

**Council Minutes December 13, 2016**

**STATE OF TEXAS §**

**COUNTY OF TARRANT §**

**CITY OF BEDFORD §**

**The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 13th day of December, 2016 with the following members present:**

Jim Griffin	Mayor
Steve Farco	Council Members
Roger Fisher	
Dave Gebhart	
Rusty Sartor	
Roy W. Turner	

constituting a quorum.

Councilmember Champney was absent from the meeting.

Staff present included:

Roger Gibson	City Manager
Kelli Agan	Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Chuck Carlisle	Fleet and Facility Manager
Gary Clopton	Information Technology Manager
Sean Fay	Fire Chief
Jeff Florey	Tourism Program Coordinator
Natalie Foster	Public Information Officer
Jeff Gibson	Police Chief
Don Henderson	Parks Superintendent
Wendy Hartnett	Special Events Manager
Maria Redburn	Library Director
Bill Syblon	Economic Development Director
Eric Valdez	Community Services Manager

**COUNCIL CHAMBER WORK SESSION**

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14.

Police Chief Jeff Gibson presented information regarding Item #5, which is to convert from the L-3 operating system to WatchGuard. This item includes the implementation of 36 body cameras and replacing the Department's in-car camera systems, as well as the cameras in the DUI and Criminal Investigation Division interview rooms. There have been difficulties with the L-3 system, including service, and staff reached out to other agencies who formally had L-3 and are pleased with WatchGuard. In answer to questions from Council, Chief Gibson stated that when the item was brought to Council for approval during the budget process, staff did not have a dollar figure for the redaction software; that the

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final proposal came in \$3,000 under budget and the redaction software is approximately \$6,000; that staff is requesting an additional \$3,000 for the redaction software; that the redaction software is the same product line as WatchGuard; that there would be enough body cameras for every officer dealing with law enforcement work; and that there is a different price for motorcycle cameras because they have to be built to address environmental concerns. There was discussion regarding the pricing on the contract; getting good use out of the cameras; and that the body cameras will also serve as microphones.

Information Technology Manager Gary Clopton presented information regarding Item #6. The D-Link switches that comprise the City's Information Technology (IT) network will not support Voice over Internet Protocol (VoIP) telephone systems. The majority of these switches are old and are no longer supported by their manufacturer. Historically, the IT Department has had to utilize these switches until failure was imminent because of budgetary restraints. This has resulted in a switch fleet that is old with a wide array of models in service, which makes the network very difficult to manage. Further, staff has only been able to afford economy grade equipment, which is not as reliable as enterprise brands such as Cisco. He stated the trend in telephones is a move to VOIP technology and with the paradigm shift that is occurring with cloud computing and big data, the network infrastructure is more important than ever. The previous summer, staff reviewed the entire network infrastructure and developed a plan to upgrade the entire network to an appropriate level that is scalable for future growth. The goal is to replace unreliable equipment and improve the design of the network, while maintaining aspects of the network architecture that work well. Among the things this project will offer include significant improvement to intrusion protection; prevent rogue devices from being plugged into the network; ease of management, as currently there are dozens of interfaces to manage; an increase in network reliability as Cisco makes a better, more reliable product; and the ability to implement a VoIP telephone system by migrating to a uniform Cisco environment. This will allow for the implementation of a VOIP telephone system. Further, there are several different models of switches in service on the network, many of which have reached end of life and are no longer supported by the manufacturer.

Fleet and Facility Manager Chuck Carlisle presented information regarding Item #7, which is to replace a 16-year old Dodge truck, with 72,000 miles and 122 Decision Tree points on it. The new vehicle will fulfill the needs of Facility Maintenance and would operate maintenance-free. The current truck would cost as much to repair as it would be worth at auction.

Mr. Carlisle presented information regarding Item #8, which is for a 26-foot scissor lift. It would be utilized in any areas where staff has to work high in the ceiling, such as changing light bulbs and repairing heaters. The lift would eliminate the need to use taller ladders and so would be safer. Currently, staff utilizes bucket trucks to change lights in the bays. In answer to questions from Council, Mr. Carlisle stated that they rented a lift the previous year and many different departments requested to use it; and that it would not be feasible to rent a lift every time they needed to change a light bulb.

Parks Superintendent Don Henderson presented information regarding Item #9, which is to replace Unit #43, a 17-year old vehicle with 90,000 miles and 134.8 Decision Tree points on it. The vehicle would be sold at auction. In answer to questions from Council, Mr. Henderson stated that the Department started replacing all half-ton vehicles with F-250s and quarter-ton trucks as they can pull equipment and supplies, and they seem to last longer; and the reason the current truck has lasted so long is that since it was so weak, it was not used to pull equipment.

Mr. Henderson presented information regarding Item #10, which is to replace Unit #130, a 15-year old mower with 152.5 Decision Tree points. Unit #130 would then replace the current backup mower. Staff will always keep one mower as a backup in case of weather issues or if something happens to one of the frontline mowers.

