

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 21ST day of March 2012 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Roy Boyer
Laurie Irvin
Karen Kersey
Rick Peters
Helen Ray
Brenda Roche

Also Present:

Michael Boyter
Councilman Brown
Pat Dryer
Ed Henderson
Councilman Griffin
Nathan James
Barbara Johnson
Patricia Nolan
Maria Redburn
Sarah Sisson

(The following items were considered in accordance with the official agenda posted on the 15th day of March 2012.)

CALL TO ORDER

Rick Peters called the meeting to order at 7:02 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: February 15, 2012 regular meeting.

The minutes were unanimously APPROVED.

1st Board member Kersey
2nd Board member Ray

OLD BUSINESS

2. Discussion on Survey Result Comments.

APPROVED

Survey Results and Comments were distributed but not discussed. The results were tabled until the April meeting.

NEW BUSINESS

3. Presentation on III Sierra Integrated Library System by Nathan James.

Potential software upgrades to the current Millennium system and new Sierra system were demonstrated. While impressive, no recommendation was made to purchase either the staff or public serving software. A new server which would support the current programs and potential upgrades is needed. The Foundation is striving to make this purchase.

4. Board Training on Library Advisory Board Role in the Budget Process.

A handout with selected highlights from the new Texas LAB handbook was distributed. The LAB role in the budget process was identified as one of advice and recommendation only. Budget decisions are made by the City Council.

5. Discussion on line items for consideration for the Fiscal Year 2012/2013 Budget.

A handout comparing FY 2012 to 2013 line item budget requests was reviewed. This proposal was budget neutral (no increase/decrease in funding). A supplemental budget was also presented with items such as the server, increased FTEs, Interlibrary loan noted. The LAB members were reminded that all budget recommendations are submitted to the City Manager who compiles a budget for approval to the City Council. Edits to the recommendations can be expected.

REPORTS

6. Discussion and distribution of Library Manager's Report.

The Managers Report was distributed but not discussed.

7. Foundation Announcements

\$7,000 was cleared by Mardi Gras. This weekend bricks and a silent auction are planned.

NEXT MEETING

The next meeting of the Library Advisory Board will be held on Wednesday, April 18, 2012. Deborah Allbach will miss the April meeting. Lori Irvin will take the minutes.

ADJOURNMENT

The meeting adjourned at 9:18 p.m. by Rick Peters.

**Deborah Allbach, Board Secretary
Bedford Public Advisory Board**