

## Council Minutes March 25, 2014

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

**The City Council of the City of Bedford, Texas, met in Work Session at 5:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 25th day of March, 2014 with the following members present:**

Jim Griffin	Mayor
Michael Boyter	Council Members
Chris Brown	
Ray Champney	
Jim Davisson	
Patricia Nolan	
Roy W. Turner	

constituting a quorum.

Staff present included:

Beverly Griffith	City Manager
David Miller	Deputy City Manager
Cathy Cunningham	City Attorney
Michael Wells	City Secretary
Kelli Agan	Technical Services Manager
Cliff Blackwell	Administrative Services Director
Roger Gibson	Police Chief
Les Hawkins	Deputy Police Chief
Russell Hines	Building Official
Mirenda McQuagge-Walden	Managing Director
James Tindell	Fire Chief

### **WORK SESSION**

Mayor Griffin called the Work Session to order at 5:00 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 5, 9, 10, 11, 12, 13 and 14.

Administrative Services Director Cliff Blackwell presented information regarding Items #9, 10 and 11, which address the issuance of Series 2014 General Obligation (GO) Bonds and Series 2014 Public Property Finance Contractual Obligations (PPFCO). They are being presented to approve the sale of these obligations that were competitively bid earlier in the day. The reimbursement resolution is to safeguard the City in case it needs to spend funds prior to receiving the proceeds from the sale, which are expected to be received by the end of April. David Medanich with First Southwest stated that the City has maintained an AA rating from Standard & Poors based on a strong economy, very strong budget flexibility, adequate budget performance, very strong liquidity, and strong management conditions. Seven bids were received for the GOs with the winning bid being from Stiefel, Nicolaus & Co., Inc., and eight bids were received on the PPFCOs with the winning bid being from Citigroup. The

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difference in the interest rates was based on the shorter maturity of the PFFCOs. He stated that the rates are favorable compared with debt sold in the past.

Police Chief Roger Gibson presented information on Item #12. He stated that the cities of Hurst, Euless and Bedford share a Crime Victims Coordinator position funded through a three-year program. It was decided to pursue a similar type grant for a mental health specialist position, which works closely with the Repeat Victimization Unit. For budget purposes, the need for a storefront location is being explored. Current space is limited and not conducive for working relationships, interviewing victims and MHR cases, and that many people do not want to come to the police station. Hurst has a commitment to move a storefront location to the Belair area. He stated that the State's number one focus is mental health and the County's number two priority is domestic violence. They are seeking a grant opportunity to get them into the storefront; currently, he does not have the costs for moving into a location, which has not yet been chosen. He stated that this resolution would serve as a placeholder until the additional costs are explored. The location will be along the shared Bedford and Hurst border along Pipeline Road. They would have to resubmit for the grant opportunity each year. In answer to questions from Council, he stated that success will be the key to getting the grant the following year and that they are doing something that nobody else is doing; that six to nine percent of domestic violence and mental health cases accounted for 15 to 22 percent of all victimization in those categories; and that the unit has eliminated two to three cases of repeat victimizations on both sides.

- **Staff report on Focus Area B – City Codes.**

City Manager Beverly Griffith stated that the Council's second goal is City codes and that there has been a concentration on Code Compliance and Building Inspections. She wanted to discuss the results of some initiatives and new items. In September of 2012, a planning session was held on codes that resulted in some actions, including \$86,000 being allocated for Code Enforcement and revised ordinances. The revisions included vehicle signage and parking requirements in commercial areas, trees and shrubbery having to be 14 feet above the street, and approved trash containers being screened from public view except on trash days. A work session was held in January of 2013 to discuss allocating the funding for Code Compliance, much of which was kept in place for property abatement, and the City losing the contract for third-party inspections of multi-family properties. In May of 2013, there was a reorganization whereby Code Compliance was moved under the Police Department and Building Inspections was moved under the Fire Department. In July, a Police Corporal was made the supervisor of Code and the previous supervisor was moved to Building Inspections. A current Public Services Officer was re-classified to a Code Officer and a Code Compliance Technician position was created, who performs administrative functions. There was staff turnover unrelated to the changes and two new employees have been hired. Code has been provided with cell phones to be able to communicate with the office and ruggedized tablets to do reporting in the field. Procedural changes include redrawing their districts into four to minimize crossing the highways and combining the commercial areas into a single district. Code's involvement in the Police Department's Neighborhood Revitalization Program has been re-implemented with the assignment of two officers. The protocol for granting extension periods was changed in that supervisory approval is needed for extensions beyond 30 days. The Code Technician has taken the record keeping off of the officers, pulls out any issues that need to be followed-up on and disperses them to the officers, as well as handles letters and administrative duties. Letters to homeowners have also been standardized. In October of 2013, systems were put in place to track information and improve follow-up. It was discovered that staff spends nearly half their time on follow-ups. Other changes include notification procedures for repeat violators, more proactively addressing high grass and weeds in vacant lots, extending the work-day schedule during summer hours, enhancement of notice of violation forms, pool procedures including handling multiple offenses and partnering with Public Works to treat for mosquitoes, and removing the 50 percent standard for high grass and weeds.

