

Council Minutes April 22, 2014

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 22nd day of April, 2014 with the following members present:

Jim Griffin
Michael Boyter
Chris Brown
Ray Champney
Jim Davisson
Patricia Nolan
Roy W. Turner

Mayor
Council Members

constituting a quorum.

Staff present included:

David Miller
Cathy Cunningham
Michael Wells
Cliff Blackwell
Roger Gibson
Tom Hoover
Jill McAdams
Mirenda McQuagge-Walden
Jacquelyn Reyff
James Tindell

Deputy City Manager
City Attorney
City Secretary
Administrative Services Director
Police Chief
Public Works Director
Human Resources Director
Managing Director
Planning Manager
Fire Chief

WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 5, 8, 9, 10, 11, 12, 13, 14 and 15.

Human Resources Director Jill McAdams presented information on Item #9, which is for an employee training day and was first introduced during the 2013 budget supplemental process. The proposal is to close the City to the public on a day that is a recognized holiday and the proposed date is Veteran's Day. Employees would still come to work and there would be an in-service training day. The training would be City-wide and give employees an opportunity to attend a seminar, conference-style event. The training would kick-off with a keynote speaker to talk about wellness and the importance of stress relief. Employees would be divided into three groups, two for general employees and one for supervisors. The training would be conducted by Strategic Government Resources (SGR), which specializes in training, evaluating and developing municipal employees. She discussed the learning tracts for the employees. Of the approved funds of \$12,500, \$8,500 would go to SGR, \$1,500 to the key-note speaker, \$500 for refreshments, and \$2,000 for training supplies and materials. In answer to questions from Council, Ms. McAdams stated that her long-term vision for this training is succession planning, developing career paths, and an employee engagement survey; that she will be seeking feedback from employees; that she would like it to be a reoccurring event every Veteran's Day; and that money for the training has

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been put as a recurring item in HR's base budget.

Fire Chief James Tindell presented information on Item #10, which is for a new pumper truck. He stated that pumpers have a life expectancy of 15 years to be first out and then are put into reserve for five years. They have a 1998 engine currently in reserve which will be put up for auction, and the current front-line engine will be put into reserved status. It will take about a year for the new engine to be delivered. The unit that is being replaced is wearing down and they spent \$15,000 in maintenance on it the past year. The unit that is being auctioned had \$12,000 in maintenance. In answer to questions from Council, Chief Tindell stated that some cities are moving towards not taking a fire truck on every ambulance call but that the cities that do so hire additional personnel and purchase another vehicle; and that he has studied that issue and can bring it to Council for consideration.

Managing Director Mirenda McQuagge-Walden presented information on Items #14 and 15, which relate to agreements that will pave the way to begin construction of the trail expansion from Meadow Park to Forest Ridge Drive, which was voter approved. There is a license agreement and an encroachment on easement agreement. In order to formalize the agreements, a formal trail design, including engineering drawings, had to be done, which was performed by Public Works Director Tom Hoover. Bids for the construction are currently being accepted with a bid opening scheduled for April 29. Once approved, the construction would take about eight months. In answer to questions from Council, Ms. McQuagge-Walden stated that the agreements last until one party wants to end them; and that the current trails were formalized with Oncor as part of the dog park project.

- **Receive a presentation on the Mosquito Surveillance and Response Program for the 2014 mosquito season.**

Public Works Director Tom Hoover stated that the City entered into a cooperative agreement with Tarrant County to be part of this Program. West Nile Virus (WNV) infections represent a very serious public health threat. The program selects five locations within the City and last season, they sampled for 47 weeks with no positive tests for WNV or St. Louis Encephalitis. The City also has volunteered for off-season trapping.

