

**Council Minutes May 24, 2016**

**STATE OF TEXAS §**

**COUNTY OF TARRANT §**

**CITY OF BEDFORD §**

**The City Council of the City of Bedford, Texas, met in Work Session at 6:15 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 24th day of May, 2016 with the following members present:**

Roger Fisher	Mayor Pro Tem
Ray Champney	Council Members
Dave Gebhart	
Rusty Sartor	
Roy W. Turner	

constituting a quorum.

Mayor Griffin and Councilmember Farco were absent from the meeting.

Staff present included:

Roger Gibson	City Manager
Kelli Agan	Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Natalie Foster	Public Information Officer
Jeff Gibson	Police Chief
Jill McAdams	Human Resources Director
Kenny Overstreet	Public Works Director
Maria Redburn	Library Director
Bobby Sewell	Interim Fire Chief
Eric Valdez	Community Services Manager

**COUNCIL CHAMBER WORK SESSION**

Mayor Pro Tem Fisher called the Work Session to order at 6:15 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 2, 4, 5 and 6.

Library Director Maria Redburn presented information regarding Item #4, which is a full service program agreement with Tech Logic. The agreement provides for preventative maintenance visits, labor associated with service calls, onsite service within 24 hours, coverage for failure of major system components, and software updates, patches and troubleshooting. Without the agreement, the City would have paid \$14,800 this year and \$23,000 two years ago. Tech Logic contracts with BankTec, which has signed a non-compete agreement, to service and repair the automated materials handling system. The warranty on the system becomes void if have a non-trained Tech Logic contractor works on it.

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Ms. Redburn presented information regarding Item #5, which is for the renewal of the self-checkout software license. It provides for software and technical support, as well as upgrades, which this year will allow patrons to renew items at the checkout stations. This item also includes the extended hardware warranty for the ten RFID antennas and three security gate pedestals. The antennas are used for the checkout stations and unlock the security bit on the RFID tags so the alarm on the security gate is not sounded. The gate also gives the daily count of people who come into the Library. The agreement includes telephone support and a 24-hour response guarantee. In answer to questions from Council, Ms. Redburn stated that when things go wrong and the Integrated Library System (ILS) is not communicating, staff has had to call Tech Logic to walk them through the issue; that for upgrades, Tech Logic remotes in and does the installation; that in regards to upgrades, the Library is currently on the 2011 version, which they have been really pleased with; that this is the first year they are going to the next version; that because patrons have learned to use the checkout stations, staff has not wanted to change the computer screens too often; that the Koha Open Source ILS software the Library will be getting has a checkout component, but does not have RFID to lock and unlock the tags; and that staff will look at what it would cost to develop the RFID component and program tags on the antennas using Koha.

Public Works Director Kenny Overstreet presented information regarding Item #6, which is for asphalt and mill overlay on Cumberland Drive, Monterrey Street and Brookhaven Circle. In 1998, a 40-inch storm drain was installed and the street was patched. In 2012, a 60-inch storm drain was installed down Cumberland Drive and Monterrey Street to the creek, which also necessitated sewer renewal. The drain line on Schumac Lane was to mitigate the flooding in front of the church. Most of the streets have three ditch lines and patches, which have done well, but the edges are starting to unravel. Through the Street Improvement Economic Development Corporation, staff has asked for funding for a mill and overlay to those streets. The subgrade is still good, but the surface is looking bad. There were some curb issues that staff repaired in-house. Mr. Overstreet confirmed that the City will save approximately \$46,000 from what was projected on this project.

Mayor Pro Tem Fisher adjourned the Work Session at 6:26 p.m.

### **REGULAR SESSION**

The Regular Session began at 6:30 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Pro Tem Fisher called the meeting to order.

### **INVOCATION (Pastor Robert Sutton, First Baptist Church of Bedford)**

Pastor Robert Sutton of First Baptist Church of Bedford gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the flags of the United States and Texas were given.

