

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Cultural Affairs Commission of the City of Bedford, Texas, met in regular session at 6:30 pm at the Bedford Public Library, 2424 Forest Ridge Drive, Bedford, TX on the 23rd day of July, 2012 with the following members present:

Alicia McGlinchey, Chair  
Dr. Paul Davis  
Barbara Speares  
David Medina  
Lee Koch  
Janice Vickery

Constituting a quorum

Others present included:  
Beverly Griffith, City Manager  
Mirenda McQuagge-Walden, Staff Liaison  
Patricia Nolan – Council Liaison  
Ray Champney  
Jim Griffin, Mayor

**CALL TO ORDER**

Chairwoman Alicia McGlinchey called the meeting to order at 6:45 pm

**APPROVAL OF MINUTES:**

1. Consider approval of the following Cultural Commission minutes:
  - June 25th, 2012 regular meeting.

Ms. Koch made a motion to approve the meeting minutes of July 9th, 2012; the motion was seconded by Mr. Medina. The motion passed 6 – 0.

**OLD BUSINESS:**

2. Discussion of the ongoing progress of the cultural assessment process –

The next steps in the process include moving forward with the artists' survey and facility survey. Members reviewed the list of contacts and updates. Mr. Medina provided a list of contacts, Ms. Vickery volunteered to supply the e-mail contacts for those missing, and Ms. McQuagge-Walden reported she had received some contacts from some of the members. Ms. McQuagge-Walden volunteered to take all of the municipal contacts and asked everyone to add any other contact information and forward to her. The Texas Artists Guild in Grapevine would also be added.

**NEW BUSINESS**

**3. Discussion regarding facility survey.**

The Commission reviewed Mr. Jacobsen's facility questionnaire and the cover letters drafted by Ms. McGlinchey. Ms. McGlinchey asked members to review them at home and send any changes and/or recommendations to her for the final draft.

**4. Discussion regarding the artist survey.**

The plan is to finalize the list and survey cover letters at the August 13 meeting and mail them out on the August 17, with a return date of August 31. A note would be included on the letter stating if a call was requested to please let the Cultural Commission know. Ms. Vickery volunteered to make any follow-up calls.

There was discussion of Commission member's availability for the next meeting. Ms. Speares and Ms. Vickery would not be available on August 13 and Ms. McGlinchey and Ms. Koch are out on August 27.

There were no updates from the City on the Cultural District development plans.

**ADJOURNMENT**

Ms. Koch motioned to adjourn at 8:00 p.m., seconded by Mr. Medina and passed unanimously.

Approved:

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Alicia McGlinchey, Chair