

**Animal Shelter Advisory Board Minutes November 12, 2014**

**STATE OF TEXAS           §**

**COUNTY OF TARRANT   §**

**CITY OF BEDFORD       §**

The Animal Shelter Advisory Board of the City of Bedford, Texas, met in regular session at 2:00 p.m. in the Training Room of the Bedford Police Department, 2121 L. Don Dodson Drive, on the 12th day of November, 2014, with the following members present:

Eric Griffin	Deputy Police Chief (Staff Liaison)
Mark Bellinghausen	Animal Control Supervisor
Dr. Susan Read	Chairman
Barbara Richardson	Board Member
Karen Killian	Board Member

constituting a quorum.

Also Present:

Roger Fisher	Council Liaison
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(The following items were considered in accordance with the official agenda posted on the 7<sup>th</sup> day of November, 2014.)

**CALL TO ORDER**

Chairman Dr. Susan Read called the meeting to order at 2:03 p.m.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Animal Shelter Advisory Board Minutes:**
  - a) May 7, 2014 regular meeting:**

Board Member Karen Killian made the motion that minutes were taken at the May 7, 2014, Board meeting.

Board Member Barbara Richardson seconded the motion.

The motion was approved by consent.

**NEW BUSINESS**

- 2. Introduction of new members.**

Animal Control Supervisor Mark Bellinghausen introduced the following Board Members:

Chairman Dr. Susan Read is with Tara Animal Hospital and the voting member who represents the Veterinarian on the Board.

Board Member Barbara Richardson is with Homeward Bound Animal Rescue and the voting member representing an animal welfare organization. She has previously served on the Animal Shelter Advisory Board.

Board Member Karen Killian is a resident of Bedford and the voting member representative from the general public. Board Member Killian also previously served on the Animal Shelter Advisory Board.

Mark Bellinghausen is the Supervisor over the Animal Control Division and a non-voting Board Member.

Deputy Police Chief Eric Griffin, Staff Liaison, is the Manager over the Animal Control Division and a non-voting Board Member.

Also in attendance, Council Person Roger Fisher, who is the Council Liaison to the Animal Shelter Advisory Board.

### **3. Report on shelter statistical data.**

The May through August 2013 & 2014, monthly statistic reports were distributed to the Board for review.

Chairman Dr. Read stated that the overall euthanization numbers were down, which is very good from a veterinarian's perspective. She added that from looking at the numbers, the Shelter is housing a lot of animals, which is a financial and labor issue.

Chairman Dr. Read inquired how long an animal is held before it is decided that their temperament is not acceptable. Mr. Bellinghausen advised that after the three day hold has expired, it depends on the capacity and the number of animals in the Shelter. He stated that at this time, there were not many euthanizations due to space, so the Shelter is able to hold animals for a longer period of time. However, due to Shelter stress on the animals, they are usually not held more than 2 – 3 months. Mr. Bellinghausen added that at the end of the three day hold, the Shelter does not have a set rule to look for an immediate end to the situation. He stated that the Shelter is looking for a positive end for the release of the animal.

### **4. Consider and act upon appointment of a Vice Chairperson and Secretary.**

Chairman Dr. Read inquired if the two positions could be filled by the same person due to the limited number of Board Members.

Council Liaison Roger Fisher advised that it would be acceptable.

Board Member Killian made a motion to nominate Barbara Richardson for the position of Vice-Chairman/Secretary.

Chairman Dr. Read seconded the motion.

Motion was unanimously approved. No opposition recorded.

### **NEXT MEETING**

### **5. The next meeting of the Animal Shelter Advisory Board will be held on February 11, 2015.**

Due to a conflict of schedule for Chairman Dr. Read on February 11, the next scheduled regular meeting will be held on February 4, 2015 at 2:00 p.m.

**ADJOURNMENT**

Chairman Dr. Read motioned to adjourn the meeting and Board Member Killian seconded the motion. There was no opposition and the meeting was adjourned at 2:13 p.m.



Dr. Susan Read, Chairman