

Council Minutes June 9, 2015

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 9th day of June, 2015 with the following members present:

Jim Griffin	Mayor
Ray Champney	Council Members
Steve Farco	
Roger Fisher	
Dave Gebhart	
Rusty Sartor	

constituting a quorum.

Councilmember Turner was absent from the meeting.

Staff present included:

Roger Gibson	Interim City Manager
Kelli Agan	Interim Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Cliff Blackwell	Administrative Services Director
Natalie Foster	Marketing Specialist
Tom Hoover	Public Works Director
Maria Redburn	Library Director
Bill Syblon	Economic Development Director
James Tindell	Fire Chief
Eric Valdez	Community Services Manager

COUNCIL CHAMBER WORK SESSION

Mayor Griffin called the Work Session to order at 5:02 p.m.

- **Administer Oath of Office - Melina Morrison, Mayor for the Day.**

Mayor Griffin administered the Oath of Office to Melina Morrison for Mayor for the Day.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 1, 6, 7 and 8.

Public Works Director Tom Hoover presented information regarding Item #7, which is for a project funded through the 4B budget for the conceptual design of Harwood Road. The road has shown substantial distress with the recent highway construction, as it was used as a cut through by motorists. It has been 17 years since the last major rehabilitation of the street and there has been deterioration of the micro-paving, as well as wash-boarding and rutting due to the excessive traffic. Staff will take the conceptual design plans, along with cost projections, and attempt to find additional funding. He stated that Harwood Road is not just in Bedford, but will be extended to serve even more as an arterial

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thoroughfare for traffic. Staff solicited Requests for Qualifications from seven firms and selected Pacheco Koch because they addressed long and short range concerns, and had creative ideas on bike lanes and obtaining additional funding. The firm has also teamed up with a person who has been successful in acquiring participation from counties and the State. In negotiations with the firm, staff was able to reduce the fee to less than what was budgeted. In answer to questions from Council, Mr. Hoover stated that staff will look at working with the cities of Hurst and Euless and Tarrant County regarding the extensions of Harwood Road when they look at funding; that they will be able to get the footprint of the road into the existing rights-of-way; that it will take approximately six months to finish the conceptual design and to start pursuing funding; that the preliminary cost projections for the project range from \$13M and \$20M; that construction would take approximately three to four years; that they will be looking at drainage improvements, traffic signalization, lane configuration, geometry, pedestrian access and cleaning up intersections; that they will work with Atmos regarding their utilities; that a redesign will not be necessary if actual construction was delayed two years; and that the work includes topographical surveys.

There was discussion on tabling Item #5.

Administrative Services Director Cliff Blackwell presented information regarding Item #8. Three years previous, the City went out to bid for this service and received two bids, including from the current provider. Since that time, the current provider merged with Olameter. There is no renewal language in the contract, so the City had to go out to bid again on this service and the only respondent was the current provider. The new contract has two modifications, the first of which is language allowing the option to renew that includes a Consumer Price Index component. The other modification is a change in routine meter reading rates from \$0.705 per meter to \$0.746 per meter per read. Further, the forced meter reading rate of \$2.69 per meter is removed and instead there is a vault meter read rate of \$3.097 per meter. There are currently 42 vault meters in the City. A cost analysis of the last 12 months of invoices at the current rates shows the costs to be \$128,400; with the new rates applied, the costs are \$136,700, or a 6.5 percent increase. Since 2012, water meter reading has had a budget of \$156,000 and is therefore big enough to withstand the increase. As the same company will be utilized, there is no anticipated stoppage of service with the changes in the contract. In answer to questions from Council, Mr. Blackwell and Mr. Hoover stated that in this particular industry, meter reads being performed by humans is being replaced by automated meter reading (AMR); that the cost of installing an AMR system for the entire City is approximately \$8M; that the yearly cost of \$156,000 represents approximately 15 to 20 percent of the debt service payment for a loan of \$30M; that bad meters are now being replaced with smart meters and staff will be bringing an item to Council to purchase more smart meters; that the State Water Implementation Fund for Texas (SWIFT) funding should be available in January and that by this time next year, there will be no need to extend the meter reading contract; that the contract has a 90-day termination clause; that the life span of the meter batteries is guaranteed at 15 years, but that it may be as many as 20 years; that the SWIFT funding will replace all meters in the City within a year; that the associated capital infrastructure and software is included in the \$8M cost; that the software contract is for 10 years; that the program would be run internally by the Utility Billing Department; and that there would not be an impact on operation costs by moving to smart meters.