### **ANNOUNCEMENTS/UPCOMING EVENTS**

Public Information Officer Natalie Foster reported that it is time to sign up for the Summer Day Camp at the Boys Ranch Activity Center. The Camp begins on May 31 and runs 7:00 a.m. to 6:30 p.m. Monday through Friday. There will also be a half-day drama camp at the Old Bedford School for children six to twelve. The camp runs June 13 through June 17 and campers will learn the fundamentals of theatrical performances, as well as additional challenges for more experienced actors. At the end, the children will

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perform a short play for family and friends. Ms. Foster reminded everybody that all City offices will be closed for Memorial Day on Monday, May 30 and this includes the Library book drops.

Ms. Foster presented an update on the Boys Ranch Park construction. Texas Parks and Wildlife put in 300 forage fish. Once different species get established, they will stock the lake with bass, most likely the following spring. In regards to hydromulching, there is approximately 50 percent grass coverage, and the City is working with C. Greenscaping to fill in the more bare areas.

### **OPEN FORUM**

Nobody chose to speak during Open Forum.

### **CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 5, 7, 9, 10, 11 and 12.

Motion approved 5-0-0. Mayor Pro Tem Fisher declared the motion carried.

### **COUNCIL RECOGNITION**

#### **1. Presentation of the City Manager Service Award.**

Human Resources Director Jill McAdams introduced Police Chief Jeff Gibson and Interim Fire Chief Bobby Sewell, to tell about their employees being recognized for the City Manager Service Award. She stated the employee recognition program was redeveloped in 2014 by the Emerging Leaders Program class as their class project, and is structured around the City's core values of Passion, Respect, Innovation, Dependability and Ethics. Chief Sewell stated that the City has the finest police officers and firefighters in the Metroplex and the State, and the City is lucky to have such personnel that care about the citizens. Staff wanted to recognize these individuals for their efforts and show the community the type of people the City has serving the residents every day. On January 16, police officers were on the scene helping a citizen who had fallen and needed additional help from the Fire Department. The residence was in a horrible condition due to both medical and financial issues. The resident's daughter tried to help and assist but was overwhelmed. Police and Fire personnel provided assistance to get the resident up off the floor, but with the living situation, they also wanted to do something for the family. They took money out of their own pockets and bought a new mattress and box springs so the resident could have a nice bed to lay on instead of the floor. They also took the time to clean up the residence and rearrange the furniture so the resident could have a place to move and sit. Chief Sewell introduced Fire Lieutenant Clifford Box, Firefighter Cameron Hall, Firefighter Karina Ramos, and Firefighter Lee Marshall. Firefighter Jorge Sahagun and Fire Engineer John Henrichsen, who were unable to attend, were also recognized. Chief Gibson stated that the incident was a perfect example of how the Police and Fire Departments have excellent men and women providing excellent service. They performed an exemplary service to the community, which was above their job descriptions and the expectations of the administrators in both agencies. He introduced Police Officer Tara Noble and Police Officer Leslie Preuss.

### **APPROVAL OF THE MINUTES**

#### **2. Consider approval of the following City Council minutes:**

- a) **May 10, 2016 regular session**
- b) **May 11, 2016 work session**

This item was approved by consent.

**PERSONS TO BE HEARD**

3. **The following individual has requested to speak to the Council tonight under Persons to be Heard:**

- a) **Jeaneth Helton, 2813 Jasmine Court, Bedford, Texas 76021 – Request to speak to Council regarding healthy food options for the children attending the Bedford Boys Ranch summer camp 2016.**

Jeneth Helton, 2813 Jasmine Court, Bedford, Texas – Ms. Helton stated she was concerned about the lunch menu offered at the Boys Ranch. She was proud that her daughter brought to her attention that there were no healthy choices at last year's camp, and the choices were amusement park type of foods. Something simple, such as apples and carrots, could have been bought and sold for \$5.00 dollars per day. She stated there were not enough healthy choices and asked if there were going to be other choices available this year, maybe including healthy items offered at schools. There was discussion on the Boys Ranch Activity Center not having a proper kitchen like those at schools; having something quick and easy that children would want to eat; that any parent is welcome to provide their child a meal in lieu of what is offered; staff looking at small changes that can be incorporated into the summer program, but that can also fit into the budget; and thanking Ms. Helton for bringing this issue to the attention of Council.

