

A G E N D A

**Special Meeting of the Bedford City Council
Wednesday, September 14, 2016
Bedford City Hall Building A
2000 Forest Ridge Drive
Bedford, Texas 76021**

Council Chambers Special Session 7:00 p.m.

**COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>**

SPECIAL SESSION 7:00 P.M.

CALL TO ORDER/GENERAL COMMENTS

NEW BUSINESS

- 1. Consider an ordinance adopting the annual budget for the City of Bedford, Texas for the fiscal period of October 1, 2016 through September 30, 2017; providing for intra-fund and/or intra-departmental transfers; providing for investment of idle funds; and declaring an effective date.**
- 2. Consider a resolution to ratify the property tax increase as reflected in the FY 2016-2017 City of Bedford Program of Services (Budget).**
- 3. Consider an ordinance levying taxes for the Tax Year 2016 for the City of Bedford, Texas; establishing the Ad Valorem Tax Rate of _____ per one hundred dollars valuation; providing for the apportionment of taxes for interest and sinking and for general operating needs; providing penalties and interest for delinquent taxes; and providing an effective date.**

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Friday, September 9, 2016 at 5:00 p.m.**, and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations must be requested in writing to the City Secretary's Office a minimum of seventy-two hours (72) hours prior to the scheduled starting time of the posted meeting. Requests can be delivered in person or mailed to the City Secretary's Office at 2000 Forest Ridge Drive, Bedford, TX 76021, or emailed to citysecretary@bedfordtx.gov. Some requests may take longer due to the nature, extent and/or availability of such auxiliary aids, services or accommodations.)



Council Agenda Background

PRESENTER: Meg Jakubik, C.G.F.O., Strategic Services
Manager

DATE: 09/14/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider an ordinance adopting the annual budget for the City of Bedford, Texas for the fiscal period of October 1, 2016 through September 30, 2017; providing for intra-fund and/or intra-departmental transfers; providing for investment of idle funds; and declaring an effective date.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

In accordance with the requirements in the City Charter, the budget for the City of Bedford, as compiled by the City Manager, has been submitted.

Following this submittal, a budget work session was held on August 5, 2016 with staff and members of the City Council. In addition to the work session, a public hearing was held on the budget as presented on August 23, 2016.

The total operating expenditures as presented in the FY 2016-2017 budget is \$69,349,538, while the total operating revenues are presented as \$68,910,590.

RECOMMENDATION:

Staff recommends the following motion:

I move approval of an ordinance adopting the annual budget for the City of Bedford, Texas for the fiscal period October 1, 2016 through September 30, 2017.

FISCAL IMPACT:

\$69,349,538 in total operating expenditures
\$68,910,590 in total operating revenues

ATTACHMENTS:

Ordinance
Exhibit A: Summary of Revenue and
Expenditures by Fund – FY2016-2017 Budget

ORDINANCE NO. 16-

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF BEDFORD, TEXAS, FOR THE FISCAL PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR INTRA-FUND AND/OR INTRA-DEPARTMENTAL TRANSFERS; PROVIDING FOR INVESTMENT OF IDLE FUNDS; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, a notice of public hearing on the Annual Budget for the City of Bedford, Texas, for the fiscal period of October 1, 2016 through September 30, 2017, was heretofore published in a newspaper of general circulation; and,

WHEREAS, said public hearing on said Budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the Annual Budget for the City of Bedford, Texas, for the fiscal period of October 1, 2016 through September 30, 2017 in words and figures contained therein, is hereby adopted and approved. A copy of said budget shall be maintained in the records of the City. A summary of revenues and expenditures by funds is attached hereto as Exhibit A.