- **Presentation of Cultural Commission Strategic Plan and requests for future support.**

Cultural Commission Chairperson Tom Jacobsen reported that it has been over four years since the Commission started its work and that the members are very active and enjoy what they do. He discussed the four tracks on which the Commission has moved, including the Council implementing changes to make the City a more arts-friendly community; integrating planning documents for a consistent vision including looking at arts and culture as it reflects the Parks Master Plan and considering arts as an integral part of the Bedford Commons; coordinating a marketing and communications plan including a centralized online arts calendar, and logos and branding for the Cultural District; and dedicating and investing resources including funding and staff support for signage and ArtsFest. Recent events and accomplishments include art events at Taste and Tunes at the Old Bedford School; the third annual ArtsFest at the Boys Ranch; storefront art at the Bedford Meadows

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Shopping Center; the third ArtsTalk event; and the online arts calendar. Management Partners assisted City staff and the Commission in facilitating a priority setting session to develop a strategic plan. One year objectives include increasing community awareness of the arts including the storefront art, ArtsFest, Arts Talk and other events; and applying for a 501(c)(3) to help fund future opportunities for the arts. Three year objectives include infusing cultural arts elements in the plans for the Bedford Commons, Boys Ranch and the Parks Master Plan; and establishing Bedford as a destination for the arts. Long term objectives include developing arts facilities such as an arts incubator and an amphitheater. Mr. Jacobsen discussed the Commission's Purpose Statement and its current powers and duties. Proposed changes to the role of the Commission include establishing ongoing communications with other Bedford boards and commissions, linking art resources, developing an arts branding strategy, developing cultural programming, and overseeing the work of the 501(c)(3). Requests to the Council regarding the Cultural District include appropriate way-finding signage; a modern street-scaping plan to improve walk-ability, as well as the image and opportunities in the District; studying the feasibility of expanding the Arts Council building; and expanding the District's boundaries to include an antique building with a wishing well. Mr. Jacobsen stated that if successful with the 501(c)(3), they will need a physical address and suggested the little house next to the Library.

There was discussion on three more shopping centers being secured to display art; recognizing Mirenda McQuagge-Walden and Jeff Florey for their work with the Commission; the recent "Walk Through Old Bedford" event; recent accomplishments including a vacant food store being converted to an award-winning Library, the highway redevelopment and subsequent new business development, the establishment of the Commission to oversee the emerging Cultural District, the creation of the Bedford Commons vision and plans for further revitalization, and the storefront art gallery, ArtsFest and other ongoing cultural activities; the Cultural District and Bedford Commons enhancing what has already been done and creating a greater sense of community; arts and culture as an economic engine; arts and culture generating \$5.1B in Texas and \$320M in sales taxes; the Levitt Pavilion in Arlington revitalizing the downtown area including 25 new restaurants, and having 127,000 attendees in 2014; the Cultural District webpage asking what citizens want in the District; continuing the evolutionary process and developing a vibrant sense of community; the participation of developers; the City already having the infrastructure in place; the utilization of the online calendar; signage and advertising cultural and City events; getting artwork into the storefront gallery program and creating a symbiotic relationship with the homeschool community; measuring increased awareness of cultural activities; the Parks and Recreation Survey showing arts events in line with other key City events; alternative styles of art and culture including poetry slams and comics; the challenge of the Commission being to define what is culture and arts and drawing the scope very broadly; a performing arts center showcasing performing, visual and fine arts; the possible expansion of the Cultural District boundaries; the antique building and wishing well having historic significance; showing classical movies at the Old Bedford School; coordinating with the Senior Center on events such as dances; and the attendance at the Twilight Thursday events.

