

**Council Minutes January 27, 2015**

**STATE OF TEXAS            §**

**COUNTY OF TARRANT    §**

**CITY OF BEDFORD        §**

**The City Council of the City of Bedford, Texas, met in Work Session at 6:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 27th day of January, 2015 with the following members present:**

Michael Boyter	Mayor Pro Tem
Ray Champney	Council Members
Jim Davisson	
Roger Fisher	
Roy W. Turner	

constituting a quorum.

Mayor Griffin and Councilmember Farco were absent from the meeting.

Staff present included:

Beverly Griffith	City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Natalie Foster	Marketing Specialist
Mirenda McQuagge-Walden	Managing Director
Kenny Overstreet	Field Operations Manager

**COUNCIL CHAMBER WORK SESSION**

Mayor Pro Tem Boyter called the Work Session to order at 6:00 p.m. He stated that Mayor Griffin and Councilmember Farco were representing the City in Austin and were not in attendance.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 2, 4, 5 and 6.

Field Operations Manager Kenny Overstreet presented information regarding Item #4. In December, the Flagship Sweeping Company came to the City with a letter stating that they needed to dissolve their contract. Bids were opened on January 7 and there was one bid from Waste Partners, Inc. for \$42,999. The budget for this service is \$45,750. Waste Partners has had the contract in the past and has done a good job. They have also worked on the North Tarrant Expressway Project. In answer to questions from Council, Mr. Overstreet stated that street sweeping is used to beautify the City, is part of the Sanitary Sewer Outflow Initiative through stormwater and pollution control, and takes care of runoff, trash and dirt that comes off of vehicles that is not allowable through the stormwater permit; that in regards to cleaning the Public Works Service Center and the Fire Stations, both Departments move in and out a lot of equipment that tracks debris; that it is common practice for cities to contract out the service and that the City is saving money by doing so; that the contract is higher than the previous one but that medians on arterial and collector streets have been added; and that it came in \$2,760 under budget.

Mr. Overstreet presented information regarding Item #5. The previous September, a complaint was received from a citizen on Gregory Drive that stated when he backs out of his driveway, his bumper hits

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the crown of the street and he can get stuck. This is due to the settlement of the curb and the heaving in the middle of the street. Brown, Hampton and Baird estimated that the total reconstruction costs would be \$575,000, including water improvements. The design for the project and the water improvements would come from the Utility Maintenance Fund.

City Secretary Michael Wells presented information regarding Item #6, which is for calling the May 9, 2015 election to elect the Mayor, Place 1 and Place 2 on the City Council. Election Day would be held at the Pat May Center. Early voting runs from April 27 through May 5, with the main early voting location in Bedford being the Library; however, voters can vote at any County early voting location. Filing begins on January 28 at 8:00 a.m. and runs through 5:00 p.m., February 27. In answer to a question from Council, Mr. Wells stated that the election would still need to be held even if Council did not approve the resolution.

- **Presentation from the HEB Chamber Leadership Class of 2015 to propose a sidewalk for The Clubhouse for Special Needs, Inc. at the Bedford Boy's Ranch.**

Jennifer Fisher, 3002 Carolyn Court, Bedford and Jack Harred, 136 E. Plaza Boulevard, Hurst, representing the Leadership HEB Class of 2015, stated that their class chose the Clubhouse for Special Needs as one of their projects. This particular item is one of five that they are looking into. The young adults and teenagers at the facility have been given special rights to the Boys Ranch Activity Center but there is not a smooth path there since many have mobility issues. This sidewalk would give them access to activities they would not otherwise have the ability to reach. Council was of the consensus of moving forward on the project.

Mayor Pro Tem Boyter adjourned the Work Session at 6:13 p.m.

### **REGULAR SESSION 6:30 P.M.**

The Regular Session began at 6:30 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Pro Tem Boyter called the meeting to order.

### **INVOCATION**

Councilmember Turner gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

### **ANNOUNCEMENTS/UPCOMING EVENTS**

Marketing Specialist Natalie Foster stated that the Boys Ranch Activity Center will be hosting the annual Father-Daughter/Mother-Son Valentine's Dance on Saturday, February 7 from 6:30 p.m. to 8:30 p.m. There will be refreshments, flowers and pictures. The Old Bedford School is having a Collector's Day on Saturday, February 8 from 3:00 p.m. to 5:00 p.m. where citizens can bring in collector's items to discuss what they mean to them. The 100 Year Committee for the Old Bedford School is having a year-long series of events leading up to the centennial birthday. The City is still accepting applications from artists to display and sell their art during ArtsFest on Saturday, March 28.

### **OPEN FORUM**

Tom Culbert, 1925 Charleston Drive, Bedford, signed up to speak on Item #7. He stated that there is no longer a Senior Advisory Board, which limits their participation in the business of the City Council. He

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does not know why it was shut down. He discussed that all of the members of the dance committee resigned and he asked that seniors be given representation someplace. In regards to the Senior Advisory Board, it was explained by Councilmember Turner that Council was in the midst of redesigning all of the Boards and Commissions, including looking at their total function. It was realized that the Senior Advisory Board had turned into more of a "gripe session" instead of a productive entity. It was decided that more could be accomplished with direct communication instead of a Board meeting held each quarter. He and Senior Center Manager Cathy Haskell agreed to have regular meetings to confer about any problems, which would then be conveyed to the Council. Problems can also be taken to Ms. Haskell and transmitted forward. Mr. Culbert discussed a jam session held at the Center on Fridays and that a note was on the door for people not to come in until 1:15. There was discussion on seniors forming a committee of their peers and the dance committee. Councilmember Fisher made a point of order that the request to speak was on the Senior Advisory Board and that there may be an issue with the Open Meetings Act. Council discussed Mr. Culbert contacting the City Secretary's Office to get on the agenda at a future meeting.