Deputy Police Chief Les Hawkins updated Council on several current efforts. On Murphy Drive, several properties were given notice of violations, several of which have come into compliance. Staff had to get

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an administrative warrant to inspect one owner's property. At the Linbrook Apartments on 531 Bedford Road, joint inspections were held with Building Inspections and the Fire Department, and management was put on notice for numerous violations. The property has been doing well after rechecks but more issues had to be addressed and the process is on-going. For the Shady Brook Apartments, a joint inspection was done in February and there were 31 violations, mostly for trash and debris. Moving forward, Code will join Building Inspections when addressing issues. For 344 Patricia Lane, the house burned down, the owner was in a nursing home, and the children did not want to deal with the issue. Staff spoke with 6Stones, who cleaned up the property, and has a contract to purchase it. For 533 Bedford Road, estimates were received for clearing the debris, there has been environmental testing, and the owner has been notified to clean the property. For 3737 Cummings, there is an agreement with the property owner from 2007 about the number of vehicles maintained on the property. The property was recently sold to Daystar, who has entered into a lease agreement with the resident. Notices have been sent regarding dilapidated structures, the number of vehicles, and trash and debris. For 608 Annette, the property owner has been issued five citations and was put on probation for 90 days. Code continues to do check the property and the owner is still in violation. When the owner went back to court, they were given a court date in June. He discussed an issue where a trailer parked on the street was impounded for a second time.

There was discussion on why before and after pictures were not included in the presentation. In answer to questions from Council, Building Official Russell Hines stated that the Linbrook Apartments were inspected on June 20, and there were approximately 123 violations. They went out 30 days later and issued 13 citations. There was discussion on the procedures for this type of incident and on the new ownership. Mr. Hines stated that the Shady Wood Apartments were inspected last week and was not as bad as the Linbrook Apartments. There was discussion on having real quantifiable results regarding multi-family properties, and having information on when they were last inspected and how many violations they received. Mr. Hines stated that a demolition permit has been obtained for the dilapidated barn at 3737 Cummings. There was discussion on the costs associated with Code; what the City is able to do as far as citations and the likelihood of remuneration for expenses; and maximum fine limits. Deputy Chief Hawkins stated that staff tries to meet with the prosecutor regarding multiple offenses; and that if the City has to mow a property, a bill is sent to the owner and, if not paid, a lien is put on the property; and that Patrol Officers have let Code know about violations. He stated that in regards to Murphy Drive, the property owners were given 14-day notices and about half have come into compliance; that they are going out every two weeks and will do checks until they come into compliance; that the Court has given guidelines for Code to stop at three citations before trying the case; and that there has been discussion regarding an abatement process.

In answer to questions from Council regarding 3737 Cummings, Mr. Hines stated that he did not know how often the property had been inspected; that staff had kept an eye on the property and go out a couple of times a year and would have to remove some vehicles. There was discussion that the agreement between the Council and the property owner was based on the total number of vehicles; that another property had similar issues but was not given special consideration; and that there was no discussion on where the vehicles would go. In answer to further questions from Council, Deputy Chief Hawkins stated that in speaking with the Euless Police Department, they experienced the same issues when they took over Code; that for a lot of properties, it became the norm to remain in a certain condition; that there is a need to follow-up on properties that were given a notice of violation; that once a citation is issued, they normally get compliance; that there are cases where a repeat offender does not have the resources or capability to comply; and that they have worked with a group in Hurst to assist with some of these issues. There was discussion on a return-on-investment report for getting properties into compliance; that the agreement on 3737 Cummings was a signed agreement approved by the Council, that it goes with the property, and that it is specific to 11 recreational vehicles and 4 boats; that these Code offenses are fine-only but that increased punishment can be asked for; and that a lien can be put on a property with repeat violations. Ms. Griffith stated that there is a foreclosure suit on 533 Bedford Road for delinquent taxes and that asbestos testing is being performed by the City.

