

Council Minutes February 14, 2017

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 14th day of February, 2017 with the following members present:

Jim Griffin	Mayor
Michael Boyter	Council Members
Roger Fisher	
Dave Gebhart	
Rusty Sartor	
Roy Turner	

constituting a quorum.

Staff present included:

Kelli Agan	Interim City Manager
Cliff Blackwell	Interim Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Natalie Foster	Public Information Officer
Jeff Gibson	Police Chief
Meg Jakubik	Strategic Services Manager
Kenny Overstreet	Public Works Director
Brandi West	Grants Administrator

COUNCIL CHAMBER WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 1, 4, 5, 6, 7 and 8.

Strategic Services Manager Meg Jakubik presented information regarding Item #4, which is for a holistic approach to City's print management system. The City currently has multi-functional copiers, most of which have exceeded their contract life. Network printers are purchased ad hoc. There is not an established budget for them, and they are run until they break, at which time staff has to find money to replace them. DOCUation performed a complete inventory of the City's technology and an assessment of the City's technological needs. They put together a proposal whereby the City gets brand new machines and devices are consolidated where possible. There are cost controls in that no matter where one prints, the cost is always the same. The proposal has allowances similar to the City's current print needs and there are overage costs if the allotment is exceeded. There was discussion on gaining efficiencies. In answer to questions from Council, Ms. Jakubik stated that the City is projected to have a savings of 11.5 percent; that DOCUation was a finalist for the 2017 Fort Worth Chamber of Commerce's Small Business of the Year award, and they are well-established and well-respected in the local community; that there will be redundancies to get through any service interruptions; that the company has a guaranteed average response time of four hours, which is analyzed quarterly, and if they do not reach that average, the City receives a 10 percent rebate; that the City had an outside consultant for printers and the copiers are under

Council Minutes February 14, 2017

Konica Minolta service contracts; and that there are a few desktop printers that would be paid out of individual departments' budgets. She confirmed that there would be a 42 percent reduction in devices, which would generate a savings; that the service is local; and that the agreement is for a full 60 months. Ms. Jakubik stated that DOCUmentation estimated what the monthly depreciation would be out of a five-year depreciation schedule; that even if the depreciation cost is eliminated, there would be a cost savings; and that uncertainty is eliminated on the budget side for replacing devices. She confirmed that there would be an annual savings of \$13,481 with the contract.

Human Resources Director Jill McAdams presented information regarding Item #5, which is for a revision to the Job Posting and Internal Promotion Policy. The policy was originally put in place in 2000, and revised in 2003 and 2007. The revision would allow department heads the discretion to compensate employees when they are promoted and demoted in accordance with their skill set and/or to be placed within the existing pay structure. Under the current policy, employees that are demoted receive a five percent cut or the maximum of the new pay grade, whichever was the greater cut in pay. What was found under the current policy is that employees being transferred or demoted were in many cases leapfrogging over the current incumbent. The new policy would allow the department head the latitude to place that employee where appropriate in the pay scale and/or based on their skill set, leading to significant cost savings. In all cases where department head discretion is being utilized, written approval from the City Manager's office will be required. Other changes to the policy includes some minor wording changes. In answer to questions from Council, Ms. McAdams stated that staff is pulling together the data on how often in a given year employees move up and down but it does happen quite frequently. There was discussion on a situation with an employee requesting to be demoted to a position six paygrades lower, where under the current policy they would be paid nearly the same amount as the supervisor and staff is proposing they come in at two percent above the entry level of that paygrade. There was discussion on there being no ambiguity about duties and pay ranges in employees moving vertically; employees promoting and demoting under the same supervisor; and concerns regarding favoritism. Ms. McAdams stated that these types of situations are worked through the department head, Human Resources and the City Manager's Office and is therefore thoroughly vetted; that in deciding where an employee falls within the paygrade, each situation is evaluated on a case-by-case basis using objective criteria such as the job description compared against the job application or internal transfer request form, along with what is known about an employee, such as past performance evaluations; that a vast majority of employees chose to step up a grade; that employees choose to demote themselves for a variety of reasons; that 99 percent of employees start at the entry level of the pay grade and the only time they are not is if someone brings a substantial skill set to the table, at which time a variety of factors are examined including the market in terms of how difficult it was to attract that type of applicant and the demand for the skill set; that if a department head wants to hire a person above the entry level pay grade, they have to put together a justification memo for review and approval by Human Resources and the City Manager's Office. There was discussion on voluntary demotions, including that many are usually driven by the Americans with Disabilities Act (ADA); and concerns with department heads having discretion to compensate.