### **CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 2, 4, 5 and 6.

Motion approved 5-0-0. Mayor Pro Tem Boyter declared the motion carried.

### **COUNCIL RECOGNITION**

#### **1. Employee Service Recognition.**

The following employees received recognition for dedicated service and commitment to the City of Bedford:

Onay Nunez, Police Department - 5 years of service  
Cliff Blackwell, Administrative Services - 5 years of service  
Tyler Stillman, Police Department - 15 years of service

### **APPROVAL OF THE MINUTES**

#### **2. Consider approval of the following City Council minutes: a) January 13, 2015 regular meeting**

This item was approved by consent.

### **NEW BUSINESS**

#### **3. Public hearing and consider a resolution authorizing the City Manager to pursue grant funding from the Tarrant County Community Development Block Grant (CDBG) 41st Year Program for the water line improvements in the 1300-1500 block of Tennis Drive.**

Mr. Overstreet presented information regarding this item. It is to renew the eight-inch water line on Tennis Drive that runs from Bedford Road to Highway 183. It has had numerous breaks and valve problems. It was also identified on the Water Master Plan as needing to be updated and replaced. The total cost for the project is \$198,500, of which the County's portion is \$140,000 and the City's is \$58,000. Since part of the line encroaches on the flood plain, the County will be performing an environmental impact assessment in the amount of \$8,000. In answer to questions from Council, Mr. Overstreet stated that this is a high priority item and that it will be a full replacement of the line.

Mayor Pro Tem Boyter opened the public hearing at 6:56 p.m.

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Nobody chose to speak during the public hearing.

Mayor Pro Tem Boyter closed the public hearing at 6:57 p.m.

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve a resolution authorizing the City Manager to pursue grant funding from the Tarrant County Community Development Block Grant (CDBG) 41st Year Program for the water line improvements in the 1300-1500 block of Tennis Drive.

Motion approved 5-0-0. Mayor Pro Tem Boyter declared the motion carried.

- 4. Consider a resolution authorizing the City Manager to enter into a contract with Waste Partners Environmental, Inc. in the amount of \$42,990 for the Fiscal Year 2014-15 Street Sweeping Program.**

This item was approved by consent.

- 5. Consider a resolution authorizing the City Manager to enter into a Professional Services Contract with Baird, Hampton & Brown, Inc. in the amount of \$51,230 for the design services for the reconstruction of Gregory Avenue.**

This item was approved by consent.

- 6. Consider a resolution ordering the General Election of the City of Bedford, Texas to be held on Saturday, May 9, 2015 for the purpose of electing the Mayor, Place 1 and Place 2 to the Bedford City Council.**

This item was approved by consent.

- 7. Report on most recent meeting of the following Boards and Commissions:**
  - ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reported that the Commission is arranging a time to come to the Council to present a schedule of events.

- ✓ **Community Affairs Commission - Councilmember Boyter**

Councilmember Boyter recognized Commission Members Sal Caruso, Roy Savage and Gary Morlock who were in attendance. The Commission will be hosting a Business Roundtable Breakfast on March 5 and a Residential Roundtable on March 26. The City Expo will be held on April 11 and the next Block Party is scheduled for May 29.

- ✓ **Cultural Commission - Councilmember Champney**

Councilmember Champney reported that the Commission will be holding a work session on January 31 at City Hall. They will be working with a consultant and moving forward on the next phase of the development for the Cultural District.

- ✓ **Library Board - Councilmember Davisson**

Councilmember Davisson reported that there are still tickets to be sold for Mardis Gras on February 7 and the tickets are \$50.00. Library Director Maria Redburn was the keynote speaker at the Project

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Management Institute. The Library's server was done for four days but Library staff pitched in and, one morning, checked in 3,100 books. Barbara Johnson was able to convert Excel spreadsheets into barcodes so codes did not need to be entered manually. Volunteers helped to shelve 7,000 items on Friday and Saturday.

### ✓ **Parks & Recreation Board - Councilmember Davisson**

Councilmember Davisson reported that the Board is finding a different day of the month to hold their meetings.

### ✓ **Teen Court Advisory Board - Councilmember Farco**

No report was given.

### **8. Council member Reports**

No other reports were given.

### **9. City Manager/Staff Reports**

City Manager Beverly Griffith discussed the fantastic work done at the Library and that a lot of credit goes to the Library staff. A call was put out to volunteers and more people showed up than was needed. City employees from other Departments also helped.

### **10. Take any action necessary as a result of the Executive Session**

Executive Session was not held.

### **ADJOURNMENT**

Mayor Pro Tem Boyter adjourned the meeting at 7:04 p.m.

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Jim Griffin, Mayor

ATTEST:

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Michael Wells, City Secretary