- **Presentation on Community Affairs Commission activities.**

Community Affairs Commission Chairperson Roy Savage presented information on Commission activities. Their calendar of events consists of two business roundtables, two residential roundtables, two neighborhood block parties and a City Expo every other year. The Commission consists of four subcommittees created by the Council including Residential Outreach with Joy Brandon as director, with Sal Caruso as project manager for neighborhood block parties; Business Outreach with Gary Morlock as director; Faith Based Outreach with Mark Massey as director; and City Expo with Mr. Savage as director. Vice Chairperson Steve Grubbs serves as a roving planner. Each member of the Commission participates in all projects under the direction of the director. The purpose of the Commission is to extend the Council's outreach to the business community and citizens, and conduct events that feature informed speakers on various facets of the City. The communication created by their programs fosters goodwill with the citizens and business community.

Mr. Savage presented information on the Commission's various events. The first business outreach meeting was moved from March 5 to April 2 due to ice. The meeting was a success with Mayor Griffin

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presenting updates on construction and the Bedford Commons, and Development Director Bill Syblon presenting information on economic development as well as the ShopBedfordFirst and SaveLocalNow.com programs. The City Expo and Pet Fair was a success and provided a window into the everyday activities of the City. To attract more attendees, it was decided to combine the events. Virtually all City departments were represented. A total of 437 people were in attendance inside the gym and an unknown number of participants stayed outside for the festivities. The May 14 residential outreach meeting was also a success. There was an estimated attendance of between 95 and 100 people. A majority of those who answered a feedback form indicated they heard about the event from City emails. The feedback form also indicated that Economic/Business Development was the most popular topic followed by mosquitoes, that the start time was good and the length of the meeting was divided between good and too short. The neighborhood block party scheduled for May 29 and postponed due to possible bad weather has been rescheduled for June 11. Upcoming events include a business outreach roundtable breakfast on August 27, a residential block party on September 24 and a residential roundtable on September 29.

Mr. Savage personally thanked the Mayor, Council and staff for their support and approval. He gave a special thanks to their staff liaison, Assistant to the City Manager Meg Jakubik, for her dedication and readiness. He stated that with the exception of the postponed block party, the Commission is on track year-to-date to fulfill their objectives.

- **Introduction of the Emerging Leaders Program Class II participants and an update on the class Capstone Project.**

Human Resources Director Jill McAdams presented information on the Emerging Leaders Program (ELP), which is in its second year. The Program was developed in-house to promote and groom future and present leaders in the organization. The class started in October and their graduation is scheduled for June 25. She stated they are a phenomenal group that is very engaged and committed to the Program. She introduced the class as follows: Fleet and Facilities Manager Chuck Carlisle, Police Records and Property Supervisor Debbie Carlisle, Library Community Services Supervisor Jeanne Green, Public Works Purchasing and Inventory Control Jackie Hancock, Special Events Manager Wendy Harnett, Lead Animal Control Officer Ken Horn, Public Works Office Administrator Patrice Kleypas, Traffic Operations Manager Bill Lankford, and Environmental Supervisor Jerry Laverty.

Ms. Green presented information regarding the class' capstone project called "A Furr-Ever Home." The project was to create a welcoming and fun environment at the Animal Shelter, enhance the consumer's experience at the Shelter, to find "forever homes" for the Shelter's wards, and heighten internal and external awareness that the Shelter is an important community point-of-contact. The class first evaluated the Shelter from a consumer's perspective. They raised funds by selling t-shirts featuring a design by Ms. Kleypas. The design was well received by senior staff, and supported by both positive comments and donations. They raised internal awareness as well as community awareness including at the City Expo, where they sold out of their t-shirts. She discussed creating change, including painting the inside of the Shelter and a banner painted by Ms. Kleypas' sister. She displayed a picture of a decorative fire hydrant outside the Shelter that posts its hours. Ms. McAdams stated that the first ELP class was assigned a capstone project by the City, which was to redevelop the employee recognition program. It was decided for the current class to choose their own project and they moved forward on it with almost no direction from senior staff.

Mayor Griffin adjourned the Work Session at 6:35 p.m.

- **Presentation on the employee health insurance bidding process and an update on claims for Fiscal Year 2014/2015.**

This item was moved into the Regular Session.