Public Works Director Kenny Overstreet presented information regarding Item #6, which is for a contract with Cam-Crete for the replacement of concrete sidewalks, street panels and handicap ramps. Cam-Crete has been awarded this contract the previous three years, and has done an excellent job. Sidewalk issues are graded as A, B and C, with A being the most hazardous and which staff tries fix first. Over the years, sidewalk issues graded B and C may escalate. There are currently over 300 sidewalk issues on the list. There are also multiple handicap ramps that need to be updated to meet current ADA codes and there are street panels failing in various locations due to water infiltration and damage due to heavy loads. The Street Improvement Economic Development Corporation authorized funding in the amount of \$520,000 based on the previous year's prices with an added percentage increase; however, prices actually came in lower. With the remainder, the City could use up to 25 percent in change orders, apply it towards other projects, or keep it in the fund for the following year. He confirmed that the contract is similar in scope to previous contracts with Cam-Crete and that Public Works has a prioritized list of repairs that is processed through year-by-year. There was discussion on measurements to ensure quality work by the contractor and holding the contractor accountable. Mr. Overstreet stated that generally repairs are being made due to sub-grade failures; that the City adopted most of the standards and specifications set by the North Central Texas Council of Governments (COG); that in the contract, the contractor is required to have a

proctor take samples and test them in intervals to make sure the concrete strength is in the limits; that the contractor is required to shoot densities if they are required to do subgrade work; and that the sidewalk list is re-ranked every year. He confirmed there was one other bidder and that there are savings of \$135,000 from what was budgeted. Mr. Overstreet stated that this project should clear the A list; and that both the Street and Traffic Managers inspect the contractor's work. There was discussion on the process for determining the scope of work.

Grants Administrator Brandi West presented information regarding Items #7 and #8, which are applications to the Criminal Justice Division of the Office of the Governor, specifically through the Justice Assistance Grant (JAG) program. The first is for technology upgrades for Police Department divisions including Criminal Investigations, the Repeat Victimization Unit, Records and Patrol. The second is for thermal imaging cameras for Patrol vehicles. The grants are 100 percent funded and do not require a match by the City. In answer to questions from Council regarding Fourth Amendment concerns with the thermal imaging cameras being used on residential houses, Police Chief Jeff Gibson stated that he trusts his officers to use their tools correctly; that there is a reasonable expectation of privacy in one's home but not in a mobile vehicle, as operating one on a public roadway is a privilege, not a right; that the cameras do not have the ability to see through walls, but would detect a heat source in an open area; that there would not be a policy dealing specifically with the use of the cameras as they would fall under same usage as the spotlights on the Police vehicles; that the cameras are hard-mounted on the vehicles and are not mobile; and that the Fire Department has infrared cameras for search and rescue. In answer to further questions from Council, Chief Gibson stated that the cameras will have a manufacturer's warranty. There was discussion on considering long-term costs in maintaining the equipment. Ms. West stated that there is an evaluation component as part of the grant, which asks how the City is going to evaluate the equipment and what it is going to be used for; that the grant does not obligate the City to continue using the equipment; and that there are no projected maintenance costs outside of the warranty and insurance. Chief Gibson stated that he expects the cameras to last seven to ten years and confirmed that there should not be any maintenance costs for five years. In regards to the first grant for laptops, cell phones and software, he stated that the cellphones would reduce the amount of equipment as they can take pictures; that those phones can then be subpoenaed, as opposed to an officer's personal cellphone; and that the Department is trying to consolidate equipment.

- **Update on the status of the design and potential grant funding of the reconstruction of Harwood Road from the Hurst city limit to the Euless city limit.**