Mr. Henderson presented information regarding Item #11, which is for four sunshades at the Meadow Park soccer fields. A cement pad would be poured, and bleachers and the sunshades would be installed on top of them. The sunshades are ten feet by twenty feet while the bleachers are 15 feet. In answer to a question from Council, Mr. Henderson stated that the current sunshade at Meadow Park is 20 years old and he expects the same life expectancy from the new ones.

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Mayor Griffin adjourned the Work Session at 5:52 p.m.

### **EXECUTIVE SESSION**

To convene in the conference room, if time permits, in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive.
- b) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition.
- c) Pursuant to Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – Elections held pursuant to Chapter 501 of the Texas Election Code.
- d) Pursuant to Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – Economic Development Agreement with Suns Field Development.
- e) Pursuant to Section 551.074, personnel matters - City Manager search

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive; Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition; Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – Elections held pursuant to Chapter 501 of the Texas Election Code; Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – Economic Development Agreement with Suns Field Development; and Section 551.074, personnel matters - City Manager search at 5:59 p.m.

Council reconvened from Executive Session at 6:30 p.m. Council was unable to finish the Executive Session and will convene again at the end of the Regular Session

### **REGULAR SESSION**

The Regular Session began at 6:33 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Griffin called the meeting to order. He stated that Councilmember Champney was unable to attend the meeting. He discussed the funeral for Fire Lieutenant Keith Long, who passed away after a lengthy illness. The funeral itself was held in Alvord and there was a processional at Pennington Field with multiple agencies from across the Metroplex. He thanked the other agencies that supported Bedford's fire stations while the City's firefighters attended the service. He further thanked the agencies that participated in the ceremony and showed their respect a for fellow firefighter.

### **INVOCATION (Pastor Jeff Baldwin, The Refuge Family Church)**

Pastor Jeff Baldwin of The Refuge Family Church gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the flags of the United States and Texas were given.

**ANNOUNCEMENTS/UPCOMING EVENTS**

Public Information Officer Natalie Foster reported that the City will have a drop-off location for Christmas trees from December 26, 2016 through January 9, 2017 at Meadow Park. She stated that City Offices will be closed for the Christmas holiday beginning at noon on Thursday, December 22 through Monday, December 26, 2016. The College Gridiron Showcase will be returning to Bedford with an on-field and educational session for top football prospects. The Showcase will be kicked off with a “Its Time Texas” rally, which is a 12-week program that mobilizes schools, businesses and communities towards the common goal of transforming the communities’ health. The Showcase and rally will begin at the Texas Health fitness center at 11:00 a.m. January 17, 2017 with a fun-walk to Pennington Field, which will have food, music and games.

**OPEN FORUM**

Nobody chose to speak during Open Forum.

**CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Sartor, seconded by Councilmember Turner, to approve the following items by consent: 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

**COUNCIL RECOGNITION**

**1. Employee Service Recognition**

No employees were present to receive recognition.

**2. Proclamation declaring the City of Bedford’s participation in the 2017 It’s Time Texas Community Challenge.**

Mayor Griffin read a proclamation declaring the City of Bedford’s participation in the 2017 It’s Time Texas Community Challenge. Special Events Manager Wendy Hartnett and Community Services Manager Eric Valdez accepted the proclamation. Ms. Hartnett stated that It’s Time Texas is from January 9 to March 31, 2017 and the rally will be the first sanctioned event so the City will earn points. Mr. Valdez stated that registrants in the Challenge can be businesses, schools, faith-based organizations or individuals. Individuals can earn points by taking “healthy selfies,” using a fitness tracker or hosting a community event. Schools can earn points by pledging to conduct healthy activities. Faith-based organizations can take a pledge to earn points. The Boys Ranch Activity Center and Senior Center have numerous programs that are listed in the Bedford Connection, and there are opportunities throughout the community to gain points.

**APPROVAL OF THE MINUTES**

**3. Consider approval of the following City Council minutes:**

- a) November 15, 2016 regular meeting
- b) December 1, 2016 special meeting

This item was approved by consent.

**NEW BUSINESS**

**4. Consider a resolution authorizing the City Manager to enter into the third year of a three-year contract with B&B Wrecker Services, Inc. to provide towing and storage for City-initiated**

**vehicle tows.**

This item was approved by consent.

- 5. Consider a resolution authorizing the City Manager to purchase the WatchGuard in-car/body camera system in the amount of \$246,560 and redaction software in the amount of \$6,245 for a total of \$252,805, utilizing funds approved through the 2016 Tax Note.**

This item was approved by consent.

- 6. Consider a resolution authorizing the City Manager to enter into a contract with CDW-G to upgrade the existing Network Switch Environment in the amount of \$305,198.01.**

This item was approved by consent.

- 7. Consider a resolution authorizing the City Manager to purchase a 2017 Ford Transit Connect Van in the amount of \$32,679.75 through the BuyBoard Cooperative Purchasing Program.**

This item was approved by consent.

- 8. Consider a resolution authorizing the City Manager to purchase a 26-foot JLG 2632ES scissor lift in the amount of \$16,900 through the BuyBoard Cooperative Purchasing Program.**

This item was approved by consent.