**NEW BUSINESS**

4. **Consider a resolution authorizing the City Manager to enter into an agreement with Tech Logic for a Full Service Program Agreement in the amount of \$18,950.**

This item was approved by consent.

5. **Consider a resolution authorizing the City Manager to enter into agreements with Tech Logic for a Self-Checkout Software License Renewal and Extended Hardware Warranty Agreement in the amount of \$9,597.**

This item was approved by consent.

6. **Consider a resolution authorizing the City Manager to enter into a contract with Peachtree Construction, LTD in the amount of \$153,250 for the Brookhaven Circle, Cumberland Drive and Monterrey Street Asphalt Mill and Overlay Project.**

This item was approved by consent.

7. **Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reported that the Commission is continuing their active spring work. They have received the five benches for the Boys Ranch and are in the process of determining locations for them.

- ✓ **Community Affairs Commission - Councilmember Farco**

No report was given.

✓ **Cultural Commission - Councilmember Champney**

Councilmember Champney reported that the previous two Twilight Thursday concerts were cancelled due to rain.

✓ **Library Advisory Board - Councilmember Farco**

No report was given.

✓ **Parks and Recreation Board - Councilmember Sartor**

Councilmember Sartor reported that the next meeting of the Board is June 2 at the Boys Ranch Activity Center.

✓ **Teen Court Advisory Board - Councilmember Gebhart**

Councilmember Gebhart reported that the Board is still in recess and their next meeting will be in early June. He will report to the Council how well the Board did with their fundraising from the Teen Court Gala.

✓ **Senior Citizen Liaison - Councilmember Turner**

No report was given.

**8. Council member Reports**

Councilmember Gebhart stated he is proud of the Fire and Police representatives working for the City. They went out of their way to take care of those people because they needed a little care. Council is proud of Bedford and those employees make it easy to be proud of Bedford. He gave kudos to the employees and to the leadership that instilled great ethics and values in them.

Councilmember Champney seconded Councilmember Gebhart's comments. He stated that it is outstanding when there is that kind of participation from employees in the City, which helps to build a sense of community. He discussed boards and commission that go the extra mile and stated that Josh Santillan on the Cultural Commission recently opened up a storefront gallery at the Bedford Meadows Shopping Center. It is an example of citizens taking the initiative and supporting the activities in the City, and which will hold the City in good stead in the long term. He asked that people give Mr. Santillan support. He further discussed the City having a wine press store and an art gallery, and creating a unique situation to attract interesting business, build the sense of community, and add to the culture and lifestyle of the City.

Mayor Pro Tem Fisher stated that in regards to the awards given to the Police and Fire Department employees earlier, those stories happen every day in all departments but are not heard about. He thanked the employees that participate at that level and contribute that way to the City. He discussed issues related to the storm debris pick-up, including that Republic Services will only pick up debris in four-foot bundles.

**9. City Manager/Staff Reports**

City Manager Roger Gibson stated that information was posted on the City's website, Blackboard Connect and Facebook to let residents know the deadline to pre-register for the special storm debris pickup was the previous Thursday at 5:00 p.m. in order to give Republic Services enough time to schedule for the Saturday morning pickup. Staff spoke with Republic that morning and due to the number of houses that registered and the volume of debris, pickup service will continue the rest of the week. On the regular

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pickups, the volume of the bundled debris is such that trucks had to make additional trips to the landfill and therefore, that service is behind schedule.

Mr. Gibson thanked Council for their comments to the public safety personnel that were recognized earlier and stated it was an unusual event where the individuals stepped outside their normal duties. He stated that the mental health component is a staggering and dangerous challenge faced by the Police Department. People would be surprised at the volume of mental health cases they deal with, which is why there are three officers in the Repeat Victimization Unit. He stated that there are people alive today because of the Fire Department's Emergency Medical Services personnel.

### **ADJOURNMENT**

Mayor Pro Tem Fisher adjourned the meeting at 7:00 p.m.

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Jim Griffin, Mayor

ATTEST:

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Michael Wells, City Secretary