

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 17th day of September 2014 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Debby Allbach
Margaret Carroll
Susan Hampton
Lori Irvin
Brenda Roche

Also Present:

Maria Redburn

Absent:

Mishal Ali
Scott Probasco
Councilman Davisson

(The following items were considered in accordance with the official agenda posted on the 11th day of September 2014.)

CALL TO ORDER

Susan Hampton called the meeting to order at 7:00 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: August 20, 2014 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Roche

2nd by Board Member Carroll

OLD BUSINESS

2. Discussion regarding the New Board and Commission Appointment Process.

- Two current Library Advisory Board members who want to continue to serve didn't meet the application deadline. Additionally Ms. Roche has recruited a potential Board member who has not applied. Ms. Redburn will check with the City to determine if late applications can be submitted.

APPROVED

- Board Member Scott Probasco will not be reapplying.
- For those current members who did apply and attended the Council interview process, appointment letters should be issued effective the first of October for a two year term.

NEW BUSINESS

3. Discussion and possible action on Request for Review of Library Materials Procedures.

- Since the year 2000, 16 challenges to the collection have been made. One book was removed as a result of the challenge. In four instances the material was moved to another section of the Library where a direct and specific search for the material would be required to locate the material.
- The existing policy and procedure as well as a response letter were reviewed. Discussion ensued with no recommendations for edits or changes.

4. Discussion and possible action on Reference Services Policy.

The Policy and Procedure was reviewed and discussed. Several recommendations were made for clarity. Ms. Carroll moved that the revised policy be brought back to the October meeting. Ms. Roche seconded the motion which was passed unanimously by voice vote.

REPORTS

5. Discussion and distribution of Library Manager's Report.

- The Library Board Report and Statistical Report were distributed.
- Ms. Redburn announced that there are 60 people who have signed up for the next English as a Second Language class with 10 people on the waiting list.

NEXT MEETING

6. The next meeting of the Library Advisory Board will be Wednesday, October 15, 2014.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. by Ms. Hampton.

1st by Board Member Allbach

2nd by Board Member Carroll

**Deborah Allbach, Secretary
Bedford Public Library Advisory Board**