Ms. McAdams introduced Payroll Benefits Administrator Beth Swartzell. She discussed the insurance products that are up for bid and that will be brought to Council for approval at the August 11 meeting,

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including health, dental, life and long-term disability, accidental death and dismemberment, and the Employee Assistance Program (EAP). She stated that health insurance is very important to the employees, but also a large investment the City makes in its employees, and that it is important for Council to know the process. The ultimate goal is to get the best benefit for the least amount of money. She discussed the quoting process, which began in early March and will be completed in late June. The process is comprised of a census of employees; the plan design; claims history; carrier history; premium history; marketing; and creating competition in the marketplace. She discussed how premiums are developed and includes profit, administration, re-insurance, claims, and reserves. In regards to reserves, she stated that there is a lag time between when claims are incurred and when they are paid, and the premium includes reserve claims paid in the future. Ms. McAdams explained mature versus immature plan years including that the current carrier is responsible for runoff claims from the previous year and therefore is pricing for competitive year of claims plus any runoff. New bidders would only be responsible for approximately 10 months of claims, which has been assigned a value of eight percent in the insurance renewal process. She discussed the margin, which is cushion the carriers build into the premium, as well as trend, which is medical inflation due to the aging populations, designer drugs, new technology, and State and Federal mandates. Over the previous ten years, the City has averaged increases of less than 5.5 percent, which factors in plan design changes and mandates. She presented information on claims for the previous 12 months, which shows them running very close to the total premium and a loss ratio of almost 100 percent. Administration, re-insurance, and runoff claims account for 6.5 percent of claim dollars. She stated that Cigna is losing money on the City and that claims are anticipated to rise the current month and the next. She presented information on how a premium is underwritten based on the previous 12 months of claims, which shows an estimated new premium in excess of \$3M, representing a \$658,000, or 27 percent, increase over the current premium of \$2.4M.

In collaboration with Benefit Seminars Plus (BSP), the City is able to create competitive marketing and bidding on health insurance. The previous year, they were able to reduce the increase from 21 percent to 15 percent. She discussed different plan designs, including PPO plans with co-pays, which was added to the City's insurance package the previous year. In answer to questions from Council, Ms. McAdams stated that the addition of the PPO plan has not impacted premiums; and that the City does offer supplemental insurance as a voluntary benefit as well as a catastrophic hospitalization program. There was discussion on increasing deductibles to reduce premiums. Ms. McAdams stated that employees do not pay as much on the premium side but do pay substantially more on utilizations; that the next level of deductibles would be \$5,000 for individuals and \$10,000 for families; that employees do have the option for a Health Savings Account, which can lower the tax burden on the employee and give them additional money to put towards their premiums; and that multi-layered programs have different levels of deductions for each type of service. Items that can be considered in the renewal process include network reductions and accountable care organizations.

The Council Meeting was recessed for approximately 30 minutes due to a possible gas leak in City Hall.

Ms. McAdams stated that other items that can be considered in the renewal process include advocacy programs and self-insurance. She discussed the City's loss ratio, which has trended high the previous ten years; and that the average age of employees in Bedford is 42 compared to other cities at between 28 and 32 years of age, which she believes is due to those cities being in TMRS longer and their employees being able to retire earlier.

Ms. McAdams discussed the City's current medical plan, which is one of the lowest employee contribution plans in the Metroplex; fifteen percent of plan participants driving eighty percent of the claims; the employee wellness clinic; physicals being incentivized; the medical weight loss program; and the in-house wellness program. She discussed the timeline including that the bid went out on May 8 and bids were opened on June 5; that the first meeting to review spreadsheets will be held on June 11 with subsequent meetings on June 18 and July 9; that the recommendation packet will be put together the week of July 24; and will be brought to Council at the August 11 meeting.

In answer to questions from Council, Ms. McAdams stated that it is difficult to get a multi-year contract from insurance carriers; that she does not know of a city in the area that has been able to get such a

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contract; and that carriers do want to commit to such a time period due to the City's claim numbers and issues with the Affordable Care Act. In answer to further questions from Council, she stated that the weight loss program is paid for by the employee; that it is more difficult to do a wellness program due to Equal Employment Opportunity Commission regulations; that other entities are not inclined to partner with the City in a larger pool due to the City's high loss ratio; that BSP is an outside consultant that the City pays for and does not receive commissions from insurance companies; and that staff will be looking at the contract for BSP this year.

REGULAR SESSION

The Regular Session began at 6:43 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order.