Environmental Specialist Jerry Laverty stated that the City is very proactive and has been told by the County that the City does a good job and is used as an example for other cities. The Public Works Department prioritizes the City, its citizens and its employees, and they work in cooperation with Tarrant County Public Health. Trapping began on April 3 and they use four static traps at Stormie Jones Park, Cheek Sparger Road and Central Drive, Harwood Drive at Norwood Drive, Brookhollow Park, and one roving trap for citizen complaints. He displayed a map showing where the traps are located. The City participates in off-season trapping at Harwood Drive and Brookhollow Park to get data to the Centers for Disease Control (CDC). All testing is completed by Tarrant County Public Health. Trapping is done on Thursdays and samples are delivered to the County by Friday, with results usually being received the following Wednesday. Samples are gathered weekly during the season and bi-weekly during the off-season. Samples are tested for WNV and Encephalitis, and will tell if there is a breeding site around the trapping area. The information is compiled by the County and sent to the CDC. Prior to 2013, the numbers were skewed because the traps were moved every week. Staff takes a proactive approach by walking the creeks and finding standing pools of water. They utilize both a granular product and oil for treatment. Costs for larvicide were cut and the resulting funds were used to purchase items to treat storm drains and stagnant pools. Staff provides home inspections for residents and does presentations for groups such as HOAs, nursing homes, community groups and schools. They also distribute educational material and treat event sites such as FourthFest and BluesFest. He displayed examples of the larvicide and oils that they utilize. In answer to questions from Council, Mr. Laverty stated that the County wanted them to try and hit all four corners in the outskirts of the City; that they pick sites that have had a lot of activity in the past; that the County determines the number of traps and that if the City had more, they would be used as roving traps; that spraying only kills the mosquitoes that are in the front yard but not the back, and that the only 100 percent kill rate is with aerial spraying; and that eliminating mosquitoes at the source is more effective.

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• Report from the Beautification Commission on Clean Up Bedford/Chunk Your Junk Event.

Faye Murphy, Chairperson of the Beautification Commission, recognized Commission members Richard Dobrovolny, Connie LeClair, Bucky Geer, Marty Geer, Jennifer Bumgardner, and Patty Sinclair. She stated that Clean Up Bedford Day is one of the most complex activities that they have. The goal for the event is for citizens to recognize that they want a city that is clean and to work together to make the City beautiful and clean. Vice Chairperson Patty Sinclair stated that Clean Up Bedford Day started in 2007 with an idea by Deborah Chaney, the chairperson at that time, and has grown since then. It started with small groups of Commission members, Boy Scouts, and other civic-minded people. The only road they could do at that time was Harwood. The event has grown to include local businesses, Girl Scouts, the American Legion, nursing groups, teen court, high school IB programs, honor society members, and the Council. It was joined with Chunk Your Junk to get residents to clean out their houses and yards. This year, they enlisted the help of the Commission, 125 volunteers and nine City Parks Department employees. Volunteers checked in and were given one of 26 routes around the City. Every major street was included, as well as parks. They made a point to include the south side of Highway 183. They hope to eventually clean up Highways 183 and 121 when construction is complete. For Chunk Your Junk, Parks Superintendent Don Henderson and his crews unloaded tons of junk brought by residents, which filled 11 industrial-sized dumpsters. Volunteers were treated to food, drinks, as well as gift bags with coupons. Everything, including food, drinks and supplies, was donated by over 30 businesses. The Council recognized all of the members of the Commission with certificates of appreciation.

Mayor Griffin adjourned the Work Session at 6:27 p.m.

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road.

Council convened into Executive Session pursuant to Texas Government Code Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road at 6:28 p.m.

Council reconvened from Executive Session at approximately 6:37 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

REGULAR SESSION 6:30 P.M.

The Regular Session began at 6:43 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order. He stated that City Manager Beverly Griffith was not in attendance due to the death of her husband. He stated that code enforcement is a priority and that the legal case is proceeding.

INVOCATION

Elder Bill Cadenhead of The Mission gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Davisson, to approve the following items by consent: 5, 8,9, 10, 11, 12, 13, 14 and 15.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

1. Employee Service

The following employee received recognition for dedicated service and commitment to the City of Bedford:

Toni Lovejoy, Police Department - 5 years of service

2. Recognition of Firefighter/Paramedic Jack Ventrca for a Bedford Employee Commitment Award (BECA).

Firefighter/Paramedic Jack Ventrca was recognized for the Bedford Employee Commitment Award because of his help in extinguishing a fire at a neighbor's house.

3. Proclamation recognizing the month of April as National Safe Digging Month.

Mayor Griffin read a proclamation recognizing the month of April as National Safe Digging Month. Public Works Director Tom Hoover and Environmental Specialist Jerry Lavery were present to accept the proclamation.

4. Proclamation recognizing May 2014 as Motorcycle Safety and Awareness Month.

Mayor Griffin read a Proclamation recognizing May 2014 as Motorcycle Safety and Awareness Month. Members of the Patriots Motorcycle Club were present to accept the proclamation.

APPROVAL OF THE MINUTES

5. Consider approval of the following City Council minutes:

- a) April 1, 2014 joint work session
- b) April 8, 2014 regular meeting

This item was approved by consent.