PRESENTED AND PASSED on this 14th day of September 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a special meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

**CITY OF BEDFORD
SUMMARY OF REVENUE AND EXPENDITURES BY FUND
FISCAL YEAR 2016-2017**

FUND NAME	BEGINNING BALANCE	REVENUE		EXPENDITURES		ENDING BALANCE	CHANGE IN FUND BALANCE		
		PROPOSED	SUPPLEMENTAL	PROPOSED	SUPPLEMENTAL				
GENERAL FUND	\$ 6,583,592	\$ 32,692,239	\$ -	\$ 32,692,239	\$ 32,552,971	\$ 131,386	\$ 32,684,357	\$ 6,591,474	0.12%
TOURISM FUND	807,801	1,345,600	-	1,345,600	1,229,614	59,764	1,289,378	864,023	6.96%
WATER AND SEWER FUND	(455,385) *	22,436,470	-	22,436,470	21,395,416	330,209	21,725,625	255,460	43.90%
STORMWATER UTILITY FUND	287,671 *	1,311,000	185,758	1,496,758	1,340,774	125,250	1,466,024	318,405	10.68%
UTILITY REPAIR & MAINTENANCE FUND	2,741,206	756,000	-	756,000	-	-	-	3,497,206	27.58%
COURT SECURITY FUND	5,160	40,000	-	40,000	40,000	-	40,000	5,160	0.00%
COURT TECHNOLOGY FUND	143,473	50,200	-	50,200	39,180	64,540	103,720	89,953	-37.30%
PARK DONATIONS FUND	58,355	14,125	-	14,125	10,000	-	10,000	62,480	7.07%
BEAUTIFICATION COMMISSION FUND	56,210	10,150	-	10,150	10,000	-	10,000	56,360	0.27%
PUBLIC SAFETY TRAINING FUND	24,413	5,950	-	5,950	3,150	-	3,150	27,213	11.47%
ECONOMIC DEVELOPMENT FUND	328,226	100,500	-	100,500	-	50,000	50,000	378,726	15.39%
STREET IMPROVEMENT ECONOMIC DEVELOPMENT CORP.	3,766,103	2,740,650	-	2,740,650	5,030,715	160,525	5,191,240	1,315,513	-65.07%
DEBT SERVICE FUND	945,999	6,639,448	-	6,639,448	6,635,348	-	6,635,348	950,099	0.43%
PEG FUND	573,832	176,000	-	176,000	18,400	-	18,400	731,432	27.46%
TRAFFIC SAFETY FUND	14,703	100,000	-	100,000	71,796	-	71,796	42,907	191.82%
PARK MAINTENANCE FUND	62,858	50,100	-	50,100	-	-	-	112,958	79.70%
COMPUTER REPLACEMENT FUND	45,301	60,200	-	60,200	-	9,500	9,500	96,001	111.92%
AQUATICS MAINTENANCE FUND	140,465	25,150	-	25,150	7,000	-	7,000	158,615	12.92%
LIBRARY MAINTENANCE FUND	62,628	25,150	-	25,150	-	10,000	10,000	77,778	24.19%
FACILITY MAINTENANCE FUND	313,631	45,500	-	45,500	-	-	-	359,131	14.51%
EQUIPMENT REPLACEMENT FUND	103,729	50,250	-	50,250	24,000	-	24,000	129,979	25.31%
WATER/SEWER VEHICLE REPLACEMENT FUND	83,684	50,150	-	50,150	-	-	-	133,834	59.93%
	\$ 16,693,657	\$ 68,724,832	\$ 185,758	\$ 68,910,590	\$ 68,408,364	\$ 941,174	\$ 69,349,538	\$ 16,254,709	

* The beginning balance for the Water & Sewer Fund and Stormwater Utility Fund are based on Working Capital. Calculations are based on the information located in the CAFR - City Annual Financial Report.



Council Agenda Background

PRESENTER: Meg Jakubik, C.G.F.O., Strategic Services Manager

DATE: 09/14/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution to ratify the property tax increase as reflected in the FY 2016-2017 City of Bedford Program of Services (Budget).

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

Pursuant to the requirements of HB 3195, it is necessary for the City Council to vote to ratify the property tax increase as reflected in the FY 2016-2017 Budget. This vote is a procedural requirement of HB 3195.

Section 102.007, Local Government Code, Subsection (c), reads as follows: "Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or vote to set the tax rate required by Chapter 26, Tax Code, or other law."