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Ms. Griffith stated that the third-party inspector for multi-family cancelled their contract. Staff is halfway through inspecting multi-family for the year. The City has five registered group homes, and monthly checks are performed for code issues and logs have been created. There was a fence repair needed at one of the properties. Research was done with the City Attorney regarding expediting the cleanup of 533 Bedford Road, and there have been discussions regarding the Building and Standards Commission playing a greater role in property abatement. 17 apartment complexes have been inspected to date. In February of 2014, a Joint Inspection Services Committee was formed to coordinate responses to larger issues. They have met twice and have a long list of items to follow-up on. The first meeting with apartment complex managers was held the previous week to educate them on City codes and ordinances. There were presentations on the RVU, RAIDS Online, and a proposal for a crime-free multi-housing program. In regards to results, the number of the 25 most common call types increased from 4,163 in June of 2012 through February of 2013, to 4,582 in June of 2013 through February of 2014, or 10 percent. In major areas such as high grass, trees and bushes, nuisances and fences, that number increased from 1,369 to 2,514, or almost 84 percent.

Fire Chief James Tindell stated that during the course of fire inspections, there were businesses in drastic need of improvement and two were shut down for safety reasons; they ultimately reopened in better condition. There were a lot of massage businesses in the City that were shut down based on zoning. Building inspectors are being cross-trained to do fire inspections and fire inspectors are being cross-trained to do building and apartment inspections to increase efficiency. Ms. Griffith stated that there is a code compliance module with the City's new software; that the Building and Standards Commission could be utilized more to manage substandard structures; that research is being done on possible ordinance amendments including parking and solicitors and handbills. Further, they are looking for a third-party assessment of the efficiency and effectiveness of Code Compliance and Building Inspections; that they would come back with recommendations for improvements, as well as look at the best practices in other cities; and will look at specific performance criteria and goals that can be documented and tracked.

In answer to questions from Council, it was stated that none of the apartment complexes with issues were in attendance at the apartment managers meeting; that there are not a lot of third-party multi-family inspectors in the area, that they are expensive, and that \$17,500 had been budgeted for that service; that a full-time employee has been moved into Building Inspections and there is cross-training being designed to assist with the work load; that multi-family inspections is a full-time job; that the call types mentioned during the results discussion are inclusive; and that an additional inspector is being addressed for the next budget year.

Mayor Griffin adjourned the Work Session at 6:43 p.m.

### **EXECUTIVE SESSION**

**To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:**

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road.**
- b) Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – Restaurants with alcohol sales in violation of Section 10.06 “Annual reporting requirements for authorized restaurants with alcohol sales” of the City of Bedford’s Code of Ordinances.**

Council convened into Executive Session pursuant to Texas Government Code Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road and Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – Restaurants with alcohol sales in violation of Section 10.06 “Annual reporting requirements for authorized restaurants with alcohol sales” of the City of Bedford’s Code of Ordinances at 8:47p.m.

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Council reconvened from Executive Session at approximately 9:01 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

### **REGULAR SESSION 6:30 P.M.**

The Regular Session began at 6:54 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Griffin called the meeting to order.

### **INVOCATION (Pastor Dr. Kevin Smith, Faith Christian Fellowship Church)**

Pastor Dr. Kevin Smith of Faith Christian Fellowship Church gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

### **OPEN FORUM**

Nobody chose to speak during Open Forum.

### **CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Boyter, seconded by Councilmember Davisson, to approve the following items by consent: 5, 9, 11, 12, 13 and 14.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

### **COUNCIL RECOGNITION**

#### **1. Employee Service Awards**

The following employees received recognition for dedicated service and commitment to the City of Bedford:

Lasedric Johnson, Police Department - 5 years of service  
James Copley, Fire Department - 10 years of service  
Jack Ventrca, Fire Department - 10 years of service  
Michelle Wilson, Police Department - 25 years of service

#### **2. Proclamation declaring April 2014 as Child Abuse Prevention Month in the City of Bedford.**

Mayor Griffin read a proclamation declaring April 2014 as Child Abuse Prevention Month in the City of Bedford. Lindsey Dula, Director of Program Services with Alliance for Children, was present to accept the proclamation.