PERSONS TO BE HEARD

6. The following individuals have requested to speak to the Council tonight under Persons to be Heard:

- a) Amy Sabol, 2209 Pine Thicket Lane, Bedford, Texas 76021 – Requested to speak to the Council regarding Stonegate Pools, 533 Bedford Road.

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Amy Sabol, 2209 Pine Thicket Lane, Bedford, Texas – Ms. Sabol spoke to Council regarding Stonegate Pools at 533 Bedford Road. She stated that five speakers are scheduled to speak about this property and she is here to discuss the timeline and history since she first reported the property to Code Enforcement in late May/early June of 2013. Council and staff are well aware of this property as it has been an eyesore for many years. In May of 2013, she was told by Council that they wanted to focus on general code enforcement. Since 2012, there have been three owners in communication with the City regarding the property but only two are listed on the Tarrant Appraisal District website. In the records she received, there was no confirmation of anybody with the City making contact with the owners and reporting was minimal and not thorough. She displayed pictures of the property from April 2012. From April of 2012 to May of 2013, there were only two code violations issued: in March of 2012 for the owner to mow weeds and grass as well as remove junk, limbs and a falling down sign; and in September of 2012 with a 24-hour notice to remove water and debris from the pools, and that the property needed to be inspected. There were no follow-ups to these issues from the records she received. She discussed an unspoken culture established by the City to be aware of this problem and make it ok to ignore it or pretend it does not exist. She was told that there was no barrier to the property, and stated that there are children going to school at Stonegate Elementary and apartments directly behind the property. She displayed pictures from May of 2013 from the exterior of the building. Based on open records, the third owner was advised to mow grass and weeds as well as to discuss unsanitary water, but that there was no follow-up. On July 30, the Fire Department condemned the property. In October, there was a report of grass being too high and in November, the City mowed the grass as well as cleaned out and drained the pool. In December, staff and the City Attorney called the third owner for a meeting, who was told that the entire property must be cleaned. The property was condemned on July 30, the owner was told that it was unsafe and impossible to repair to bring up to code, and was given 60 days to clear the property. She stated that the City should have used its own code and cited Section 22-374(b) regarding the demolition of a building that is 50 percent deteriorated. After the condemnation, the property was left unattended for six months with no fencing to protect the school or the apartments. The property burned on December 26, and City officials believe it was arson. She displayed pictures of the burned structure and the arson notice. She emailed Council on February 4 regarding the events that lead up to the burning of the property, which is the same information she has presented. She stated that the Council should have known that there was a dangerous situation and illegalities at the property. She was told by the Mayor that staff would look into this and report back to Council, and asked what the Mayor had found out. She stated that the problem with deteriorating cities always starts at the top. Councilmember Nolan took an interest in code enforcement, knew it was a huge problem, and made significant inquiries including why no fence was put around the property, to which she was told that vacations and time-off prevented the property from being secured. She asked what would have happened if there was a person inside that property and if the apartments had caught on fire. The property was fenced and bulldozed on December 28 at a cost to the City. The property owners have not paid property taxes for five years, the City has spent over \$5,200 for fencing and demolition, and that there is no report on the cleaning of the pools, mowing of weeds, or tending the fire. She stated that the City hires professionals that must have reported on the dismal conditions of the property over the years. She stated that this is an example of the frustration the employees must feel. She started to look at the south side of Bedford and urged Council to drive it. She stated that the City already owns the asbestos-laden pile and that the City let it get out of control due to a lack of interest, a culture of ignoring the issue, or that it is too much of a legal issue. She stated funds need to be set aside to clean up the property and that it needs to be done yesterday.

b) Leslye Green, 917 Circle Lane, Bedford, Texas 76022 – Requested to speak to the Council regarding the Stonegate Pool Property at 533 Bedford Road.

