

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

**The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on the 15th of November, 2012 with the following members present:**

Steve Grubbs  
David Franklin  
Mary Frazier  
Gary Morlock  
Roy Savage  
Cynthia Williams

Others present:  
William A. Syblon

Absentees:  
Jeremy Brown  
Cody Walker  
Sarah Sisson  
Mark Massey

### **CALL TO ORDER**

**1. Consider approval of the following Community Affairs Commission minutes:  
a) October 18, 2012**

Motioned by Mr. Franklin, seconded by Ms. Frazier, to approve the minutes of the October 18, 2012 regular meeting.

Motion approved 6-0-0

**2. Review the balance of the Commission budget.**

No information was received on the budget; no action was taken.

### **REPORTS**

**3. Discussion and possible action related to Community Affairs Commission Sub-Committee activities:**

**a), b) and c) Business Outreach/Residential Outreach/ Faith Base Outreach**

Discussion occurred as to whether or not to continue the morning meetings due to the low attendance. Steve Grubbs informed the Commission that a meeting is suggested to be held on January 29, 2013 which will be a combined meeting of business outreach, residential outreach, and faith based outreach committees and related individuals and businesses from their mailing

lists. The meeting is to be held at the Bedford Library in the evening. Discussion also occurred regarding how to obtain information from attendees at the meeting as to how they heard about the meeting in order to determine the best use of advertising funds available to the Commission.

A motion was made by Gary Morlock to hold the meeting on the designated date, at the designated location, using the mailing lists of all three outreach committees. The motion was seconded by Cynthia Williams.

Motion approved 6-0-0

A motion was made by Steve Grubbs to approve the chairs of the residential, business and faith based subcommittees to make the decision on the agenda and other details of the January 29 Outreach meeting without further approved needed by the Commission. It was seconded by Gary Morlock.

Motion approved 6-0-0.

#### **d) Alternative Energy**

David Franklin informed the Commission that progress is being made on the April energy fair. The committee is looking at printing signs to be placed on City property and possibly signs that can be placed in residential yards. Additionally, the committee is looking into the availability of food trucks to sell food at the event.

A motion was made by Mary Frazier to allocate up to \$400.00 of the CAC budget for the creation of signs to be placed at locations to be determined by the committee. The motion was seconded by David Franklin.

Motion approved 6 -0 -0

#### **4. Discussion and possible action related to Community Events:**

Cody Walker was not in attendance. Steve Grubbs reminded the Commission that the City Christmas tree will be lighted on November 30, 2012 and asked the Commission members to spread the word.

#### **NEW BUSINESS**

#### **5. Discussion and possible action on items related to the City Vendor/Department Fair.**

Mr. Savage informed the Commission that the fair will be held at 11:00 a.m. until 3:00 p.m. on March 2, 2013, at the Old Bedford library. A competition has been established for the "best looking booth." City vehicles have been confirmed, food trucks have been confirmed, and the City of Bedford magazine will advertise this event.

#### **6. Discussion and possible action on items related to the "Energy Smart in Bedford 2013" event. – David Franklin**

This item was discussed during Item #3 above.

**7. Discussion and possible action on a Bedford promotion idea similar to Shop Weatherford Construction Zone. – Gary Morlock**

A discussion was held to determine if the City of Bedford and/or Commission is interested in giving awards in a "raffle or lottery style", similar to the program which is occurring in Weatherford, Texas, to individuals who shop at businesses located along the construction area. Mary Frazier informed the Commission that the HEB chamber is considering sponsoring a program something like this. The issue was tabled until the committee hears from Mary Frazier whether or not the chamber will sponsor a program.

**8. Discussion and possible action regarding a City-wide health fair.**

Cynthia Williams asked if the Commission is interested in sponsoring a city-wide health fair for residents of the City of Bedford. She stated that she has attended and given speeches at several of these city-wide health fairs in other cities. Activities have included free mammograms, free prostate screening, free lectures regarding estate planning and health related documents. The fairs are normally paid for by sponsorship from vendors.

A motion was made by Gary Morlock that Roy Savage ask the Senior Center of Bedford how this could tie into their senior citizen health fair that they sponsor with a request that he report back to the Commission on findings. The motion was seconded by Mary Frazier.

Motion passed 6 - 0 - 0

**9. Discussion and possible action regarding cancelling the December Commission meeting.**

Discussion occurred as to the possible cancellation of the December CAC meeting due to the holidays and related vacation.

A motion was made by Mary Frazier that the December CAC meeting be cancelled. The motion was seconded by Cynthia Williams.

Motion passed 6 - 0 - 0

**ADJOURNMENT**

Motioned by Steve Grubbs, seconded by Mary Frazier, to adjourn the meeting at 6:15 p.m.

Motion approved 6 – 0- 0

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Approved,  
Steve Grubbs, Chairperson