



JOB POSTING

Applications Accepted
Until Filled

Position: Assistant Pool Manager
Department: Community Services / Aquatic
Employee Category: Seasonal
Hourly Salary: \$11.87
Work Schedule: Varies
To Apply: Applications available on our website www.bedfordtx.gov/hr or at City Hall Building B - 2000 Forest Ridge Drive. [Click here to apply.](#) For more information, contact the Recreation/Aquatics Coordinator at 817-952-2319.

JOB SUMMARY: Supervises, personally or through subordinates, the daily operation of Bedford Splash Aquatic Center and Roy Savage Pool, including the maintenance and sanitation in accordance with municipal rules and procedures. Trains staff on safety and emergency procedures. Assists in ordering items for retail and concession areas.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED; or 1 to 3 months related experience and/or training; or equivalent combination of education and experience.
- American Red Cross Lifeguard / First Aid / CPR / AED certificate.
- American Red Cross Water Park certificate.
- Food Handler's certificate.
- **Preferred:** Certified Pool and Spa Operator, Aquatic Facility Operator, or American Red Cross Lifeguard Instructor.

SKILLS AND EXPERIENCE:

- Basic knowledge of swimming pool chemical process.
- Working knowledge of cash register system; computer setups and Microsoft Word and Excel.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.