Leslye Green, 917 Circle Lane, Bedford, Texas – Ms. Green discussed with Council that there is a south-side of Bedford. She stated that codes and ordinances allow the municipality to operate and if they are not enforced, the community loses part of its identity, struggles and flounders, and neighborhoods sometimes cease to exist. The issue did not occur overnight and that any Police Department, public health, and Code Enforcement staff knows the original owner very well. She stated that what was in the pictures presented by Ms. Sabol had been there for years and has been seen by City employees. The issue serves as a metaphorical example of what is happening to properties on the

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south side. She discussed the City not having a strategic or master plan, and having no direction. She discussed the vision for the Central Bedford Development Zone and asked where the attention is to revitalize the south side. There is a weak link in management and the Council, and citizens are frustrated and want something to revitalize the south side. She discussed communication and that only the Mayor and Councilmember Nolan responded to a resident regarding his concerns with a City code problem. She stated that Ms. Sabol did not receive any communication except from Councilmember Nolan. She discussed communication with citizens especially on the south side about this issue including a town hall meeting, the water bill, or a community email to tell residents that the City is not ignoring this issue and is working on cleaning it up. She stated that she did not know if Council reviewed and studied details of what is brought before them and hopes that everybody gets due diligence on what they speak and ask about. There is some kind of problem with the City management office and a weak link between it and Council because of what Code Enforcement had been doing over the past ten years with the property. They did not get good communication from staff and Council except from Councilmember Nolan. She stated that she spoke with the current owner of the property and understands his perspective on his responsibilities. She stated that there was not one thing in the Code Compliance update given at the Council meeting on March 25 that they did not already know and all the properties cited were ones they turned in. She stated that the present system of code is not working and that the property should not have gotten to that point. She asked that when the property was condemned and a fence was to be installed, why that did not happen.

c) June Gravley, 916 Circle Lane, Bedford, Texas 76022 – Requested to speak to the Council regarding Stonegate Pool, located on Bedford Road.

June Gravley, 916 Circle Lane, Bedford, Texas – Ms. Gravley stated that she has lived in her current home for over 40 years and has watched a lot of changes in the City, a lot of which have been for the better. She stated that there are always challenges and opportunities to be dealt with. Stonegate Pool was a fun place to go at one time, but several years ago the area began to decline. This downward spiral was simply ignored and put at the bottom of priorities. She discussed how quickly the serious health problems can be resolved. The health of the children at Stonegate Elementary and families living in the apartments should be at the top of the City's concerns. She stated that the future planning of the City has been a priority, including attracting businesses, entrepreneurs and tax dollars. She stated that her parents developed properties to sell, but that they would never invest in Bedford at this time. Areas of concern have been pushed to the side and priorities have become skewed. The City needs to focus on how soon to make the area safe for the children and she did not want the City to be known as one that procrastinated and found excuses for not addressing the asbestos problem immediately. She discussed losing her 14 year old granddaughter to brain cancer recently and that she did not want any of the parents of children that live and play in that area to go through what can be prevented. She is aware of the slow workings of government but if one wants something bad enough and the cause is just, mountains can be moved. The City could look to the County or State for help or advice, and that it can find people that are willing to help and make the place safe to live, raise a family and attract businesses. She was taken aback by the amount of money asked for to update equipment to the City and stated that the health and safety of children is a far bigger priority than outdated equipment. She is not sure that the City government has the confidence of the majority of residents. Making this hazardous eyesore a major project can and will bring back Bedford pride.

d) Salvatore Caruso, 148 Ravenswood Drive, Bedford, Texas 76022 – Requested to speak to the Council regarding the cleanup of Stonegate Pools.

Salvatore Caruso, 148 Ravenswood Drive, Bedford, Texas – Mr. Caruso stated that the common theme is the difference between north and south. He commended the Beautification Commission and discussed how in the past they have not done the south, but that this year they did. He asked where the priority is, the north or south, or is it Bedford. He has lived in Bedford almost 25 years and has to look at this debris when he leaves his house. It is piled high, is ripe for arson, and is now being used as a dumpster. The City can say it is a legal matter and cannot talk or do anything about it and he asked how long this legal matter could go on. He discussed that summer is coming and it being ripe for rodents and mosquitoes, and that there are children right next door. He asked who is in charge and who is looking

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out for the benefit, the health and safety of the residents. The City has been talking about a cultural center and central business development and he asked where the will and urgency were to put a fence around that area so there would not have been an arson fire, and demolition the building. He stated that the Council is in charge. He discussed certificates of obligation being used for the demolition of dangerous structures or the restoration of historic structures. He stated that the history of the building, mess, arson, debris, and rats and mice that will come lies with the Council. He stated that something has to be done now and the only thing that has to go to the court system is the bill for reimbursement of the cleanup. He discussed the City spending \$74,000 on the CBDZ and the cultural center and asked how much it would have cost to demolish the building. He asked if Council were there and saw the property, what would motivate them not to do anything. He discussed a voting bloc in the north to put people on Council and that maybe it should change as nothing is being done and nobody is in charge. He stated that this is a health and safety issue and a dangerous situation that nothing is being done about. He asked that if the location of this issue were at Harwood and Central, how long it would take to get cleaned up.

e) Hank Henning, 2604 Morningside Drive, Bedford, Texas 76021 – Requested to speak to the Council regarding lack of code enforcement standards.