- 9. Consider a resolution authorizing the City Manager to purchase a 2017 Ford F250 4X2 Super Cab truck in the amount of \$28,040 through the BuyBoard Cooperative Purchasing Program.**

This item was approved by consent.

- 10. Consider a resolution authorizing the City Manager to purchase a Toro Ground Master 7200/72 mower in the amount of \$19,284.10 through the BuyBoard Cooperative Purchasing Program.**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to purchase four sunshade structures for the Meadow Park Athletic Soccer Fields in the amount of \$23,168 through the BuyBoard Cooperative Purchasing Program.**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to enter into a one-year lease agreement with Embrace United Church of Christ to provide meeting space for church services at the Old Bedford School.**

This item was approved by consent.

- 13. Consider a resolution authorizing the City Manager to enter into a one-year lease agreement with ONSTAGE relative to the Trinity Arts Theater located within the Bedford Boys Ranch Park.**

This item was approved by consent.

- 14. Consider a resolution authorizing the City Manager to enter into a one-year lease agreement with Arts Council Northeast relative to the Trinity Arts Building located within the Bedford Boys Ranch Park.**

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This item was approved by consent.

### **15. Consider a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with B&B Family Limited Partnership.**

Motioned by Councilmember Gebhart, seconded by Councilmember Turner, to approve a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with B&B Family Limited Partnership.

Motion approved 5-0-0. Mayor Griffin declared the motion carried. Councilmember Farco was not present for the vote.

### **16. Report on most recent meeting of the following Boards and Commissions:**

#### **✓ Animal Shelter Advisory Board - Councilmember Fisher**

Councilmember Fisher reported that the Board will meet before the end of the year. The memorial service for Board Member Barbara Richardson was held the previous Saturday at Concordia Lutheran Church and she will be missed greatly.

#### **✓ Beautification Commission - Councilmember Turner**

Councilmember Turner reported that the Commission last met on November 21, 2016. They set calendar dates for events in 2017, including Clean Up Bedford Day scheduled for April 29, 2017.

#### **✓ Community Affairs Commission - Councilmember Farco**

No report was given.

#### **✓ Cultural Commission - Councilmember Champney**

Mayor Griffin stated a "cute fest" was held on Saturday at the Boys Ranch Activity Center with 30 vendors. There will be a gala at the Central Arts of Bedford on the following Saturday.

#### **✓ Library Advisory Board - Councilmember Farco**

Councilmember Farco reported on the HEBreads'more Reading Challenge being held from December 13, 2016 to January 13, 2017. He thanked the Library staff for the great job they did during the Christmas Tree lighting. He further thanked staff for all that they do and he wished them a Merry Christmas and a Happy New Year. He thanked the first responders that will be working on Christmas and New Year. He stated that 2016 was great and wished everybody Merry Christmas and Happy Holidays on behalf of him and his family.

#### **✓ Parks and Recreation Board - Councilmember Sartor**

No report was given. Mayor Griffin discussed pursuing an idea presented by Board Member Randy Newby who was in attendance.

#### **✓ Teen Court Advisory Board - Councilmember Gebhart**

No report was given.

#### **✓ Senior Citizen Liaison - Councilmember Turner**

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Councilmember Turner reported the Senior Center luncheon was held on December 9, 2016, with approximately 250 people in attendance, and a great time was had by all.

### 17. Council member Reports

Councilmember Fisher stated that he did not know Lieutenant Long but by all accounts, and with all the tribute held in his honor, it meant he was something special for the City, and his sentiment goes out to all first responders. He discussed the type of person Lieutenant Long must have been to not only have a three to four-mile procession but to shut down a freeway. It was a touching tribute and the last call going over the radio was a touching moment. His prayers went out to Lieutenant Long, his family, and all first responders.

Councilmember Sartor wished staff, first responders and his fellow members of Council a Merry Christmas and Happy New Year.

Councilmember Gebhart gave his condolences to the Long family and stated it was a touching tribute to a servant in the community. He is truly thankful for the men and women who serve and put their lives on the line. He discussed the passing the previous Friday of Lester Biggers, who was a good friend to the neighborhood on Merrill Drive. He was well-loved, a great neighbor, a longtime resident and friend of Bedford, and a supporter of the Library. His life will be celebrated the following day and in lieu of flowers, the family is asking for donations to the Union Gospel Mission or the Library. He wished everybody a Merry Christmas and a Happy New Year.

### 18. City Manager/Staff Reports

City Manager Roger Gibson thanked Council for the words and recognition for Lieutenant Long. He was truly a terrific individual who regularly received recognition at the annual Fire Banquet. He was a genuinely a good person and a gentleman. It was important the entire Fire Department got to pay their respects and he thanked the other area departments that served in Bedford's fire stations.

On behalf of all City employees, he wished the Council and City Attorney a Merry Christmas.

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Council reconvened from Executive Session at 7:57 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

### **19. Take any action necessary as a result of the Executive Session.**

Item #15 was voted on during the Regular Session.

### **ADJOURNMENT**

Mayor Griffin adjourned the meeting at 7:58 p.m.

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Jim Griffin, Mayor

ATTEST:

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Michael Wells, City Secretary