As presented, this budget will raise more total property taxes compared to last year by \$1,084,496 or 7.14% and, of that amount, \$158,140 is tax revenue to be raised from new properties added to the tax roll this year.

If the maximum tax rate is adopted, this budget will raise more total property taxes compared to last year by \$1,636,923 or 10.77% and, of that amount, \$164,220 is tax revenue to be raised from new properties added to the tax roll this year.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution to ratify the property tax increase as reflected in the FY 2016-2017 City of Bedford Program of Services (Budget).

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution

RESOLUTION NO. 16-

A RESOLUTION TO RATIFY THE PROPERTY TAX INCREASE AS REFLECTED IN THE FY 2016-2017 CITY OF BEDFORD PROGRAM OF SERVICES (BUDGET).

WHEREAS, the City of Bedford has adopted an annual budget that requires raising more revenue from property taxes than in the previous year; and,

WHEREAS, House Bill 3195 requires that the governing body ratify the property tax increase reflected in the budget in a separate vote.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Council of Bedford, Texas hereby ratifies the property tax increase reflected in the City of Bedford FY 2016-2017 Program of Services (Budget).

SECTION 3. That any prior resolutions inconsistent with this resolution are hereby repealed.

PRESENTED AND PASSED this 14th day of September 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a special meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

<u>PRESENTER:</u> Meg Jakubik, C.G.F.O., Strategic Services Manager		<u>DATE:</u> 09/14/16
Council Mission Area: Be responsive to the needs of the community.		
<u>ITEM:</u> Consider an ordinance levying taxes for the Tax Year 2016 for the City of Bedford, Texas; establishing the Ad Valorem Tax Rate of _____ per one hundred dollars valuation; providing for the apportionment of taxes for interest and sinking and for general operating needs; providing penalties and interest for delinquent taxes; and providing an effective date. City Attorney Review: N/A City Manager Review: _____		
<u>DISCUSSION:</u> In accordance with Tax Code 26.05, public hearings were held on August 23, 2016 and September 6, 2016 to receive comments on the proposed tax rate. The City Council set the maximum tax rate they would consider at \$0.494830 per \$100 assessed valuation at the August 9, 2016 Council meeting. The budget as proposed recommends a tax rate of \$0.476509 per \$100 assessed valuation. Adopting a tax rate of \$0.494830 per \$100 assessed valuation equates to a 10.4% increase in the tax rate. The rate of \$0.476509 equates to a 6.3% increase in the tax rate.		
<u>RECOMMENDATION:</u> Staff recommends the following motion: I move that the property tax rate be increased by the adoption of a tax rate of _____, which is effectively a ____ percent increase in the tax rate.		
<u>FISCAL IMPACT:</u> Property Tax revenue to support the FY 2016-2017 budget.	<u>ATTACHMENTS:</u> Ordinance	

ORDINANCE NO. 16-

AN ORDINANCE LEVYING TAXES FOR THE TAX YEAR 2016 FOR THE CITY OF BEDFORD, TEXAS; ESTABLISHING THE AD VALOREM TAX RATE OF _____ PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR THE APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS; PROVIDING PENALTIES AND INTEREST FOR DELINQUENT TAXES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget has been adopted by the City Council of Bedford, Texas, covering the proposed expenditures of the municipal government of the City of Bedford for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and,

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and,

WHEREAS, the City required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and,

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered too, including, but not limited to, the Open Meetings Act; and,

WHEREAS, the City Council of Bedford, Texas, determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That there shall be and there is hereby levied the following taxes on each one hundred (\$100.00) dollars valuation on all taxable property within the City of Bedford, Texas, to be assessed and collected by the Tax Assessor-Collector for the year, and collected for the purposes herein stipulated, to-wit:

a) For Maintenance and Operations levied on \$100.00 valuation	\$0._____
b) For Debt Service levied on \$100 valuation	\$0.172762
TOTAL LEVY	\$_____

SECTION 3. That taxes levied by this ordinance shall be due and payable on the first day of October 2016, and shall become delinquent on the first day of February 2017, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2017. The City of Bedford is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

PRESENTED AND PASSED on this 14th day of September 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a special meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney