



BEDFORD
Artsfest

FOR OFFICE USE ONLY
Date Rcvd:
Date Ntfd:
Space:

Art Marketplace Craft Vending Application
Saturday, April 2, 2016. 10:00 a.m. – 8:00 p.m.
Boys Ranch Park, 2801 Forest Ridge Drive Bedford, TX 76021

Application deadline: February 27, 2016

Organization or Company: _____

Contact Person: _____ **Phone:** _____

Address: _____

Email Address: _____

Group Affiliation (Circle One if Applicable):

Trinity Arts Guild Arts Council Northeast Onstage North Texas MADE, Inc

Bedford Senior Center Other _____

Please list items for sale and on display:

Art Marketplace vendors are required to bring a clean tent or rent from the festival.

<u>Event Costs</u>	
ONE 10'x10' Booth Space	\$50
ONE 10'x20' Booth Space	\$100
ONE 10x10 TENT (Optional)	\$50
ELECTRICITY (Optional) Extension Cord NOT Provided	\$25
TOTAL Due :	

Form of Payment (Circle One):

PAY PAL

(You will be emailed an invoice)

CHECK

(Include with application or mail separate)

MAKE CHECKS PAYABLE TO:
CITY OF BEDFORD
RETURN FORM AND PAYMENT TO:
CITY OF BEDFORD ATTN: Jeff Florey
2000 FOREST RIDGE DR
BEDFORD, TX 76021



Guidelines/Standards:

- All items must be approved!
 - Items must be an original design.
 - Manufactured or mass-produced items are NOT allowed.
 - Wholesale items are NOT allowed.
- Tables must be covered in an aesthetically pleasing manner.
- Hours for the event are from 10:00 a.m. - 8:00 p.m. at the Boys Ranch.
- Vendors will be allowed to close at 8:00 p.m.
- Generators are NOT allowed. Artists may bring 120 volt extension cords, if electricity option elected and paid for.
- **ITEMS MUST BE UNLOADED IN DESIGNATED AREA.**
- Set up time: Saturday, April 2 from 7:00a.m. - 9:00 a.m.
- Booths to be open and ready by 9:45 a.m.
- All drawings for prizes must be approved in advance.
- **No refunds will be given once participating vendors have been selected.**
- No merchandise outside of designated booth space.
- No animals will be sold.
- No motorized vehicles will be ridden or sold. (Exception: Necessary assist chairs)
- No wheeled vehicles will be ridden. (Exception: wagons or strollers)
- No edged weapons or martial arts type paraphernalia will be sold.
- No fireworks will be sold.
- No distribution of political/campaigning material allowed.
- No roaming vendors allowed.
- All vendors must park in designated vendor parking lot.
- The City of Bedford reserves the right to request the removal of any items deemed to be illegal or in poor taste. Vendors considered to be in violation may be asked to leave the premises immediately.
- The City of Bedford is not responsible for duplication of items among vendors.
- The City of Bedford is not responsible for any stolen, damaged, or lost products, materials, or supplies during your stay.

RAIN POLICY: In the event that it should rain, management will make every reasonable effort to proceed with the event. If, due to inclement weather the festival grounds are deemed unsafe for staff, vendors and/or festival patrons, we reserve the right to cancel the event at its sole discretion and **NO REFUNDS** will be given.

RULES OF CONDUCT: All exhibitors are expected to conduct themselves in a professional manner, according to the rules of this agreement. Any unruly conduct, refusal to follow rules or use of foul language to festival patrons or personnel will be considered grounds for expulsion from the festival. Such exhibitor will not be invited to return to subsequent festivals.

All participants are responsible for their own replacement, comprehensive and liability insurance. Applicants must obey all pertinent safety codes, laws, including but not limited to, fire, safety and parking regulations.