Public Works Director Kenny Overstreet stated that the Street Improvement Economic Development Corporation met the previous month and discussed the Harwood Road project. He asked representatives from Pacheco Koch to give an overview of the project from the standpoint of design, pursuing grants and working with COG and other agencies. Mr. O'Neill stated that in 2014, Pacheco Koch did the design work for Harwood Road to the point that discussions could be held with COG on their role. The following nine to twelve months was spent dealing with COG. The first meeting was laying out the City's vision for Harwood Road, which received a good reception. COG has multiple programs to fund roads, each of which has different strings attached and majority of which are federal funds. He discussed active transportation, which deals with "hike and bike" but does not pay for main lanes. The Congestion Mitigation and Air Quality Improvement (CMAQ) Program deals with intersections. The one thing COG will not pay for is maintenance, but will fund items related to economic development. The following meeting dealt more with the engineering aspects of the project. One of the questions to come out of that meeting was in terms of the economic impact, and the Central Drive improvements were used as an example. He stated that COG is currently on a three-month break for their 10-Year Plan, which is focused on major mobility projects in the Metroplex. The next meeting with COG will be about breaking Harwood Road up into separate components and determining what pools of funding are available. There was discussion on COG liking the greenscaping, the bike and hike trails, the design of the road and the redesign of the intersections. Mr. O'Neill spoke about what they hope to discuss at the next meeting with COG. In answer to questions from Council, Mr. O'Neill confirmed that these projects do take into consideration the flow of traffic and that it is part of the traffic modeling. There was discussion on the intersection at Highway 183 and Bedford, Road; basing traffic flows on reality and not just a computer model; and not having the same

Council Minutes February 14, 2017

bottlenecks after the road is completed. Mr. O'Neill discussed traffic models and traffic counts. He stated that there would be the opportunity for input and modifications to the design of the road from staff. In answer to a question from Council on COG, he stated their primary function is to look at transportation and other regional issues throughout the Metroplex. They receive and act as the gatekeeper of federal funding to be used for projects with regional significance. Among their big initiatives is congestion mitigation, bike trails, and lower water usage, and they want roads to be a catalyst for areas. The Harwood Road project is attractive to COG by adding all those features. In answer to a question from Council regarding performing traffic counts at peak times, he stated that roads are designed size-wise for when it is likely to fail.

REGULAR SESSION

The Regular Session began at 6:38 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order.

INVOCATION (Pastor John Kalimi, St. Vincent's Episcopal Cathedral Church)

Pastor John Kalimi of St. Vincent's Episcopal Cathedral Church gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flags of the United States and Texas were given.

TRIBUTE TO COUNCILMEMBER RAY CHAMPNEY

Mayor Griffin recognized Ray Champney's wife Anne and daughter Meghan who were in attendance. He stated that he lost a good friend and colleague on Monday. Ray was always challenging the Council to think broader and bigger, and to examine all aspects of issues being dealt with. One of the endearing things about Ray was how he handled the consent agenda. He was always challenging the Council to think about integrating culture into Bedford. He loved promoting the arts in the shopping centers and was a champion of ArstFest and Twilight Thursdays. He worked behind the scenes to help create a cultural designation for Bedford. He came up with phrases he always used in meetings including "symbiotic relationship" and "cultural designation." Ray was a really good friend and will be missed. His services will be on February 25, 2017 at 11:00 a.m. at St. Michaels and in lieu of flowers, the family has asked for donations to charity.

Councilmember Sartor stated that he was honored to serve with Ray for a year and a half. He was passionate, loved Bedford and always saw a symbiotic relationship between various parts of the City. Councilmember Sartor read a poem titled "The Dash" and stated that Ray spent his "dash" honorably. He stated he was a better person by getting the chance to know Ray.

Councilmember Gebhart stated that he met Ray several years ago when he first ran for office. Ray was a fixture on the Council and with his involvement with the City. He was always happy and passionate doing what he was doing. As few did, he operated at this level as person of honor and integrity, with no guile. One knew what he stood for, what he believed in and what he was excited about. Once Councilmember Gebhart got on Council, Ray knew Councilmember Gebhart was skeptical about the things he was passionate about, but did not write him off and instead reached out and tried to share his vision. He had a noble vision to make Bedford better and he shared it with everybody he could. Councilmember Gebhart stated that he is a better person for knowing Ray and his family, and if a cultural district ever comes to Bedford, it should bear his name.

Council Minutes February 14, 2017

Councilmember Turner stated that he and Ray were on the same election cycle and one gets to learn a lot about a person standing in front of the Library during early voting. Ray was a man of intelligence, integrity and dedication to Bedford. He worked hard to make the City a better place to live. Councilmember Turner stated that it was an honor and privilege to serve with Ray and he never doubted his sincerity and enthusiasm for the City developing a successful cultural program. Ray's passion for the City's future was broad but focused on developing a respected cultural district, and he hopes that dream will one day come true. Ray will be missed by many people, himself included, and there is a big hole in his heart.