#### **3. Proclamation recognizing the Police Department's Repeat Victimization Unit.**

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Mayor Griffin read a proclamation presented by the Texas State Senate to the Police Department recognizing the Repeat Victimization Unit. Police Chief Roger Gibson, and Corporal Shane Bean, Officer Monique Hall and Officer Onay Nunez of the Unit, were present to accept copies of the proclamation.

#### **4. Presentation of a letter of recognition from the Greater Fort Worth Chapter of the American Council of the Blind.**

President Ginger Kraft, Treasurer Sheila Derrick, Program Director Jean Russell, and Chapter member Edgar Henderson, from the Greater Fort Worth Chapter of the American Council of the Blind presented the Council a letter of recognition for the City's support of the blind and visually impaired. Rebecca McDougal of the Department of Assistive and Rehabilitation Services was also present.

### **APPROVAL OF THE MINUTES**

- 5. Consider approval of the following City Council minutes:**
- a) March 3, 2014 board and commission work session**
  - b) March 3, 2014 joint Planning and Zoning Commission work session**
  - c) March 11, 2014 regular meeting**

This item was approved by consent.

### **PERSONS TO BE HEARD**

- 6. The following individuals have requested to speak to the Council tonight under Persons to be Heard.**
- a) Jessica Feldt, 2124 Shady Grove Drive, Bedford, Texas 76021 – Requested to speak to Council regarding Ordinance No. 12-3039 Section 54-70 and requests that the Council allow/approve property owners to use reusable containers to store trash and also to dispose of trash from their property.**

Ms. Feldt was unable to attend the meeting.

- b) Kevin King, 1717 Arbor Mill Circle, Bedford, Texas 76021 – Requested to speak to Council regarding the US Constitution.**

Kevin King, 1717 Arbor Circle, Bedford – Mr. King stated that he had purposefully decided to stay out of politics by ignoring it and realized that this was a mistake. He stated that the government has too much impact in peoples' lives and cited the Affordable Care Act as an example. He did not realize that every elected official and public safety officer says an oath to defend the Constitution. He stated that taking an oath is a serious thing, asked if elected officials take that oath seriously, and stated that the Constitution is difficult to defend if it has not been read in awhile. He discussed language in the Constitution regarding establishing justice, ensuring domestic tranquility, providing for the common defense, and promoting the general welfare, and stated that the same powerful words are found in the Pledge of Allegiance and the Star Spangled Banner. He discussed language in the Declaration of Independence and the terms liberty and justice for all; life, liberty and the pursuit of happiness; tranquility; the general welfare; and liberty. He discussed the national level influencing the local level. He discussed the freedom of the press and overseers being put into press rooms. He further discussed the Second and Fourth Amendments; Edward Snowden; the definition of bravery and what would have happened to the signers of the Declaration if the British had won; that he wants to be brave and speak out; and that it is time for Americans to speak out and see that the government is overstepping its bounds. He discussed comments from State Senator Wendy Davis saying that politics is war, that in modern war most of the casualties are civilians, and that if politicians are at war, then the citizens are the casualties. He stated that the Council took an oath to defend the Constitution and that he hopes they take that oath seriously.

**OLD BUSINESS**

**7. Consider a resolution authorizing the City Manager to enter into a Marketing License Agreement with Utility Service Partners (d/b/a Service Line Warranties of America) for the National League of Cities (NLC) Service Line Warranty Program.**

Deputy City Manager David Miller presented information regarding this resolution. He stated that the City was approached by Utility Service Partners for a program to provide residents with insurance coverage for water and sewer pipes that run from the City's taps to the resident's house. Council asked staff to provide information on the RFQ process that the NCTCOG had gone through and the endorsements by the NLC. They also asked to be provided with sample letters and he stated that if Council decides to move forward, that the letter could be edited with whatever form or verbiage the Council chooses. In answer to questions from Council, Mr. Miller stated that the company would obtain the City's water connection list and mail out based on that; and that he does not know how each individual homeowner's association handles the lines leading from the City's tap to the residence. There was discussion that Utility Service Partners is an insurance company providing insurance to homeowners for a monthly fee to provide coverage on water and sewer pipe issues between the taps and where they enter a house; that should a problem develop, the company pays the residents up to \$4,000 to cover the event; that the City does not pay for those types of issues; that the program is entirely voluntary; that the City is being asked to provide a letter of endorsement; that the marketing agreement states that for every citizen that signs up, the City would receive \$0.50 per policy on a monthly basis and that those fees would be set aside to whatever fund the Council decides.