INVOCATION (Dr. Jeff Burnett, First Baptist Church of Hurst)

Dr. Jeff Burnett of First Baptist Church of Hurst gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ANNOUNCEMENTS/UPCOMING EVENTS

Marketing Specialist Natalie Foster invited everybody to a murder mystery night on Saturday at the Library from 6:00 p.m. to 8:00 p.m. for children ages 12 to 17. The performance is put on by the International Thespian Society. Pizza, drinks and desserts will be provided and registration is required. Canned and boxed food is still being accepted for the Mayor's Hunger Challenge, with drop-off locations at City Hall, the Boys Ranch and the Library. In partnership with Adam Smith's Texas Harley-Davidson, there will be a "Taste of Texas Meets the Mayor's Hunger Challenge" on Saturday, June 27. Residents have until July 15 to submit pictures of their dogs for a dog calendar.

Mayor Griffin stated that Harley-Davidson is working on having 100 or more Harley riders deliver food at the dealership on June 27.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Gebhart, seconded by Councilmember Farco, to approve the following items by consent: 1, 6, 7 and 8 and to table Item # 5 until the next meeting.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

APPROVAL OF THE MINUTES

1. **Consider approval of the following City Council minutes:**
 - a) **May 26, 2015 regular meeting**

This item was approved by consent.

The final Work Session item was discussed prior to New Business.

NEW BUSINESS

- 2. Public hearing and consider an ordinance to rezone Lots 1-23, Block 1, Avalon Place Addition, located in the 2300-2400 Block of Bedford Road also known as the 2400 Block of Avalon Court, Bedford, Texas from Planned Unit Development (PUD) to Amended Planned Unit Development (PUD), allowing Bayley Yandell Development LTD (BYD) Avalon Place, LLC to construct a wrought iron fence along a portion of the area surrounding the development. The property is generally located north of Bedford Road and west of Meadow Creek Drive. (Z-276)**

Development Director Bill Syblon presented information regarding this item, which is an amendment to a Planned Unit Development (PUD) to allow the developer of Avalon Place to place a wrought iron fence in front of the common area instead of the originally approved masonry screening wall. This item was approved by the Planning and Zoning Commission at the May 14 meeting by a vote of 6-0-1.

Mayor Griffin opened the public hearing at 8:01 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 8:01 p.m.

In answer to questions from Council, the applicant, Brian Holland, Bayley Yandell Development LTD, 1203 South White Chapel Boulevard, Southlake, stated there used to be an access drive into the common area along Bedford Road, which was removed and curb was installed; that they plan leaving the area in the flood plain next to the creek open; that the wrought iron fence will be brought up to the guard rails and then dogleg back in; that they will be using the existing gazebo; and that the common area is primarily for the use of the subdivision but that the church will have access.

Motioned by Councilmember Champney, seconded by Councilmember Farco, to approve an ordinance to rezone Lots 1-23, Block 1, Avalon Place Addition, located in the 2300-2400 Block of Bedford Road also known as the 2400 Block of Avalon Court, Bedford, Texas from Planned Unit Development (PUD) to Amended Planned Unit Development (PUD), allowing Bayley Yandell Development LTD (BYD) Avalon Place, LLC to construct a wrought iron fence along a portion of the area surrounding the development. The property is generally located north of Bedford Road and west of Meadow Creek Drive. (Z-276)

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

- 3. Public hearing and consider an ordinance to amend Ordinance Number 10-2978 specific to the Bedford Comprehensive Land Use Plan (2010) for a parcel from Park and Open Space to Commercial. The parcel is known as Lot 1, Block 1, Tri-Cities Addition. The parcel is located north of Bedford Road and south of Airport Freeway. (A-041)**

Mr. Syblon presented information regarding this item and Item #4. The first item is an amendment to the Comprehensive Land Use Plan, which is necessary in order to deliberate on the following zoning case. The Plan is a long term vision of how the Council wants to see the City from a land use perspective. At the time the Plan was revised in 2010, the highway expansion was moving forward and it appeared that the land in question was not going to be developable and the Planning and Zoning Commission and Council designated it as open space. It now appears to be developable and therefore, it is necessary to amend the Plan to reflect that commercial use.