Councilmember Fisher stated he is sad because Raymond, as he always called him, was not there but happy for his long lasting effect on their lives and the City. Raymond was his business coach for four or five years. He would light the place up when he entered a room. He was genuine and a little quirky but was liked for his quirks. Councilmember Fisher will miss his advice. Ray allowed one to dream and never shied from one's ability to dream. He helped grow the City to a place to not be afraid of arts and culture. Raymond thought outside the box and helped both the City grow and get better and himself as a person to get better. He will miss Raymond and stated that he will not meet many more people like him.

To Mr. Champney's daughter Meghan, Councilmember Boyter stated that Ray was the most incredible person he knew. He cared about everybody and there was not a bad bone in his body. He was fearless, unflappable, and humorous. Councilmember Boyter was fortunate for the time he was able to spend with Ray, especially the last year. Ray taught him so much. Councilmember Boyter stated he is proud of Meghan, Anne and Ray. He brought so much to his life and taught him to dream and think bigger and not be afraid of other voices or the challenge. He knew the City was better together and capable of doing big things together. He dreamed every day and believed in everybody. Councilmember Boyter stated he was fortunate to have the experiences with Ray. He told a story in which Ray discussed treatment options, one of which would allow him to keep his moustache. He is grateful to have had Ray in his life.

Mayor Griffin presented Mr. Champney's family with an oil painting of Ray, commissioned by Josh Santillan of the Cultural Commission, who stated that the next art show would be dedicated to Ray, who, along with the Mayor, were the reason for Central Arts Bedford existing.

ANNOUNCEMENTS/UPCOMING EVENTS

Mayor Griffin announced that there will be a special meeting on February 21, 2017 to call a special election to fill Place 3 on the City Council.

Public Information Officer Natalie Foster reported that there is still time to purchase tickets for the Library's Annual Mardi Gras Gala and Casino on Saturday. The opening reception is at 6:00 p.m. with dinner served at 6:30 p.m. There will be live music, a silent auction, casino fun and more. She reported that Bedford Residents can dispose of household hazardous waste and e-waste at the Crud Cruiser event on March 11, 2017 at the Meadow Park Athletic Complex from 9:00 a.m. to 11:00 a.m. The capacity of the cruiser is limited so the event may end early. She announced the Residential Outreach meeting will take place at the former Bedford Library on Wednesday, March 22, 2017 beginning at 7:00 p.m. The Mayor will be joined by City staff to speak on topics such as, the upcoming automated water meter reading process, as well as, an overview of City events and economic development projects. There will be a question and answer session following the updates.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Turner, seconded by Councilmember Sartor, to approve the following items by consent: 1, 4, 5, 6, 7 and 8.

Council Minutes February 14, 2017

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

1. **Consider approval of the following City Council minutes:**
 - a) **January 24, 2017 regular meeting**
 - b) **January 31, 2017 special sessions**

This item was approved by consent.

NEW BUSINESS

2. **Public hearing and consider an ordinance to rezone Lot 2R, Block 1, Cardio Place Addition, located at 1916 Forest Ridge Drive, Bedford, Texas from Planned Unit Development (PUD) to amended Planned Unit Development/Specific Use Permit/Hotel (PUD/SUP), specific to Section 3.2.C(1)G of the City of Bedford Zoning Ordinance, allowing for Home2Suites to construct an extended stay hotel. The property is generally located north of Airport Freeway and east of Forest Ridge Drive. (PZ-SUP-2016-50081)**

Planning Manager Emilio Sanchez presented information regarding this item, which is for a Specific Use Permit for Home2Suites to construct a new 100-room, four-story hotel in the Bedford Commons Zoning District. He stated there is a revised site plan showing the change from 80 rooms presented to the Planning and Zoning Commission to the 100 rooms. Home2Suites is a Hilton Group product and they wanted to increase the number of rooms. At the Commission meeting, the applicant mentioned that it could be up to 104 rooms but settled in at 100 rooms. The site plan also indicates a decrease in the number of parking spaces from 111 to 109, which is still within what is required by the ordinance. The site plan meets all landscaping requirements, design guidelines, streetscapes and other items in the Zoning District. The Planning and Zoning Commission recommended approval of this item at their January 12, 2017 meeting. The site plan indicates a monument sign at the southwest corner of the property and would be the only external signage. The signage attached to the building is part of the elevations and there will be no deviation from them. There was discussion on the piece of property being challenging and working around the detention pond. In answer to questions from Council, Mr. Sanchez stated that the Zoning District allows buildings be up to 75 feet in height, which is six to seven stories; that the property is encumbered by a detention pond shared with the cardiac center; that the property was designed to fully develop storm water drainage into that area; that the building would have limited frontage along Forest Ridge Drive but widens at approximately 35 to 45 feet back allowing for the footprint of the hotel; and that the site is very encumbered and there were other utility easements that the applicant had to work around. He confirmed the hotel may be the best use of this site.

