEGINNING FUND BALANCE	\$6,985,227	\$8,257,065		\$8,257,065		
ENDING FUND BALANCE	\$8,257,065	\$8,823,833		\$9,189,832		
FUND BALANCE %	24.27%	23.76%		26.41%		

Covid-19, 2nd Council Update

Office of Emergency

Management

Interim Report on

Covid-19 Disaster, March 2020

Covid-19, 2nd Council Update

Covid-19, March 2020

Disaster Goals:

#1 Life Safety

#2 Continuance of services

#3 Fiscal sustainability

Covid-19, 2nd Council Update

TIMELINE AND EVENTS REVIEW

First Council Update - From March 13, 2020 to April 28, 2020 (46 Days)

This Council Update - From April 28, 2020 to June 17, 2020 (50 Days)

Covid-19, 2nd Council Update

SNAP SHOT
COMPARISON

	April 28, 2020 FIRST BRIEFING	June 17, 2020 SECOND BRIEFING
TARRANT COUNTY		
Total Cases	2088	7822
Deaths	58	199
Recovered	289	3427
Hosp. Bed Availability	46%	33%
BEDFORD		
Total Cases	48	120
Deaths	0	4
Recovered	4	63

Covid-19, 2nd Council Update

Future Considerations

Recommendations

Covid-19, 2nd Council Update

Office of Emergency Management

Interim Report on

Covid-19 Disaster, March 2020

QUESTIONS?