In regards to Item #4, it is a site plan application as result of a request to develop a restaurant and retail building at the site. The applicant plans to operate a Popeyes' restaurant and provide additional retail

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space for a T-Mobile store. The item was approved by the Commission at their May 14 meeting by a vote of 6-1-0.

Mayor Griffin opened the public hearing for this item and Item #4 at 8:09 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 8:09 p.m.

Motioned by Councilmember Farco, seconded by Councilmember Sartor, to approve an ordinance to amend Ordinance Number 10-2978 specific to the Bedford Comprehensive Land Use Plan (2010) for a parcel from Park and Open Space to Commercial. The parcel is known as Lot 1, Block 1, Tri-Cities Addition. The parcel is located north of Bedford Road and south of Airport Freeway. (A-041)

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

- 4. Public hearing and consider a resolution approving a site plan for the property known as Lot 1, Block 1, Tri-Cities Addition, located at 1100 Airport Freeway, Bedford, Texas, specifically for a 3,584 sq. ft. Popeye's Fast Food restaurant with drive thru and a retail space for T-Mobile. The property is zoned (H), Heavy Commercial and located in the Master Highway Corridor Overlay District (MHC). The property is generally located south of Airport Freeway and north of Bedford Road. (S-061)**

This item was discussed in conjunction with Item #3.

In answer to questions from Council, the applicant, Armando Palacios with Sun Holdings, Forest Lane, Dallas, stated that the roof would be of asphalt shingles; that they can better screen the mechanicals by using the same color as the rest of the building and creating another screen in front; that they would be responsible for the maintenance of the creek channel; and that the trash bin will be at the corner and hidden as much as possible. In answer to a question from Council, Mr. Syblon stated that the site does not require a masonry fence as it does not abut residential because of the creek channel.

Motioned by Councilmember Fisher, seconded by Councilmember Champney, to approve a resolution approving a site plan for the property known as Lot 1, Block 1, Tri-Cities Addition, located at 1100 Airport Freeway, Bedford, Texas, specifically for a 3,584 sq. ft. Popeye's Fast Food restaurant with drive thru and a retail space for T-Mobile. The property is zoned (H), Heavy Commercial and located in the Master Highway Corridor Overlay District (MHC). The property is generally located south of Airport Freeway and north of Bedford Road with the added stipulation that the utilities and switchgear is screened from public view.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

- 5. Consider a resolution authorizing the Interim City Manager to purchase playground structures from Park & Play Structures in the amount of \$94,507.92.**

This item was tabled by consent.

- 6. Consider a resolution authorizing the Interim City Manager to enter into a one-year lease agreement with the Bedford Euleess Soccer Association for the purpose of conducting practices and games at the Meadow Park, Stormie Jones Park and Boys Ranch soccer fields.**

This item was approved by consent.

- 7. Consider a resolution authorizing the Interim City Manager to enter into a contract with Pacheco Koch, LLC for the Conceptual Design of Harwood Road from the west city limits to the east city limits in the amount of \$449,008.**

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This item was approved by consent.

8. **Consider a resolution authorizing the Interim City Manager to enter into a contract with Olameter Corporation (formerly AMS Utiliserv) for City water meter reading services in the amount of \$0.746 per meter for routine meter reading and \$3.097 per meter for routine vault meter reading.**

This item was approved by consent.

9. **Report on most recent meeting of the following Boards and Commissions:**
 - ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

No report was given.

- ✓ **Cultural Commission - Councilmember Champney**

Councilmember Champney reported that he attended the joint meeting of the Beautification Commission, Parks and Recreation Board and the Cultural Commission the previous week.

- ✓ **Teen Court Advisory Board - Councilmember Farco**

Councilmember Farco reported that Teen Court now has plenty of adult volunteers. The program had eight graduates and awarded \$6,300 in scholarships.

10. Council member Reports

Councilmember Farco reminded everybody of the Community Affairs Commission Block Party on Thursday at 6:00 p.m. in the Rustic Woods area.

11. City Manager/Staff Reports

No report was given.

12. Take any action necessary as a result of the Executive Session.

No Executive Session was held.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 8:19 p.m.

Jim Griffin, Mayor

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ATTEST:

Michael Wells, City Secretary