Mayor Griffin opened the public hearing at 7:20 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin close the public hearing at 7:21 p.m.

Motioned by Councilmember Gebhart, seconded by Councilmember Turner, to approve an ordinance to rezone Lot 2R, Block 1, Cardio Place Addition, located at 1916 Forest Ridge Drive, Bedford, Texas from Planned Unit Development (PUD) to amended Planned Unit Development/Specific Use Permit/Hotel (PUD/SUP), specific to Section 3.2.C(1)G of the City of Bedford Zoning Ordinance, allowing for Home2Suites to construct an extended stay hotel. The property is generally located north of Airport Freeway and east of Forest Ridge Drive. (PZ-SUP-2016-50081).

Councilmember amended his motion, seconded by Councilmember Turner, to approve an ordinance to rezone Lot 2R, Block 1, Cardio Place Addition, located at 1916 Forest Ridge Drive, Bedford, Texas from Planned Unit Development (PUD) to amended Planned Unit Development/Specific Use Permit/Hotel (PUD/SUP), specific to Section 3.2.C(1)G of the City of Bedford Zoning Ordinance, allowing for Home2Suites to construct an extended stay hotel, with the addition of the amendments to Exhibit A, the

Council Minutes February 14, 2017

updated site plan. The property is generally located north of Airport Freeway and east of Forest Ridge Drive. (PZ-SUP-2016-50081).

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

- 3. Public hearing and consider an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 603 Harwood Road (605 Harwood Road), Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit /Indoor Amusement Center (H/SUP), specific to 3.2.C(13)g of the City of Bedford Zoning Ordinance, allowing for Conundrum Escape Adventures to operate an indoor amusement center. The property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP-2016-50090)**

Mr. Sanchez presented information regarding this item, which is for a Specific Use Permit for Conundrum Escape Adventures to operate an indoor amusement center, specifically an escape room, at 603 Harwood Road in the Harwood Village Shopping Center. The applicant came before Council previously for a location at 807 Forest Ridge Drive and they took Council's comments regarding the location to heart. They decided to stay in Bedford and chose a strip center more conducive to the type of business. The Planning and Zoning Commission recommended approval of this item at their January 26, 2017 meeting. In answer to questions from Council, Meredith Vogel, the applicant, stated that an escape room is a group experience whereby a team comes together for an hour to uncover puzzles and achieve a common goal; that people are not actually locked in a room and they worked with the Planning and Zoning Department to ensure there are adequate exits; and that a large part of their business will come from corporate team building events. In answer to questions from Council, Mr. Sanchez stated that the actual suite address is 603 Harwood Road, but the parcel address is 605 Harwood Road. He confirmed that the Specific Use Permit is only attached to Conundrum Escape Adventures.

Mayor Griffin opened the public hearing at 7:28 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:29 p.m.

Motioned by Councilmember Fisher, seconded by Councilmember Sartor, to approve an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 603 Harwood Road (605 Harwood Road), Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit /Indoor Amusement Center (H/SUP), specific to 3.2.C(13)g of the City of Bedford Zoning Ordinance, allowing for Conundrum Escape Adventures to operate an indoor amusement center. The property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP-2016-50090)

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

- 4. Consider a resolution authorizing the Interim City Manager to enter into an agreement with DOCUmentation of North Texas, Inc. for printer and multi-functional copier services.**

This item was approved by consent.

- 5. Consider a resolution authorizing an amendment to the employee handbook by revising the Job Posting and Internal Promotion personnel policy.**

This item was approved by consent.

- 6. Consider a resolution authorizing the Interim City Manager to enter into a contract with Cam-Crete Contracting, Inc. in the amount of \$384,355 for the 2017 Concrete and Curb Ramp Replacement at Various Locations Project.**

Council Minutes February 14, 2017

This item was approved by consent.

- 7. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of the grant application for technology upgrades for the Police Department to the Office of the Governor, Criminal Justice Division.**

This item was approved by consent.

- 8. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of the grant application for thermal imaging cameras for Patrol to the Office of the Governor, Criminal Justice Division.**

This item was approved by consent.