Hank Henning, 2604 Morningside Drive, Bedford, Texas – Mr. Henning discussed that many citizens have complained to staff and Council regarding code enforcement, including why it cannot be stronger and why violations cannot be cleaned up. Several citizens spoke about a business that was in flagrant violation of ordinances for years and the only thing that was accomplished was that it was burned down due to arson. There are seven pages of code violations on the property, of which none except for the first two have been closed. For 13 years, the owners were cited for high weeds, trash and signs not in repair and pictures shown previously show that the violations were never corrected. The building is now in piles and nothing has been done to clean the property. He discussed that the Fire Marshal is still investigating the fire, that there are three different types of asbestos that encompass approximately 1,000 cubic feet, and that with warm weather approaching, vermin will find a welcome home to breed. He asked what the City is doing to protect children and their parents from the unsafe and unsightly mess. He asked that when the initial building status was marked as vacant and unsecure, why it was not fenced off. The City has met with the current owners and should know that he has no intention of clearing the property. He asked where the fault was and should not the violations have been moving up the organizational chart. He discussed a house on Cheek Sparger, which after two years of complaints by himself, the house was torn down, the fence replaced and the yard mowed. He asked where the City failed in this enforcement issue and stated that the Building Official was reluctant to act on that eyesore. He discussed the property at 3737 Cummings, it being brought to the attention of Code Enforcement by a citizen complaint, and an agreement signed with the property owner in 2008 regarding the number of RVs and boats and to clean up the trash on the property. He stated that there are too many RVs and boats, and that the barn with the trash is falling in. The property is now owned by Daystar and they were notified to correct the violations on March 21 and given 14 days to comply but the property is still not compliant. He asked why City staff is allowing this eyesore and allowing non-compliant residents to take as long as they want. He asked the Mayor if one RV being moved from the property was permanent or temporary. He stated that the City must take a hard look at Code Enforcement and the Building Official not doing their jobs. He stated that the Police Department is showing signs of forcing compliance in many areas and the Fire Chief is cleaning up other issues. He discussed the inability of the Building Official and those under him to enforce codes. This has been brought to the attention of the Council and City management. He stated that neat, clean homes and businesses are the lifeblood of this City and that to attract businesses and homebuyers, the City needs to be pleasant to look at and shop in. He asked Council if it is their intention to confine visitors to the CBDZ while the rest of the City crumbles. He stated that the voters and citizens must insist that Council ensure that all of the management staff is performing their jobs particularly in reviewing their subordinates work. He stated that the Building Official, those under him, and Code Compliance officers have been given a free pass for too long and asked where the fault with that lies and how it can be corrected.

NEW BUSINESS

7. **Public hearing and consider an ordinance to amend City of Bedford Zoning Ordinance Number 2275, Specific to Section 3.1.f. Retail Sales/Trade Schedule of Permitted Uses, and Section 3.2, Explanation of Uses and Specific Use Permit Requirements, C. Permitted Uses, for a new Section 3.2.C(7)x, Tobacco Products Store; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. (A-037)**

Planning Manager Jacquelyn Reyff presented information regarding this item, which is a request to amend the Zoning Ordinance to require businesses that derive their primary sales of 50 percent or more from tobacco products or tobacco-like products to have a specific use permit (SUP). Currently, the Ordinance allows for tobacco shops by right in the heavy commercial, light commercial, and service zoning districts. The requested amendment would remove tobacco from the land use designation and create a new definition for a "Tobacco Product Store," which includes tobacco products, vapor, e-cigarettes and hookahs. The final component of the amendment is to require a tobacco product store to obtain a SUP. Current tobacco stores with a valid certificate of occupancy would remain but be considered legal non-conforming. By allowing for the definition and the SUP, the Planning and Zoning Commission and the Council could place conditions on the SUP. The Commission approved this item at their April 10 meeting by a vote of 6-1.

Mayor Griffin opened the public hearing at 7:47 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:47 p.m.