In answer to questions from Council, Brian Davis with Utility Service Partners stated that the company's primary offices are in Pennsylvania; that other organizations offer this service in the City but are not endorsed by the City; that the company only offers the two products if they receive an endorsement by the City; that in their actuarial model, they would have enough homes enrolled with the City behind them to make an impact in the community, not deny claims and keep prices low; that they are a for-profit company; that their average rate in North Texas is \$5.50 for water and \$7.00 for sewer; that cities with over 100,000 households receive license fees; that NCTCOG interviewed several services and had a formal RFQ process with selection criteria; that the RFQ provides the opportunity for cities to piggyback off of the agreement; that the City would be giving the rights to its logo to send letters to households; and that two letters are sent during each campaign in the spring and fall. In answer to a question from Council, Ms. Griffith stated that the City has turned down other service companies. In answer to further questions from Council, Mr. Davis stated that they would deny claims if a resident is delinquent in payments or if the problem is internal and not on the lateral lines. There was discussion on the company having a three-year exclusive use of the City's logo; having an awareness campaign without the use of the City's logo; the City serving in more of an educational role; and supporting a program that has already been vetted. In answer to questions from Council, Mr. Davis stated that when a call is received, they ask if the resident has a preferred plumber and will dispatch them if they are in the network; that they try and get all the plumbers in the City; that they have a department that locates plumbers in the City and makes sure they are licensed, have the proper equipment and are in good standing with the Better Business Bureau; that they like to work with small, minority-owned companies; and that they have been turned down by cities. Mr. Miller stated that a draft of the agreement with a 90-day out clause has been sent to the company. There was discussion on using the sample letter sent to Lewisville; and eliminating the \$0.50 per resident fee. In answer to questions from Council, Mr. Davis stated that the company is licensed by the State Real Estate Commission and that they have a several hundred thousand dollar bond.

Motioned by Councilmember Brown, seconded by Councilmember Boyter, to deny a resolution authorizing the City Manager to enter into a Marketing License Agreement with Utility Service Partners (d/b/a Service Line Warranties of America) for the National League of Cities (NLC) Service Line Warranty Program.

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Motion approved 4-3-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Boyter, Councilmember Nolan, Councilmember Turner and Councilmember Brown.

Voting in opposition to the motion: Mayor Griffin, Councilmember Davisson and Councilmember Champney.

### **NEW BUSINESS**

- 8. Consider an ordinance amending Chapter 22. "Building and Building Regulations", Article XIII. "Fences", Section 22-554. "Definitions", Section 22-555. "Construction Permit Required", Section 22-557. "Height and Construction Requirements" and Section 22-558. "Maintenance", of the City of Bedford Code of Ordinances; providing a savings clause; providing a severability clause; and providing an effective date.**

Mr. Miller presented information regarding this ordinance, which to clarify the requirements for the construction of fences. It changes the definition of thoroughfare to mean any public street and if a resident has a masonry wall or pillar that faces a thoroughfare and it becomes dilapidated, it has to be replaced with a masonry product likewise or similar to what is there. It makes the requirement for repairs stricter to ensure repairs to each elevation match what is being put up. Currently, the ordinance states that if 50 percent or greater of the fence has to be replaced, then the whole fence has to be replaced. This is being changed to 25 percent of each elevation. Further, should a wooden fence face a thoroughfare, then the smooth side must face the thoroughfare and the posts must be on the interior. In regards to trails, the ordinance includes language regarding utility easements that are greater than 50 feet or open up to public areas, and that the smooth side must face that direction as well. Further, a situation was found where a fence was constructed in a manner whereby four foot spaces were left between panels; therefore language was added that when a fence is repaired or replaced that it has to be a continuous barrier.

There was discussion on changing Item 4 in Section 22-558 so that if the owner wants to appeal, they go to the Zoning Board of Adjustment or the Building and Standards Commission; that the issue is not governed by the Zoning Ordinance; the possibility of combining the ZBA and the Building and Standards Commission; and adding a requirement that the top of the fence have a border or a slat so there would not be picket fences and different variations. In answer to questions from Council, Mr. Miller stated that political signs were not included in the ban on murals and advertisements. Council did not reach a consensus on requiring a cap on fences. Council was of the consensus to change Section 22-558 for appeals to go to the Building and Standards Commission.