- 9. Recap of 6stones 2016 CPR stats. **This item requested by Councilmember Fisher**

Councilmember Fisher presented information on the benefits 6Stones provides to the community and the value add the City gets from its contribution to them. The previous Fall Blitz consisted of 16 homes, which marks 92 completed homes in Bedford since the City joined with 6Stones. There have been a total of 104 projects, which means there were 12 projects worked twice. He hopes that this spring will mark the 100th house in Bedford. For the last Spring Blitz, there were 1,359 volunteer hours equating to \$13,595. There were five homes in the last blitz, with \$12,937.71 in donated funds and \$5,839.83 in direct expenses. The value of the volunteer hours was \$13,595 and the retail value of the repairs was \$50,521.50. The return on investment match from the City was \$9,548.56.

- 10. Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reported that the Commission met on January 16, 2017 and they are busily planning for the spring. Clean Up Bedford Day is on April 29, 2017 and the Crud Cruiser event is on March 11, 2017.

- ✓ **Community Affairs Commission - Councilmember Boyter**

Councilmember Boyter reported that the Commission will meet on Thursday. They are preparing for a residential outreach meeting on March 22, 2017 at the old library, the City Expo on April 1, 2017 at the Boys Ranch, and a block party on April 21, 2017. He recognized Commission Chairperson Sal Caruso who was in attendance.

- ✓ **Investment Committee - Councilmember Turner**

Councilmember Turner reported that the Committee met on February 7, 2017 and reviewed the last quarter from October 1 to December 31, including the investment environment and the City's accounts. There is approximately \$61M in the City's investment accounts, and the SWIFT funds are separated out so they can be identified. The City operates on the principles of safety of the funds first, then accessibility to meet current expenses, and finally yield. Money Market pools make up 54 percent of the investments, and Certificates of Deposit (CD) make up 46 percent. CDs will return a higher income but the money is unavailable for a fixed period of time so decreases its availability. The total return on investments for the previous year was 0.61 percent, which is four times what the City received not too many years ago. The next quarter should see better returns due to the better economic environment. The City recently purchased \$8M worth of CDs, with returns ranging from 1.11 to 1.83 percent.

Council Minutes February 14, 2017

✓ **Library Advisory Board - Councilmember Boyter**

Councilmember Boyter reported that the Board will meet the following day. The Library is in the middle of their satisfaction survey, which they use to make improvements as they look ahead, and to find out what they are doing well and what they are not doing well. The Mardi Gras Casino Night event is on Saturday and the Seuss Festival is on March 5, 2017. The statistical report for January shows that internet usage was up nine percent and total circulation was up eight percent from January of 2015, and there were 615 volunteer hours.

✓ **Parks and Recreation Board - Councilmember Sartor**

Councilmember Sartor reported that the Board was presented with several designs for playground equipment, which will be brought to the Council in the future. On February 25, 2017, there will be a Boy Scout event at the Boys Ranch, at which he will speak, which then will be followed up by a tree planting in conjunction with Beautification Commission.

✓ **Teen Court Advisory Board - Councilmember Gebhart**

Councilmember Gebhart reported that the Board met on February 2, 2017 and they continue on plans for the upcoming gala, which is a fundraiser to help accumulate funds to disperse via scholarships to teens on the voluntary side of the Teen Court program.

✓ **Senior Citizen Liaison - Councilmember Turner**

Councilmember Turner reported that a meeting was held on February 10, 2017 at the Senior Center. A walkthrough was made through the Center to see the new improvements, including that the food handlers have now been certified. In 2016, 27,981 seniors visited the Center, 1,749 programs were held, and 58 new programs were started. The Valentine's Dinner and Dance was held the previous evening.

11. Council member Reports

Councilmember Boyter wished everybody a Happy Valentine's Day.

12. City Manager/Staff Reports

Interim City Manager Kelli Agan thanked Council for their vote of confidence. She announced that during the interim period, she has appointed Administrative Services Director Cliff Blackwell to the interim assistant city manager position. He, along with the rest of staff, have helped out greatly and they will try to hold the fort down until the new city manager arrives in mid-April.

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive.**
- b) **Pursuant to Section 551.074, personnel matters - City Manager contract**

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive and Section 551.074, personnel matters - City Manager contract, at 7:45 p.m.

Council Minutes February 14, 2017

Council reconvened from Executive Session at approximately 7:57 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

13. Take any action necessary as a result of the Executive Session. (Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

Motioned by Councilmember Fisher, seconded by Councilmember Sartor, to accept the contract as written to Brian Bosshardt, as well as an amount not to exceed \$15,000, for moving and relocation expenses.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

ADJOURNMENT

Mayor Griffin adjourned the meeting at approximately 7:58 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary