

City of Bedford Parks and Recreation Board Minutes April 4, 2013

State of Texas §
County of Tarrant §
City of Bedford §

approved

The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on April 4, 2013 with the following in attendance:

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|-------------------------|---------|--------------------|---------|
| 1. Douglas Allbach | Present | 7. Bill Nichols | Present |
| 2. Jeannette Cook | Present | 8. Andrea Sarnoff | Absent |
| 3. Linda Flemming | Present | 9. Cathy Schneider | Present |
| 4. Charles Higginbotham | Absent | 10. Dewey Tennant | Present |
| 5. Doyle Lee | Present | 11. Drenda Witt | Present |
| 6. Lisa McMillan | Present | | |

City Council/Staff Representatives Present:

- Jim Davisson – City Council liaison
- Mirenda McQuagge-Walden - Managing Director of Community Services
- Eric Valdez – Recreation Manager
- Don Henderson – Parks Superintendent

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairperson Jeannette Cook.

APPROVAL OF MINUTES

1. Consider approval of the following Parks and Recreation Board Minutes:
 - a) March 7, 2013 Regular Meeting

A motion was made by Drenda Witt, seconded by Lisa McMillan to approve the March minutes as written. The motion passed unanimously.

NEW BUSINESS

2. Discussion on Dog Park progress and fundraising.

Mirenda McQuagge-Walden advised the Board that \$5,500 in donations for the Dog Park has been pledged to date: \$1000 from My Credit Union, \$1500 from Brown Animal Hospital, \$1000 from the Witt family, and Chedder’s has pledged a percentage of their sales on a set date or a minimum of \$2000.

Recent inclement weather has delayed the construction of the Dog Park. Don Henderson projected that the Parks crew would be able to start on the work next week.

There will be a Friends of the Park promotional meeting on April 30th at 6:30 pm at the Old Bedford School. Staff will send out notices to those that have expressed interest in the past. This will be an information meeting to try to get a support group going for the Bedford Parks, including the Dog Park, that will aid in sponsorships and fundraising for the Parks.

A Pet Fair will be held at the Animal Shelter on April 13th from 10:00 am to 2:00 pm. This is a great opportunity to get the word out about the Dog Park and solicit sponsorships. Dewey Tennant and Cathy

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Schneider volunteered to work at a Parks table at the Pet Fair. City Staff will get posters and flyers together for the booth.

The Grand Opening of the Dog Park is tentatively scheduled for June 1st from 9:00 to 11:00 am. Staff requested use of Parks Donation Fund monies to cover costs of the Dog Park Grand Opening, such as signage and other expenses. There was discussion on how many vendor booths would be allowed and it was the consensus of the Board that we accommodate all that wanted to attend, but give priority locations to those vendors that are Dog Park donors and provide signage at their booth noting that they are a donor. A motion was made by Drenda Witt, seconded by Doyle Lee, to allow money from the Parks Donation Fund to be used to cover costs of the Dog Park Grand Opening expenses and signage. Motion passed unanimously.

3. Discussion and possible action regarding Amending Ch. 86 Parks and Recreation of the City of Bedford Codes and Ordinances.

Mirenda McQuagge-Walden noted that the Amendments to Ch. 86 approved at the March meeting did not include the provision for the sale or consumption of alcohol within open park areas by special approval as the Board had discussed recommending at their February meeting. A motion was made by Drenda Witt, seconded by Dewey Tennant to add the following wording to Section 86-9 – Alcoholic Beverages: “With approval from the City Council, alcohol may be sold or consumed during approved special events at any park.” Motion passed unanimously. It is anticipated that the recommended Amendments to Chapter 86 will be presented to City Council for action in late April.

4. Discussion and possible action regarding FY 2013/14 Budget priorities.

Staff provided a list of 9 capital items that the Parks Board has provided in prior years for Budget consideration in the Parks division, with additional items that have been discussed in this past year. The Board reviewed the list, received clarification on several of the items and their costs, and discussed the priority ranking of the list. It was agreed to rank the requested Budget items for the Parks division as follows: 1. Automated Sprinkler System; 2. Park Maintenance Mule; 3. Brookhollow Park Pavilion Replacement; 4. Chemical Application Contract Increase; 5. Stormie Jones Playground; 6. Harris Ryals Park Improvements; 7. Central Park Volleyball Courts; 8. Cheeksparger Trail Improvements; 9. Carousel Park Renovation. The Board was agreeable to the priority ranking of the items as Staff presented them for the Recreation and Aquatics divisions.

REPORTS

5. Discuss individual Park assignments:

- a. **Bedford Trails** – No report.
- b. **Boys Ranch** – Bill noted that park looked good; had a question regarding fishing signs; noted that the bathroom and concession facilities look good.
- c. **Brook Hollow** – Doyle reported that nothing had been done in regards to the items he noted at last months meeting; Jeannette reported on a home owner adjacent to the park that has put up No Parking signs and questioned if that was allowed
- d. **Carousel** – closed at this time.
- e. **Central** – No report
- f. **Harris Ryals** – Cathy reported that there were some weeds in park, but otherwise it looked okay.
- g. **Meadowpark** – Doug reported that the park looked okay.
- h. **Monterrey** – Dewey reported that the park looks good, but the grass still has stickers.
- i. **Stormie Jones** – Lisa reported that a bollard light in the center walking path off Aspenwood side is damaged and the white fence rails off the Brasher parking lot are hanging off the fence; Linda

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reported that the park dedication plaque needs to be cleaned or refurbished; there are a lot of dead trees that need to be removed; one house backing up to park has no back fence – is one required?

6. Staff updates on recreation programs.

- The Family Camp Out was held on the Friday after Spring Break with 150 registered
- The annual Easter Egg Hunt went off well and had over 800 in attendance.
- Registration has begun for Summer Camps.
- The BRAC roof project is underway and is scheduled to be completed prior to the start of summer day camps.

NEXT MEETING

- 7. The next meeting of the Parks and Recreation Board will be held on Thursday, May 2, 2013.**

ADJOURNMENT

There being no further business, a motion was made by Drenda Witt and seconded by Dewey Tennant to adjourn the meeting. Motion passed and the meeting was adjourned at 7:57 p.m.

Jeannette Cook, Chairperson
City of Bedford, Parks & Recreation Board