Motioned by Councilmember Nolan, seconded by Councilmember Turner, to approve an ordinance amending Chapter 22. "Building and Building Regulations", Article XIII. "Fences", Section 22-554. "Definitions", Section 22-555. "Construction Permit Required", Section 22-557. "Height and Construction Requirements" and Section 22-558, with the exception that the appeal process be to the Building and Standards Commission, "Maintenance", of the City of Bedford Code of Ordinances; providing a savings clause; providing a severability clause; and providing an effective date.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

- 9. Consider approval of an ordinance and all matters incident and related to the issuance and sale of \$3,200,000 "City of Bedford, Texas General Obligation Bonds, Series 2014," dated March 25, 2014.**

This item was approved by consent.

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**10. Consider approval of an ordinance and all matters incident and related to the issuance and sale of \$2,300,000 "City of Bedford, Texas Public Property Finance Contractual Obligations, Series 2014," dated March 25, 2014.**

Motioned by Councilmember Davisson, seconded by Councilmember Turner, to approve an ordinance and all matters incident and related to the issuance and sale of \$2,300,000 "City of Bedford, Texas Public Property Finance Contractual Obligations, Series 2014," dated March 25, 2014.

Motion approved 5-2-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Davisson, Councilmember Champney, Councilmember Turner and Councilmember Brown.

Voting in opposition to the motion: Councilmember Boyter and Councilmember Nolan.

**11. Consider a resolution declaring expectation to reimburse expenditures with proceeds of future debt.**

This item was approved by consent.

**12. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of the grant application for a Repeat Victimization Unit storefront to the Office of the Governor, Criminal Justice Division.**

This item was approved by consent.

**13. Consider a resolution authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with the City of Fort Worth for the 2013 Byrne Justice Assistance Grant (JAG) Formula Program Award.**

This item was approved by consent.

**14. Consider a resolution naming the Fort Worth Star-Telegram the official newspaper of the City of Bedford and entering into an advertising contract with the Fort Worth Star-Telegram for the term of one year.**

This item was approved by consent.

**15. Report on most recent meeting of the following Boards and Commissions:**

✓ **Animal Shelter Advisory Board - Councilmember Boyter**

Councilmember Boyter encouraged everybody to look forward to the Pet Fair on April 12 at the Animal Shelter.

✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner stated that the Commission is hard at work on the Clean Up Bedford/Chunk Your Junk Day scheduled for Saturday from 8:00 a.m. to 12:00 p.m. at Meadow Park.

✓ **Community Affairs Commission - Councilmember Boyter**

No report was given.

✓ **Cultural Commission - Councilmember Nolan**

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Councilmember Nolan stated that the Commission will be coming back to the Council in the near future.

✓ **Library Board - Councilmember Davisson**

No report was given.

✓ **Parks & Recreation Board - Councilmember Davisson**

No report was given.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

Councilmember Turner reported that the Board will next meet in April.

✓ **Teen Court Advisory Board - Councilmember Champney**

Councilmember Champney reported that the Teen Court Banquet is on April 3, the same night as the first of the Masterworks Series outside of the Old Bedford School.

### 16. Council member reports

Councilmember Davisson reported that the Friends of the Library book sale is this week from 5:00 p.m. to 8:00 p.m. on Thursday, from 10:00 a.m. to 4:00 p.m. on Friday and Saturday, and from 1:00 p.m. to 3:00 p.m. on Sunday.

Councilmember Champney reported that he and Councilmember Nolan attended the awards ceremony sponsored by the Arts Council Northeast who dispensed \$40,000 in awards to artists in the community.

Mayor Griffin reported that CPR will be held on April 4 and 5 and that there are five homes in Bedford.

### 17. City Manager/Staff Reports

Ms. Griffith reported that the Pet Fair will be April 12 from 10:00 a.m. to 2:00 p.m. at that Animal Shelter. It is a free event with service dog demonstrations, local veterinarians to answer questions, and pets waiting on new homes.

### 18. Take any action necessary as a result of the Executive Session

No action was necessary as a result of the Executive Session.

### ADJOURNMENT

Mayor Griffin adjourned the meeting at 9:01 p.m.

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Jim Griffin, Mayor

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ATTEST:

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Michael Wells, City Secretary