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve an ordinance to amend City of Bedford Zoning Ordinance Number 2275, Specific to Section 3.1.f. Retail Sales/Trade Schedule of Permitted Uses, and Section 3.2, Explanation of Uses and Specific Use Permit Requirements, C. Permitted Uses, for a new Section 3.2.C(7)x, Tobacco Products Store; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. (A-037)

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

8. **Consider a resolution authorizing the City Manager to close City offices to the public each Veteran's Day in order to provide all City of Bedford employees an In-Service Day of training and development.**

This item was approved by consent.

9. **Consider a resolution authorizing the City Manager to enter into a contract with Metro Fire Apparatus Specialists, Inc. through the Houston Galveston Area Conglomerate (HGAC), a cooperative purchasing network as per Texas Local Government Code 44-013, Interlocal Cooperative Purchasing Act, for the purchase of one 2014 Crimson Pumper with Spartan 4-door full tilt aluminum cab, aluminum body, single axle and 1500-GPM mid-mounted pump in the amount of \$625,258.**

This item was approved by consent.

10. **Consider a resolution authorizing the City Manager to purchase replacement public safety laptop computers and related accessories in the amount of \$172,020 through PCS Mobile, a cooperative contract vendor with the Texas Department of Information Resources (DIR).**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to purchase replacement desktop computers in the amount of \$120,700 through Insight, a cooperative contract vendor with the Texas Department of Information Resources (DIR).**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to purchase a 2015 Ford F-550 Crew Cab Bucket Truck in the amount of \$85,212.69 through Sam Pack's Five Star Ford's BuyBoard Cooperative Purchasing Contract.**

This item was approved by consent.

- 13. Consider a resolution authorizing the City Manager to enter into a lease agreement for one year with the DFW Tejanos Organization for the purpose of conducting practices and games at the Stormie Jones soccer fields.**

This item was approved by consent.

- 14. Consider a resolution approving a License Agreement with Oncor Electric Delivery Company LLC for the Meadow Park Trail Extension.**

This item was approved by consent.

- 15. Consider a resolution approving an Encroachment on Easement Agreement with Oncor Electric Delivery Company LLC for the Meadow Park Trail Extension.**

This item was approved by consent.

- 16. Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Animal Shelter Advisory Board - Councilmember Boyter**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner stated that earlier in the meeting, Council honored members of the Commission with special certificates for their work on beautifying the City. He stated that the Crud Cruiser event will be on April 26.

- ✓ **Community Affairs Commission - Councilmember Boyter**

Councilmember Boyter reported that the City will hold a roundtable on May 14 at 7:00 p.m. at the Library. The main topic will be HOA insurance considerations with a presentation by a local insurance agent. Other topics will be reviewed and an open discussion will take place on topics of interest to attendees. RSVPs and questions should be directed to Commission Member Gary Morlock. He acknowledged Commission Members in attendance including Mr. Morlock, David Franklin, Amy Sabol, Roy Savage and Sal Caruso.

- ✓ **Cultural Commission - Councilmember Nolan**

Councilmember Nolan reported that the Commission is in the process of developing and putting together an Arts Talk for May 12, which will be an opportunity for arts groups to share ideas about their activities.

- ✓ **Library Board - Councilmember Davisson**

No report was given.

✓ **Parks & Recreation Board - Councilmember Davisson**

Councilmember Davisson reported that the Board is working on its priorities for the coming year, including Phase 2 of the dog park. The Board has money that is donated to them to be used for what they want as opposed to using City funds. The Recreation Department was donated a vehicle by the Fire Department and they want some kind of wrap for the vehicle that will build up interest in recreation programs.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

Councilmember Turner reported that the Board had a meeting the previous afternoon and there were a number of things in the Manager's Report. There are some classes that are being offered that would appeal to senior citizens including a class on fall prevention and one on healthy food choices, communicating with health providers and other self-management skills. Other classes include sewing, art and portrait painting. In 2013, the Center had 2,086 participants at different activities.

✓ **Teen Court Advisory Board - Councilmember Champney**

No report was given.

17. Council member reports

No other reports were given.

18. City Manager/Staff Reports

Deputy City Manager David Miller stated that the Police Department Drug Take Back Day is Saturday from 10:00 a.m. to 2:00 p.m. Twilight Thursday on April 24 will feature Johnny D & The Doo Wopps starting at 7:00 p.m. Twilight Thursday on May 1 will feature Matt Ingram. Both events will have food trucks with Mad Grill on April 24 and Taco Bueno on May 1. He stated that early voting will run from April 28 through May 6 at the Library.

19. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 7:57 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary